

## EXMOUTH TOWN COUNCIL

### MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 14<sup>TH</sup> OCTOBER 2019 AT 7.15PM

**PRESENT:** Councillors: S Gazzard (Chairman)  
B Bailey (Vice Chairman)  
J Humphreys C Nicholas  
O Davey A Colman  
B Toye T Dumper  
J Whibley P Millar  
F Cullis T Woodward  
J Whipps I Kirvan  
M Chapman P Stott  
B De Saram F Caygill  
D Poor A Bailey  
L Elson A Toye

Devon County Councillors: R Scott, J Trail

**OFFICERS:** Lisa Bowman, Town Clerk

**APOLOGIES:** Councillors A Sadiq & M Rosser

The Chairman welcomed all to the meeting and thanked everyone who had attended the recent civic service; £309 had been raised via the retiring collection for the Mayor's charity, Open Door. Congratulations were extended to Exmouth in Bloom in recognition of their recent Gold award in the Champion of Champions category of South West in Bloom and DCC, in conjunction with Gavin Roberts and the organising committee of Exmouth Carnival were thanked for their efforts in delivering Exmouth Carnival on 12<sup>th</sup> October. The Chairman then extended a special welcome to Grahame Forshaw MBE, the new harbour master for Exeter City Council, and Nick Stone, harbour patroller.

**PUBLIC FORUM:** There were no questions from members of the public.

#### **C19/104. COUNCIL MEETING MINUTES**

Councillor B De Saram proposed, seconded by Councillor D Poor, that the minutes of the extraordinary meeting held on Monday 10<sup>th</sup> September 2019 be approved.

Councillor J Whipps proposed, seconded by Councillor T Dumper, that the minutes of the meeting held on Monday 16<sup>th</sup> September be approved.

The minutes of both meetings (previously circulated), were received and signed as a true record.

#### **C19/105. MATTERS ARISING FROM THOSE MINUTES**

There were no matters arising.

## C19/106. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C19/079	Cllr L Elson		x	Employer receives funding from CCG – Health and Wellbeing Board notes refer.

## C19/107. EXCLUSION OF THE PRESS AND PUBLIC

There were no items on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

## C19/108. PRESENTATION BY GRAHAME FORESHAW MBE, HARBOUR MASTER – EXETER CITY COUNCIL

Mr Grahame Foreshaw MBE explained that he had been appointed to the role of Harbour Master for Exeter City Council in July 2019 and introduced his colleague, Nick Stone – one of two full time harbour patrollers who will man the new patrol boat (a cheetah cat with two engines) when it is commissioned in June 2020. The boat will be suitable for surveying and the City Council is looking to invest in additional surveying equipment in order to examine the issue of shifting sands etc. Mr Foreshaw also explained that the harbour master's role is framed by a statutory responsibility to comply with the Port Marine Safety Code and will encompass many aspects, including anti-social behaviour - where the approach will be to educate rather than legislate. Mr Foreshaw explained that policies and byelaws which govern activity on the estuary will be reviewed and he acknowledged the residual funding for patrol boat fuel which the Town Council is holding in its reserves.

Following a question and answer session, both Mr Foreshaw and Mr Stone were thanked for their informative presentation.

## C19/109. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)

- **County Council**

County Councillor Richard Scott reported that The Ness Dementia Centre, Teignmouth is looking for suitable premises to open a new centre in Exmouth and in respect of the recent Exmouth Carnival, acknowledged the considerable support extended to the Carnival Committee by Jayne Crook of DCC's Highways Team. Members were invited to a forthcoming briefing on the Dinan Way extension and reminded to participate in Devon County Council's Community Insight Survey. Councillor Scott advised Members that he would be attending the forthcoming Mental Health Course being organised by Public Health England and had recently signed the healthy weight declaration in line with the County Council's commitment to the healthy weight pledge. The NHS Long Term Plan had been finalised and The Budleigh Hub was offering free CPR and defibrillator training on Oct 16<sup>th</sup>, 2019. The residential parking consultation for Town Ward ends on October 25<sup>th</sup>, 2019 and Devon County Council is also inviting recommendations for amendments to existing traffic restrictions to reflect changes in circumstances. In response to the residential parking consultation, Members expressed concern over confusing postcodes on the associated publicity and disappointment that

the on street parking consultation had potentially been undermined by the District Council's car parking proposals.

County Councillor Jeff Trail reported that Devon and Somerset Fire Service will meet in December to decide next steps in respect of its recent consultation and a number of forums will convene beforehand to discuss feedback received.

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor T Dumper, and it was

**RESOLVED that the minutes of the Planning Committee meetings held on 2<sup>nd</sup> September and 16<sup>th</sup> September, 2019 be accepted and adopted.**

- **Finance Committee**

Councillor J Whipps proposed, seconded by Councillor P Millar, and it was

**RESOLVED that the minutes of the Finance Committee meeting held on 15<sup>th</sup> August 2019 be accepted and adopted.**

- **Town Clerk's Report**

The Town Clerk's report, which had previously been circulated, was noted.

- **Deputy Clerk's Report**

The Deputy Clerk's report, which had previously been circulated, was noted, with special thanks being expressed for Chetna Jones' work on the recent schools' conference which had been well received.

- **Town Team**

The notes of the meeting held on 4<sup>th</sup> September 2019, which had been previously circulated, were noted. Thanks were extended to Veronica Boatman in respect of her efforts in establishing the new Tourist Information premises.

- **WEB Health and Wellbeing**

The draft notes of the meeting held on 4<sup>th</sup> September 2019, which had been previously circulated, were noted.

- **Plastics Reduction Working Party**

The notes of the meeting held on 9<sup>th</sup> September 2019, which had been previously circulated, were noted. Councillor T Dumper reported that his absence from the meeting was attributable to his attendance at a meeting of Surfers Against Sewage and that the outcome of the Council's application to be recognised as a plastic free community will be known in mid-November.

- **Exmouth Transport Partnership**

The notes of the meeting held on 16<sup>th</sup> September 2019, which had been previously circulated, were noted with special reference to the Council's CCIF bid for improvements to the public realm to the front of the railway station.

- **Community Resilience Working Party**

The notes of the meeting held on 26<sup>th</sup> September 2019, which had been previously circulated, were noted. Councillor T Woodward additionally reported that he had met with David Whelan (Anti-Social Behaviour and Community Safety Coordinator for East Devon District Council) to gain his input and is now in receipt of the District Council's Community Resilience Plan.

- **Community Organisations Liaison Panel**  
It was noted that an informal meeting of the Panel had been held due to inquoracy.
- **Flooding and Land Drainage**  
The notes of the informal meeting held on 30<sup>th</sup> September 2019, which had previously been circulated, were noted.
- **Climate Change Task and Finish Forum**  
In the absence of formal notes being available, Councillor T Dumper reported verbally that Transition Exmouth had reformed and was represented at the recent TAFF BY Nicky Nichols. The TAFF is aiming to bring a report to Full Council in December 2019.

Councillor Joy Whipps left the meeting at 8.40pm

- **Reports from Members who Represent the Council on Outside Bodies**  
Councillor F Caygill highlighted that Tony Griffin of Exmouth Sea Cadets had been awarded the Lord-Lieutenant's Certificate for Meritorious Service.

Councillor B De Saram had represented the Town Council at a recent meeting of the Exe Estuary Management Partnership and also at a meeting of the Executive Committee of Exmouth Chamber of Commerce.

Councillor O Davey had attended a meeting of Exmouth District Allotment Association.

Councillor M Chapman had attended a recent meeting of the Exmouth Area Local Action Group.

- **District Councillors' Reports**

District Councillors gave brief reports in their areas of responsibility.

Councillor Paul Millar had provided a report which had been circulated prior to the meeting in which he reported on his efforts relating to proposed car parking charges, poverty reduction and discretionary housing payments.

Councillor M Chapman confirmed that she had been appointed to the District Councils S106 TAFF and the Carparking TAFF.

Councillor O Davey confirmed that he had attended a site inspection at Seafeld Avenue in his capacity as Member of THE District Council's Development Management Committee and reported that he had been appointed to the Queens Drive Delivery Group and would be attending the next meeting in Honiton on October 28<sup>th</sup> 2019.

Councillor B De Saram reported that he had facilitated a Neighbourhood Planning Seminar hosted at Blackdown House on October 10<sup>th</sup> 2019.

## **C19/110. MOTION IN RESPECT OF EAST DEVON DISTRICT COUNCIL'S PROPOSED INCREASES TO CAR PARKING CHARGES**

Councillor P Millar had put forward a motion, seconded by Councillor F Caygill, that “the Town Council should request that East Devon District Council suspends its decision to go out to a potentially pointless consultation. The Scrutiny Committee of EDDC have established a Car Parking Task and Finish Forum and we believe the EDDC Cabinet and Council ought to await their findings of this forum before moving forward.”

The Chairman invited comments on the motion. Members were broadly supportive of the creation of a dedicated TAFF by the District Council to review the proposals across the District and commented that any decision to conduct further consultation at this stage would be premature.

Councillor T Dumper proposed and Councillor O Davey seconded an amendment “that the District Council should also consider the effect of carbon emissions on any proposals”.

The amendment was put to the vote but lost.

Councillor F Caygill, seconded by Councillor Aurora Bailey, requested a recorded vote and this was supported by Members.

Members then voted on the original motion put forward by Councillor Millar and

**IN ACCORDANCE WITH THE VOTES RECORDED BELOW IT WAS RESOLVED that “the Town Council should request that East Devon District Council suspends its decision to go out to a potentially pointless consultation. The Scrutiny Committee of EDDC have established a Car Parking Task and Finish Forum and we believe the EDDC Cabinet and Council ought to await their findings of this forum before moving forward.”**

A Bailey – FOR  
B Bailey – FOR  
F Caygill – FOR  
M Chapman – FOR  
A Colman – FOR  
F Cullis – FOR  
O Davey – FOR  
B De Saram – AGAINST  
T Dumper – FOR  
L Elson – FOR  
S Gazzard – FOR  
J Humphreys – FOR  
I Kirvan – FOR  
P Miller – FOR  
C Nicholas – FOR  
D Poor – FOR  
P Stott – FOR  
A Teye – FOR  
B Teye – FOR  
J Whibley – FOR  
T Woodward – FOR

Councillor J Humphries left the meeting at 9.30pm.

**C19/111. REQUEST FOR SUPPORT FROM THE NATIONAL TRUST IN RESPECT OF A LA RONDE**

Correspondence had been received from The National Trust in respect of a forthcoming project at A La Ronde, focussed on the shell gallery and decorative interiors of the house and requesting a letter of support to highlight the long-term purpose and value for the conservation project during the next few years

Councillor B Toye proposed, seconded by Councillor J Whibley, and it was resolved that the Town Council should respond in writing to the National Trust that it was happy to lend its support to the project.

**RESOLVED that the Town Council should respond in writing to the National Trust that it was happy to lend its support to the project.**

**C19/112. ADOPTION OF NATIONAL MOURNING PROTOCOL FOR EXMOUTH TOWN COUNCIL**

The proposed protocol, based on National guidelines and developed in conjunction with East Devon District Council, had previously been circulated.

Councillor L Elson proposed, seconded by Councillor C Nicholas, and it was

**RESOLVED that the Town Council adopts the National Mourning Protocol.**

**C19/113. APPOINTMENT OF COUNCILLOR P MILLAR TO THE FESTIVAL AND EVENTS WORKING PARTY IN LIEU OF COUNCILLOR J WHIBLEY**

Councillor b Bailey proposed, seconded by Councillor F Caygill, and it was

**RESOLVED that Councillor P Millar should replace Councillor J Whibley on the Festival and Events Working Party.**

**C19/114. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/19**

It was noted that the external audit of the Council's Annual Governance and Accountability Return for 2018/19 had been concluded and that there were no areas of concern highlighted by the auditor, PFK Littlejohn LLP.

**C19/115. DATE OF NEXT MEETING**

The next meeting of the Town Council will be held on Monday 11<sup>th</sup> November 2019 at 7.15pm at the Town Hall Council Chamber.

**The meeting concluded at 9.40pm.**

Signed..... Date.....  
(Chairman)