

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 5TH AUGUST 2019 AT 7.15PM

PRESENT: Councillors: S Gazzard (Chairman)
B Bailey (Vice Chairman)
J Humphreys C Nicholas
M Rosser O Davey
B Toye F Cullis
T Woodward A Colman
T Dumper D Poor
P Millar B De Saram
J Whipps L Elson
M Chapman F Caygill
A Toye A Bailey
A Sadiq

Devon County Councillor: R Scott

OFFICERS: Lisa Bowman, Town Clerk & Chetna Jones, Deputy Town Clerk

APOLOGIES: Councillors J Whibley, P Stott & I Kirvan
Devon County Councillor J Trail

The Chairman welcomed all to the meeting and invited Mrs D Taylor, a member of the public to speak for the allotted time of 3 minutes.

PUBLIC FORUM: Mrs Taylor informed the Town Council that the former Rethink drop-in centre in Meeting Street (building currently owned by Devon County Council) has been unoccupied for over a year, leaving a gap in this much-needed service. She asked if the Town Council could assist by taking action to help save the building for community use.

The Chairman thanked Mrs Taylor and confirmed that her comments were noted.

C19/075. COUNCIL MEETING MINUTES

The minutes of the meeting of Exmouth Town Council held on Monday 8th July 2019, which had previously been circulated, were received and signed as a true record.

C19/076. MATTERS ARISING FROM THOSE MINUTES

There were no matters arising from the previous minutes.

C19/077. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C/19/079	Cllr P Millar	x		Employee of SW Water
C19/079	Cllr L Elson		x	Employer takes part in the Christmas Fayre as identified in the Festival & Events Working Party notes
C19/081	Cllr L Elson		x	Treasurer for Exmouth & District Community Transport

C19/078. EXCLUSION OF THE PRESS AND PUBLIC

There were no planned items on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972. However, later in the meeting, it was deemed that discussions relating to the Jubilee Clock Tower should take place in Part II.

C19/079. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor T Dumper, and it was

RESOLVED that the minutes of the Planning Committee meeting held on 8th July 2019 be accepted and adopted.

- **Town Clerk's Report**

The Town Clerk's report, which had previously been circulated, was noted.

It was noted that Veronica Boatman and the Tourist Information Service volunteers were congratulated on their successful move to the new premises at 45A The Strand.

- **Deputy Clerk's Report**

The Deputy Clerk's report, which had previously been circulated, was noted.

It was agreed to move discussions on the Jubilee Clock Tower into Part II as members felt the information was commercially sensitive.

- **Waterfront Working Party**

The actions from the walkabout held on 9th July 2019, which had previously been circulated, were noted.

Councillor F Caygill asked that the Enforcement Officer at East Devon District Council be informed of the A boards in situ opposite the Queen's Drive Space, as he believed these were in breach of the planning conditions imposed as part of the decision notice.

- **S106 and CIL Working Party**

Notes of the meeting held on 10th July 2019, which had previously been circulated, were noted.

Members debated the amendment to the original recommendation as identified in the notes, which stated that the Town Council's meaningful proportion of CIL should be added to the s106 pot for sport and agreed to withdraw the amendment as this would limit the use of CIL funding. Furthermore, members clarified that the mechanism of seeking the views of the community will be led by East Devon District Council through a publicity campaign and that its Scrutiny Committee will be reviewing all s106 agreements to ensure all funds are being received from the developers.

Councillor J Whipps proposed, seconded by Councillor B Bailey, and it was

RESOLVED that the Town Council proceeds with Option A: to go out to the community to ask what sports projects it wants to spend £300,000 on. The S106 working party would then help to shortlist projects based on eligibility, affordability and deliverability. All eligible, affordable and possible projects would then be subject to a second round of consultation with the community.

- **Climate Change Task and Finish Forum**

Notes of the meeting held on 11th July 2019, which had previously been circulated, were noted.

Members debated concerns regarding duplicating work already carried out by other working parties and the fact that the Neighbourhood Plan is poor on matters relating to Climate Change, although the National Planning Policy Framework promotes biodiverse and carbon neutral development. The chairperson, councillor T Dumper confirmed that the group is looking ahead, planning for the future, by developing an action plan to be adopted by the Town Council.

Councillor O Davey proposed, seconded by Councillor T Dumper, and it was

RESOLVED that the Town Council approves and adopts the Terms of Reference for the Climate Change Task and Finish Forum.

- **Town Team**

Notes of the meeting held on 18th July 2019, which had previously been circulated, were noted.

Councillor P Millar confirmed he was investigating the possibility of East Devon District Council restoring the clock in the Magnolia Centre.

Councillor B Bailey confirmed that the Dinosaur Station Hoarding project was on the reserve list for funding from GWR. Councillor Bailey suggested that the Town Council consider upgrading the dinosaurs to be more resilient and substantial. The Town Clerk reminded members that the dinosaurs were provided by local businesses at no cost to the Town Council and that Town Team did not have a budget to replace them.

- **Community Organisations Liaison Panel**

Notes of the meeting held on 22nd July 2019, which had previously been circulated, were noted.

Councillor B Bailey proposed, seconded by Councillor T Dumper, and it was

RESOLVED that Councillor D Poor will be the Town Council's youth representative.

- **Christmas and Festoon Lights Working Party**

Notes of the meeting held on 22nd July 2019, which had previously been circulated, were noted.

- **Plastic Reduction Working Party**

Amendments to the notes of the meeting held on 13th June 2019, which had previously been circulated, were noted.

Councillor A Sadiq as Chairperson of the working party provided a verbal update of the meeting held on 23rd July and confirmed that Surfers Against Sewage were proposing to seek accreditation in September and that two recycling bins had been installed in the Magnolia Centre.

- **Festival and Events Working Party**

Notes of the meeting held on 4th July 2019, which had previously been circulated, were noted.

A verbal update of the meeting held on 25th July 2019 was provided by the Chairperson, Councillor J Whipps, who confirmed that the Festival was delivered within budget this year and was generally well received, although there were a few issues with the older youths on Friday night. The working party and Arts Manager were looking into ways of improving the security for the Festival in 2020.

Feedback from local primary schools was that they would welcome a change of date to a Friday and that with early marketing more stall holders should be in a position to participate as well. For these reasons the working party agreed that this year the Christmas Fayre will be held on Friday 6th December 3 – 8pm.

It was suggested that the Town Council should advertise the Christmas Fayre details imminently to ensure a good turnout as there were other events planned for the same evening.

- **Woodbury, Exmouth & Budleigh (WEB) Health and Wellbeing**

Notes of the meeting held on 3rd July 2019, which had previously been circulated, were noted.

Councillor D Poor confirmed that he will be attending his first meeting of the WEB Health and Wellbeing Board in September as an observer.

- **Reports from Members who Represent the Council on Outside Bodies**

Councillor D Poor confirmed that he attended a meeting with Exmouth Wildlife group and had arranged to meet with the group to assist in a survey of the Millennium Woods.

- **District Councillor Reports**

The Chairman advised that it would be helpful if members were able to provide a brief written report prior to the meeting.

District Councillors gave brief reports in their areas of responsibility.

Councillor B De Saram confirmed that he had attended the Overview Committee meeting where the Fire Authority's recommendations as per the options were considered. It was felt that additional information to some of the question and queries raised by Overview Committee members was needed. In particular, the effect for those in rural communities with stations earmarked for closure. It was hoped that a response will be available by the 29th August meeting to enable them to adopt a position with all the relevant facts to hand.

Councillor B De Saram had volunteered to be a member of the Overview High Street TAFF similar to the one in 2012, to help influence the shape of our High Streets.

Councillor B De Saram, along with the Portfolio Holder, Landlord Services Manager and Compliance Officer, had attended a meeting in Dray Court Flats to resolve a buggy query raised by a ward resident.

Councillor B De Saram attended the “SWR Stakeholder Conference at Woking” on behalf of EDDC, where details were provided of new trains that were coming into service, the potential loss of guards as a result of these changes, improved ticketing arrangements and a presentation about the London Plan and its relevance to the Waterloo area.

Councillor B De Saram attended, along with several Exmouth Town Councillors, Radio 4 Any Questions, held in Ottery St Mary Parish Church, where a lively debate took place.

Councillor A Colman had attended the EDDC Cabinet meeting where the Climate Emergency motion was adopted and the introduction of electricity charging points in car parks motion was approved.

Councillor A Colman clarified that Climate Change considered mitigation actions and Community Resilience was more about adapting to the affects of climate change. He added that both were needed.

Councillor P Millar confirmed he was looking into ways of ensuring the work carried out by the volunteers of Exmouth Coast Watch continued in future years as the Watch Tower was the third busiest in the country.

Councillor P Millar was communicating with the Water Minister to seek funding from DEFRA towards the cost of installing water fountains.

Councillor M Chapman confirmed that she had attended the Licensing meeting where the committee were reviewing recent incidents affecting taxi drivers as well as the introduction of single-use plastic bans on events where licences were granted.

Councillor M Chapman also attended the Scrutiny Committee meeting where it was agreed that the committee will review all s106 agreements.

Councillor O Davey confirmed he had attended the Development Management Committee meeting where the Queen’s Drive car park was discussed. The committee was not in a position to refuse but managed to ensure that permission was only granted until 15th September 2020.

- **County Councillor Reports**

Councillor R Scott confirmed he did not have anything to report.

Councillor J Trail sent apologies and asked that a letter from South West Water be circulated to inform members that SWW were launching their Think Sink campaign to remind food service establishments of their responsibilities regarding the proper disposal of grease, fat, oils and food waste.

C19/080. RESPONSE TO THE REMOVAL OF SOME PUBLIC PAYPHONES AS IDENTIFIED IN THE CONSULTATION DOCUMENT FROM BT

The Consultation document had previously been circulated.

Councillor L Elson raised concerns regarding three payphones, and these were:

- Capel Lane – elderly demographic and proximity to Roseway flats
- Phear Avenue – used often due to lack of signal
- Jarvis Close – elderly council tenants

Councillor A Sadiq left the room.

With many other members having concerns the Chairman asked that ward councillors email their concerns to the Town Clerk, who will collate and respond on behalf of the Town Council.

C19/081. NOMINATIONS FOR A SECOND TOWN COUNCIL REPRESENTATIVE TO SIT ON THE MANAGEMENT COMMITTEE OF EXMOUTH & DISTRICT COMMUNITY TRANSPORT GROUP

Councillor L Elson declared a personal interest as the Treasurer for the Management Committee.

Councillor T Dumper proposed, seconded by Councillor P Millar, and it was

RESOLVED that Councillor B Bailey be appointed as the second representative to sit on the Management Committee of Exmouth & District Community Transport Group

Councillors A Sadiq re-joined the meeting.

C19/082. DATE FOR A DEDICATED EXTRAORDINARY MEETING TO DISCUSS THE COUNCIL'S RESPONSE TO THE FIRE SERVICE REVIEW

It was agreed that a dedicated Extraordinary meeting be held on 9th September to discuss the Town Council's response to the Fire Service consultation, for submission prior to the deadline on 20th September 2019.

C19/083. PROPOSAL TO HOLD A SCHOOLS CONFERENCE ON 'PROTECTING THE ENVIRONMENT' FOR THE 8 PRIMARY SCHOOLS IN EXMOUTH TO BE HELD ON 25TH SEPTEMBER 2019

The report, which had previously been circulated, was noted.

The Deputy Town Clerk confirmed that many partners had praised the Town Council for putting together this initiative and were very keen to take part by providing a workshop on the day at minimal cost to the Town Council.

Councillor L Elson proposed, seconded by Councillor C Nicholas, and it was

RESOLVED that the Town Council formally agrees to deliver a Schools Conference on "Protecting the Environment" with a budget of £1,500.

C19/084. PUBLIC MEETING IS TO BE HELD ON THE IMPENDING DEFINITIVE MAP REVIEW ON 2ND SEPTEMBER 2019 7.15 AT THE TOWN HALL BY DEVON COUNTY COUNCIL PUBLIC RIGHTS OF WAY TEAM

The Definitive Map is the legal record of all public rights of way within the county. The County Council is legally required to keep the Definitive Map of public rights of way under continuous review and to make modifications where it appears that routes should be added, re-graded or deleted. The County Council achieves this by carrying out a parish-by-parish review across the county. Reports are taken to the County Council Public Rights of Way Committee.

The date of the public meeting for the impending review for Exmouth was noted as 2nd September 2019 and all members were encouraged to attend this rare opportunity to help shape the future of Exmouth's public rights of way.

Members of the public and Press left the meeting.

PART B of the meeting.

C19/085. Jubilee Clock Tower

The Deputy Town Clerk recommended that the Town Council carries out a full survey of the Jubilee Clock Tower prior to any work taking place to ensure that all necessary proposals are considered, and the work carried out results in the best long-term benefits for the money spent.

In this case, and due to the specialised nature of the work, it was agreed to proceed with only one quote and both the Town Clerk and Deputy Town Clerk confirmed they had no personal interest with the company providing the quote.

Councillor M Chapman proposed, seconded by Councillor A Sadiq, and it was

RESOLVED that the Town Council proceeds with a survey as per the quote with a budget of £3,000.

C19/086. DATE OF NEXT MEETING

The next meeting of the Town Council will be held on Monday 16th September 2019 at 7.15pm at the Town Hall Council Chamber.

The meeting concluded at 9.03pm.

Signed..... Date.....
(Chairman)