

# EXMOUTH TOWN COUNCIL

## MINUTES OF A MEETING OF EXMOUTH TOWN COUNCIL FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBER AT EXMOUTH TOWN HALL ON THURSDAY 7<sup>TH</sup> FEBRUARY 2019

**PRESENT:** Councillors: L Elson  
C Nicholas (Chair)  
R Scott  
B Taylor  
M Williamson

Officers: Lisa Bowman, Town Clerk

### **F18/027 APOLOGIES**

Cllrs R Masding and S Gazzard

### **F18/028 MINUTES OF THE MEETING HELD ON 30<sup>TH</sup> AUGUST 2018**

The Minutes of the meeting held on 15<sup>th</sup> November 2018 were approved and signed as a correct record. Proposed by Cllr L Elson & seconded by Cllr R Scott.

### **F18/029 MATTERS ARISING FROM FINANCE COMMITTEE MEETING**

Councillor Lynne Elson asked if any progress had been made in terms of contacting those organisations which had contributed to the initial funding pot for the patrol boat expenses. Cllr Scott reported that Exeter City Council had yet to appoint its Harbour Master or purchase a patrol boat and therefore it was possibly premature to offer the balance of the funds towards fuel costs, however he would speak to Stephanie Clark, the Officer for the Exe Estuary Management Partnership who had originally helped to set up the Exe Patrol Boat scheme to check on progress.

### **F18/030 DECLARATIONS OF PECUNIARY INTEREST AND DISPENSATION**

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
	Cllr. L Elson		X	East Devon Support Group (Parkinsons UK)

### **F18/031 EXCLUSION OF THE PRESS AND PUBLIC**

There were no items to be dealt with that necessitated the exclusion of the press and public.

**F18/032 REPORT FROM THE RESPONSIBLE FINANCE OFFICER**

The Responsible Financial Officer had previously circulated a Financial Report which included an Income and Expenditure Report, bank balances and a summary of funds which are held on behalf of the Council's charitable trusts.

**F18/033 TO RECEIVE THE STATEMENT OF INCOME AND EXPENDITURE AGAINST BUDGET AND REVIEW THE RECONCILIATION OF ACCOUNTS AGAINST BANK STATEMENTS**

The RFO reported that there were no areas of concern. Members noted that the bank balances were very healthy and discussed the scope for increasing the Town Council's earmarked reserves at year end in the context of the Council's aspiration to continue to grow its building fund and to maintain the flexibility to respond to the possible future devolution of services and assets from the District and County Councils.

Cllr Mark Williamson checked the printed bank statements against the bank reconciliation on behalf of the Committee and confirmed they matched the funds reported.

A list of payments for the months of November and December had been circulated for information and was duly noted and authorised.

Cllr Brenda Taylor asked for clarification of bus shelter cleansing charges and repair costs

**F18/034 APPLICATIONS FOR GRANTS**

The committee discussed one grant application and recommended approval as shown in the table.

<b>Applicant</b>	<b>Description</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
East Devon Support Group (Parkinsons UK)	Funding of hall costs for support group meetings	£750	Proposed by Cllr Mark Williamson, Seconded by Cllr Lynne Elson  £750

**F18/038 DATE OF NEXT MEETING**

The date of the next meeting is 7<sup>th</sup> February 2019

**The meeting closed at 7.15pm**

SIGNED.....  
**Chairman**

**DATED.....**