



This Meeting is open to the Public and Press

5th June, 2019

To: All Members of Exmouth Town Council

Dear Councillors

A Meeting of Exmouth Town Council, to which you are summoned, will be held at Exmouth Town Hall, Exmouth, EX8 1AB on **Monday 10th June, 2019 at 7.15 pm** to consider the matters detailed on the Agenda below.

Yours faithfully

Lisa Bowman
TOWN CLERK

A G E N D A

1. Apologies for absence

The meeting will adjourn for the Public Forum.

PUBLIC FORUM

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes;
 - Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely;
 - The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted;
 - Where several speakers wish to make similar points, the chairman has the right to request one spokesperson;
 - As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.
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The meeting will reconvene.

2. **Council Meeting Minutes** - To confirm and sign as a correct record the minutes of the meeting of the Town Council held on Monday 13th May, 2019 (circulated)
3. **Matters arising from the Council Meeting Minutes** (for information only).
4. **Declarations of Pecuniary Interest and Dispensations** – Members to declare any interests they may have on the agenda and agree any dispensations to stay
5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**
6. **To receive and consider reports and minutes of committees, working parties, other local bodies and the Town Clerk / Deputy Town Clerk as appropriate.**
 - **Planning Committee** – To receive the minutes of the meetings held on 29th April 2019 and 14th May 2019 and consider any recommendations therein
 - **Finance Committee** - To receive the minutes of the meeting held on 23rd May 2019, and consider any recommendations therein
 - **Town Clerk's Report**
 - **Public Rights of Way** – notes of meeting held on 27th March 2019
 - **Waterfront Working Party** – notes of meetings held on 21st May and 29th May 2019
 - **ETP** – notes of the meeting held on 28th May 2019
 - **Flooding and Land Drainage** – notes of meeting held on 3rd June 2019
 - **Quality Council** – notes of meeting held on 6th June 2019
 - **Reports from members who represent the Council on Outside Bodies**
 - **District Councillors' Reports**
 - **County Councillors' Report**
7. **To adopt the amended Standing Orders and Financial Regulations (reviewed at the Annual Town Council meeting in May 2019).**
8. **To Review and adopt the Annual Accounts for 2018/19**
 - i. Income and Expenditure Accounts for year ending March 31st 2019
 - ii. Balance Sheet for year ending March 31st 2019
 - iii. Earmarked Reserves as at 31st March 2019

iv. Asset Register as at 31st March 2019

9. Annual Governance and Accountability Return 2018/19

- i. To review and receive the Annual Internal Audit Report
- ii. To consider and approve the Annual Governance Statement
- iii. To consider and approve the Annual Accounting Statements

10. S106

To formally agree that the findings of the Neighbourhood Plan should be followed when spending all available S106 Sports and Open space monies in Exmouth. (see attached report).

11. Queens Drive Space

To discuss and respond to a request from East Devon District Council relating to event sponsorship opportunities at Queen's Drive Space for Summer 2019 (see attached)

12. Climate Emergency Motion by Councillor Michael Rosser

To consider a motion, proposed by Councillor Michael Rosser, that "Exmouth Town Council acknowledges the Environmental and Climate Emergency declaration by Parliament in May. Accordingly, it will give the highest priority to using all its authority and influence to reduce CO2 emissions in Exmouth. The Council's goal for Exmouth is to be carbon neutral by 2030 at the latest. In order to achieve this, a Task and Finish Forum (TAFF) will identify the main causes of CO2 emissions in Exmouth and the action needed to reduce these emissions. The TAFF will aim to report its findings and recommendations for an action plan to the Council within 6 months.

The TAFF will include members both from within and outside of the council, who can contribute relevant knowledge."

13. Mayors Charity

To confirm that the Mayor's charity for 2019/20 is Open Door Exmouth.

Date of next meeting: Monday 8th July 2019.