**CASUAL VACANCY APPLICATION**

**Full Name: ……………………………………………………………….**

**Address: ……………………………………………………………………………….**

**……………………………………………………………………………….**

**Post Code: …………………………………**

**Telephone No:  
Home: ………………………………………………………………………**

**Mobile: ……………………………………………………………………..**

**Email: .………………………………………………………………………….  
  
Legal requirements for being a Town Councillor**

To qualify you must be able to say “Yes” to both the following questions:

Are you a British or Commonwealth Citizen or a Citizen of a European Union country? **Y/N**

Are you 18 years of age or over? **Y/N**

To qualify you must also be able to answer “Yes” to at least one of the following questions:

Are you on the parish electoral register for the Parish of Exmouth? **Y/N**

Have you lived in the Parish of Exmouth, or within three miles of its boundary, for at least twelve months? **Y/N**

Have you been the owner or tenant of land or other premises in the Parish of Exmouth for at least twelve months? **Y/N**

Have you had your principal or only place of work in the Parish of Exmouth for at least twelve months? **Y/N**

You must also be able to answer “No” to all of the following questions to be eligible to serve as a Councillor:

* Are you the subject of a bankruptcy restriction order or interim order? **Y/N**
* Have you, within the last five years, been convicted of an offence in the UK, the Channel Islands or the Isle of Man, which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without option of a fine? **Y/N**

Disqualification from being elected a member is set out in S.80 of the Local Government Act 1972

**Please briefly outline why you are interested in being a Town Councillor:**

**Please tell us something about the life experience you will bring to the Town Council (for example, previous local government experience, work in the voluntary or charitable sector, business or trade union experience):**

**Please tell us about the skills you feel you would bring to the Town Council (for example, professional qualifications, financial or project management expertise):**

**Are you prepared to undertake Councillor training within Devon?**

Please note that the majority of Council meetings are held in the evening and, under present legislation, the Town Council is not permitted to contribute to the cost of Councillors’ childcare or care of dependents.

Exmouth Town Council meetings take place once a month on a Monday evening and start at 7.15pm. Additional Committee and Working Party Meetings take place during the day and evening, as and when required.

**Declaration and Consent**

I declare that I am eligible to become a Town Councillor in the Parish of Exmouth and I certify that the content of this application form is true and correct.

I consent to my details being retained if I am co-opted as a Councillor.

I consent to having a Town Council email address and to receiving Town Council documentation via electronic means (email).

I consent to my name, address and telephone number being published together with my Town Council email address.

**Signed…………………………… Date……………………………**

**Please return the completed form to:**

Mrs L Bowman  
Town Clerk  
Exmouth Town Council  
at the address above.