

EXMOUTH TOWN COUNCIL

Gorfin Hall Management Committee

Notes of the meeting of the Gorfin Hall Management Committee held Via Zoom at 1700 on 29th of June 2020.

Councillor Frank Cullis	(Chairperson)
Councillor Tony Woodward	
Paul Bartlett	Director of Sunshine Nursery
Andrea Smale	Sunshine Nursery
Lisa Bowman	Town Clerk
Julie Gregory	Finance Officer
Mollie Carey	Receptionist/Administrator

Apologies

Councillor Steve Gazzard
Councillor Bruce De Saram

Welcome and Apologies

Cllr Frank Cullis welcomed members to the meeting as Chairman, apologies were given.

Notes of the meeting held on 24th February 2020

These were agreed as a true representation of the meeting held on 24th February 2020 and were signed off by the Chairman verbally.

Update on installation of the solar panels.

MC gave an update on the work that had recently been carried out on the installation of the solar panels by local company ECO NRG. Installation took place on Saturday 27th of June in order not to coincide with the nursery's opening hours.

Originally 16 rectangular panels sited 2 rows of 8 in the middle of the roof had been quoted, but on the day of installation due to a change in the dimensions of the panels ECO NRG changed the siting to a horizontal line along the front of the building. It was agreed by all members that the new layout of the sixteen panels was preferred as it looked more aesthetically pleasing and symmetrical.

The installation was carried out and successfully completed in one day as anticipated with no scaffolding needed. ECO NRG confirmed that the internal and external set up of the panels and wiring to the main circuit had also been completed on that same day.

A hard copy of the instruction manual, warranty and installation pack had been sent out and the work has been signed off by the ECO NRG.

It was noted that JG was to check that the energy supplier did not need to be contacted following the installation. JG to follow up the variations in the meters for

the hall to make sure that the energy being produced is coming off the readings for the halls main fuse board and to check the next quarterly bill.

AS/SL to take photograph on the meters following the meeting and send to JG.

All touch point areas in which workers entering the building on the day of installation were monitored and sterilised before and after use for the work. Michelle's cleaning company attended the hall after the installation to ensure that a thorough deep clean took place before the return of the nursery to ensure the safety of users.

Following the new installation of the panels a press release showing Exmouth Town Council's green initiative would be prepared by LB and sent to FC for agreement and then circulated to all councillors and the press. PB will promote on the nursery's social media channels. All members agreed that the new solar panels were a good investment for the council and a step forward to being a greener local council.

Opening the hall for casual users.

An in depth discussion took place and it was agreed that for the present time until more restrictions have been lifted, that the hall would only be used by Sunshine Nursery in order to prevent the risk of cross contamination and minimise the risk to other users.

The Sunshine Nursery advised that they clean vigorously after every use to keep their children safe and minimise the risk, if other users were to use this then the risk would increase. The cleaning company attend every Tuesday and Friday. It would also not be financially viable to arrange cleaning after each individual use, this would have implications on the fee charged for all users.

LB has received correspondence on the restrictions and guidelines in place for community buildings and will circulate to the management committee and Councillors following this meeting for future reference.

FC proposed and TW seconded that for the immediate future only Sunshine Nursery could use the hall.

Update from Sunshine Nursery.

PB and AS gave an update on how their first month back had been:-

"Although a difficult and challenging time for childcare providers it had been fantastic being back"

Hand sanitising points by the door into the building and going out to the garden had been installed, cleaning was carried throughout the day.

There was concern whether capacity would be reached in September, but they had been working on ways to increase the interest by advertising, a virtual tour of the nursery had been produced to allow parents to view the nursery without having access. A lot of time and effort had been invested in the website which would be going live next week and will include a guided tour.

PB to send over link to video for Management Committees reference and website address once live.

It was noted that FC praised the nursery on their good incentive and ability to think ahead given the current situation.

Also noted that PB and AS gave thanks to the Council for the support given in terms of rent. Without being able to have the opportunity to have a reduction under exceptional circumstances then the Nursery would have struggled financially, and this would have led to closure.

Any other Business.

LB is looking into the service lane off Salterton road to the hall that is used as a cut through by residents, allotment holders and Gorfin hall users. The road surface is in disrepair and will need to be resurfaced. Clarification of ownership is needed for work can be carried out further. LB, JG, and MC to find out more information for the next meeting.

Date of Next Meeting 24th August.

Agreed that the date of the next meeting will be 24th August at 1700. This date will be to co-inside with the government guidelines and the restriction in place for the early year's childcare settings.