

## EXMOUTH TOWN COUNCIL

### MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 11TH NOVEMBER 2019 AT 7.15PM

**PRESENT:** Councillors: S Gazzard (Chairman)  
B Bailey (Vice Chairman)  
J Humphreys C Nicholas  
O Davey A Colman  
B Toye T Dumper  
J Whibley P Millar  
F Cullis T Woodward  
M Rosser I Kirvan  
M Chapman P Stott  
B De Saram F Caygill  
D Poor A Bailey  
L Elson A Toye  
A Sadiq

Devon County Councillors: R Scott and C Channon

**OFFICERS:** Lisa Bowman, Town Clerk

**APOLOGIES:** Councillor J Whipps and County Councillor J Trail

The Chairman welcomed all to the meeting and thanked everyone who had attended the recent Mayor's charity dinner to help raise funds for his chosen charity, Open Door. Congratulations were extended to all those involved in the poppy display in Tower Street, praised them for this honourable community idea. The Chairman also thanked councillors for attending the Remembrance Day service and the Armistice Day event earlier in the day.

The Chairman then extended a warm welcome to Gerry Bassett and Marion Drew from Exmouth in Bloom.

**PUBLIC FORUM:** A member of the public and resident of Exmouth spoke in support of the item relating to the Dinan Way extension.

#### **C19/116. COUNCIL MEETING MINUTES**

Councillor I Kirvan proposed, seconded by Councillor M Chapman, that the minutes of the Town Council meeting held on Monday 14th October 2019 be approved.

The minutes of the meeting (previously circulated) were received and signed as a true record.

#### **C19/117. MATTERS ARISING FROM THOSE MINUTES**

There were no matters arising.

#### **C19/118. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS**

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C19/122	Cllr L Elson		x	Treasurer for Exmouth Community Transport.

### **C19/119. EXCLUSION OF THE PRESS AND PUBLIC**

There were no items on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

### **C19/120. PRESENTATION BY EXMOUTH IN BLOOM**

Mrs Bassett started by providing background information on how Exmouth in Bloom began, the role of the Committee and the relationship with Devon County Council and East Devon District Council, with support from Exmouth Town Council. Exmouth in Bloom is inclusive to all members of the community, providing regular newsletters, fundraising opportunities and ability to volunteer on the many gardening projects being delivered to make Exmouth known as the town for flowers. Exmouth in Bloom has been awarded the 2019 South West in Bloom Gold Standard and has been selected to take part as the South West representative in the Nationals in 2020.

Mrs Bassett expanded on the work around the town and highlighted that almost £17,000 was needed to deliver the many projects, even with volunteers giving up their time freely.

Plans for next year will focus on three categories:

1. Horticultural projects - across the whole town as it will be judged in its entirety;
2. Community-based projects - local schools planting in Manor Gardens;
3. Environment – wild flowers in Marine Way and Exe Estuary Trail and improving recycling and street furniture.

Following a question and answer session, both Mrs Bassett and Mrs Drew were thanked for their informative presentation.

The Chairman sought, and it was agreed, to consider the item on the Dinan Way extension next.

### **C19/121. REQUEST FROM DEVON COUNTY COUNCIL TO SUPPORT THE DINAN WAY EXTENSION AND AGREE TO ALLOCATE CIL FUNDS TOWARDS THIS PROJECT**

The Town Clerk had circulated, prior to the meeting, information regarding the Dinan Way extension and the request to support this scheme. Approval was being sought for £158,000 of CIL funding as a contribution towards Devon County Council's match funding application.

Devon County Councillor R Scott was invited to join the table and speak on this matter.

Councillor R Scott confirmed that the need for the Dinan Way extension has come about as the A376 does not work in today's conditions. Devon County Council has identified a fund for the improvements as per the planning application made in 2016. Crossings will be delivered through developer contributions and county councillors have asked that improvements to existing sections are made when the new section is added. Planning permission has already been granted and will enable traffic to flow more smoothly and give commuters more choice. Links to the Exe Estuary Trail have also been included.

Following a robust debate where councillors were given the opportunity to discuss the matter, Councillor P Millar proposed, seconded by Councillor B De Saram, and **IT WAS RESOLVED THAT THE TOWN COUNCIL SUPPORTS THE DINAN WAY EXTENSION AND AGREES TO PUT CIL FUNDS TOWARDS THE COST AS PER DEVON COUNTY COUNCIL'S REQUEST.**

Councillor R Scott suggested, when responding, the Town Council should include the concerns around safety, congestion and conditions for releasing funding as per the discussions that had taken place on this item.

**C19/122. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate** (Standing Order 6.2)

- **Planning Committee**  
Councillor L Elson proposed, seconded by Councillor J Humphreys, and it was **RESOLVED that the minutes of the Planning Committee meetings held on 30<sup>th</sup> September and 14<sup>th</sup> October 2019 be accepted and adopted.**
- **Town Clerk's Report**  
The Town Clerk's report, which had previously been circulated, was noted.
- **Deputy Clerk's Report**  
The Deputy Clerk's report, which had previously been circulated, was noted.
- **Town Team**  
The notes of the meeting held on 10<sup>th</sup> October 2019, which had been previously circulated, were noted.
- **Festival and Events Working Party**  
The notes of the meeting held on 17<sup>th</sup> October 2019, which had been previously circulated, were noted. The Town Clerk confirmed that the Event Management Plan will incorporate the Town Council's Safeguarding Policy.
- **Waterfront**  
The notes of the meeting held on 22<sup>nd</sup> October 2019, which had been previously circulated, were noted.
- **Rights of Way**  
The notes of the meeting held on 23<sup>rd</sup> October 2019, which had been previously circulated, were noted.

Councillor B De Saram proposed, seconded by Councillor F Cullis, and it was **RESOLVED that a plaque be presented by the Mayor to Terry Knights at a Full Council meeting to honour Terry's huge contribution over the years to the maintenance of Exmouth's Public Rights of Way.**

- **Community Organisations Liaison Panel**  
The notes of the meeting held on 28<sup>th</sup> October 2019, which had been previously circulated, were noted.
- **Plastic Reduction Working Party**  
The notes of the meeting held on 28<sup>th</sup> October 2019, which had been previously circulated, were noted. Councillor A Sadiq confirmed that good progress was being made and she was pleased to hear about the Chamber of Commerce's request for sponsorship of the Environmental Award.
- **S106 and CIL Working Party**  
The notes of the meeting held on 1<sup>st</sup> November 2019, which had been previously circulated, were noted.

- **Community Resilience Working Party**

The notes of the meeting held on 30<sup>th</sup> October 2019, which had been previously circulated, were noted. Councillor T Woodward reported that the Emergency Plan being presented to the Town Council for approval framed a self-help “stop gap plan”, in the absence of Exmouth Town Council’s statutory responsibility. The structure of the plan was loose-leaf to enable relevant parts to be provided to the emergency services quickly and easily. A volunteers’ meeting has been arranged for 21<sup>st</sup> November and, as well as the 34 volunteers who have already registered an interest, the Environment Agency and the British Red Cross have been invited. Councillor T Woodward additionally noted his thanks to the Deputy Town Clerk for her work in putting together the Plan.

Councillor T Woodward proposed, seconded by Councillor P Stott, and it was **RESOLVED that the Town Council approve the first draft of the Exmouth Emergency Plan.**

- **Climate Change Task and Finish Forum**

Councillor T Dumper reported verbally that Transition Exmouth had attended this really useful meeting, tying together the work of both organisations. The debate from the networking TE event held on 7<sup>th</sup> November produced an ideal opportunity to help inform a response to Devon County Council’s Call for Evidence campaign. Exmouth Town Council took part in the Climate Change workshop at the Devon Association of Local Councils (DALC) Conference held on 23<sup>rd</sup> October 2019.

At the meeting it was agreed that the Town Clerk will seek a quote for an audit of the Town Council’s activities to highlight ongoing work. Councillor T Dumper urged the council to consider climate and environmental issues on all agenda items. There will be one more meeting before findings are presented to the Town Council in its meeting in December. There was a suggestion for a separate working party to continue the work after the findings are presented.

- **WEB Health and Wellbeing**

The report on The WEB Health Matters Youth Fayre event was noted.

- **Tourist Information Service**

The report on the update of the Tourist Information Service was noted.

- **Reports from Members who Represent the Council on Outside Bodies**

Councillor M Chapman confirmed that there was a new manager in place for East Devon’s Citizen’s Advice Bureau. Councillor M Chapman highlighted her worry that the volume of calls from Exmouth residents is unmanageable.

Councillor O Davey confirmed that there was a new chairman for the Exmouth District Allotment Association and that a secretary was still needed.

Councillor C Nicholas highlighted that Exmouth Community Transport had to borrow a bus when the existing bus door broke, bringing to attention the desperate need for additional funding.

Councillor A Bailey reminded members that the newly established Queen’s Drive Delivery Group had arranged the Hemingway Design event on 13<sup>th</sup> and 14<sup>th</sup> November.

- **District Councillors’ Reports**

District Councillors gave brief reports in their areas of responsibility.

Councillor B De Saram reported that he had attended the Queen's Drive Delivery Group meeting where Nick Hookway provided a presentation on his proposals for phase 3 of the Queen's Drive space development.

Councillor O Davey confirmed that he had attended both the Full Council and the Queen's Drive Delivery Group meetings of East Devon District Council and that the Strategic Planning meeting had not had any relevant matters for Exmouth.

Councillor M Chapman confirmed that she had attended the Carparking TAFF meeting and confirmed that the parking analysis work will inform them of the best way forward.

Councillor P Millar had provided a report which had been circulated prior to the meeting in which he reported his efforts relating to proposed car parking charges and his motion which resulted in any proposed changes needing approval of the Full Council.

- **County Council**

Councillor C Channon confirmed that she was pleased to hear that the Fire Service consultation had been delayed. A new youth group in Littleham had started in Clayton House and Councillor D Poor was thanked for his help in this matter. With the youth fayre event held at the Community College in mind, the County Council was pushing for a county-wide task force to look into mental health in young people. HATOC has been asked to consider the issues at Liverton Business Park junction at its next meeting.

### **C19/123. MOTION IN RESPECT OF THE BEACH WHEELCHAIRS PROJECT, INCLUDING CROWDFUNDING FOR ASSOCIATED FUNDS**

A site had been identified to store the beach wheelchairs subject to formal approval from East Devon District Council. Approval was being sought to crowdfund to raise funds to purchase a storage hut and 3 wheelchairs. The proposal is that this will be administered by Exmouth Town Council, possibly through the use of volunteers. Responsibility for safety and insurance will remain with the Town Council.

Councillor P Stott proposed, seconded by Councillor F Cullis, and it was **RESOLVED that the Town Council proceeds with the beach wheelchairs project, including crowdfunding for associated funds.**

### **C19/124. REPORT IN RESPECT OF THE JUBILEE CLOCK TOWER, INCLUDING A CONDITION REPORT AND RECOMMENDATIONS**

The Deputy Town Clerk's report, condition report and architect's recommendations, which had been previously circulated, were noted.

The Conservation Officer at EDDC will need to be consulted for Listed Building Consent.

Councillor J Humphreys proposed, seconded by Councillor M Chapman, and it was **RESOLVED that the Town Council proceeds with the recommendations and budget outline as highlighted in the report.**

*Councillors P Millar and J Whibley left the meeting at 9.12pm.*

*Councillor P Millar returned to the meeting at 9.13pm.*

**C19/125. ADOPTION OF NEIGHBOURHOOD PLAN IMPLEMENTATION STRATEGY AND TERMS OF REFERENCE FOR THE NEIGHBOURHOOD PLAN CONTINUITY COMMITTEE**

Councillor L Elson proposed, seconded by Councillor T Dumper, and it was

**RESOLVED that the Town Council adopts the Neighbourhood Plan Implementation Strategy and terms of reference for the Neighbourhood Plan Continuity Committee.**

**C19/126. AGREEMENT THAT THE TOWN COUNCIL SPONSORS THE ENVIRONMENTAL AWARD AT THE EXMOUTH CHAMBER OF COMMERCE'S BUSINESS AWARDS EVENT FOR 2020**

Councillor A Sadiq proposed, seconded by Councillor L Elson, and it was

**RESOLVED that that the Town Council sponsors the Environmental Award at the Exmouth Chamber of Commerce's Business Awards Event for 2020.**

**C19/127. DATE OF NEXT MEETING**

The next meeting of the Town Council will be held on Monday 9<sup>th</sup> December 2019 at 7.15pm at the Town Hall Council Chamber.

**The meeting concluded at 9.18pm.**

Signed..... Date.....  
(Chairman)