

## EXMOUTH TOWN COUNCIL

### MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 4<sup>TH</sup> FEBRUARY 2019 AT 7.15PM

**PRESENT:** Councillors: J Trail (Chairman)  
B De Saram (Vice Chairman)  
C Nicholas M Chapman  
T Hill J Humphreys  
M Williamson P Stott  
S Gazzard B Cole  
F Caygill P Garbutt  
A Sadiq L Elson  
T Dumper B Toye  
R Scott

**OFFICERS:** Lisa Bowman, Town Clerk & Chetna Jones, Deputy Town Clerk.

**APOLOGIES:** Councillors B Bailey, B Taylor, R Masding, D Nicholas, K Norton, C Gough & T Darville.

Apologies were also received from Devon County Councillor C Channon.

The Chairman welcomed all to the meeting with positive news about a local business, Krispies, winning the National Fish and Chip Award 2019, for the best fish and chip shop as well as staff development and training. He added that he hoped that other local businesses will be encouraged by this and take part in English Tourism Week during 30<sup>th</sup> March – 7<sup>th</sup> April, attracting visitors and local residents to the positive and friendly town and discovering the delights on their doorstep.

#### **C19/011. COUNCIL MEETING MINUTES**

The minutes of the Town Council meeting held on Monday 7<sup>th</sup> January 2019, which had previously been circulated, were noted as a true record.

#### **C19/012. MATTERS ARISING FROM THOSE MINUTES**

No matters were raised.

#### **C19/013. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS**

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C19/015	Cllr M Williamson		X	Family member part of Tri-Hards

#### **C19/014. EXCLUSION OF THE PRESS AND PUBLIC**

There were two items on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

#### **C19/015. PRESENTATION BY REPRESENTATIVE FROM TRI-HARDS**

Councillor R Scott introduced Neil Stammers, co-founder of Tri-Hards, in his capacity as Devon County Councillor, to help understand the changes taking place in the integrated care system at

Devon County Council, and the importance of encouraging and supporting volunteers to assist as the changes move from treating ill people to ensuring people lead healthier lifestyles. It also helps combat issues such as loneliness.

Tri-Hards was set up 18 months ago to encourage women who would not normally take part in physical activities to challenge themselves by cycling, running, swimming and simply activities such as dog walking. The group now encouraged all genders and abilities.

**C19/016. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate** (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor F Caygill, that the minutes of the Planning Committee meetings held on 17<sup>th</sup> December 2018 and 7<sup>th</sup> January 2019 (as circulated) be accepted.

**RESOLVED that the minutes of the Planning Committee meetings held 17<sup>th</sup> December 2018 and 7<sup>th</sup> January 2019 be accepted and adopted.**

- **Town Clerk's Report**

The Town Clerk's report, which had previously been circulated, was noted.

The Town Clerk was thanked for her work on the bus shelters as this project will mean that the town will benefit from new bus shelters at no cost to the tax payer.

- **Deputy Town Clerk's Report**

The Deputy Town Clerk's report, which had previously been circulated, was noted.

The Deputy Town Clerk confirmed that a number of the applicants will be attending the workshop to help with their presentations at the Dragons Den-style event. Preparations were in hand for the presentation event on 21<sup>st</sup> February 2019, where voting will take place to determine which projects are awarded the funds.

Work was in-hand to identify the work and cost for the ground maintenance and grass cutting contracts with EDDC, with the results to be reviewed by the Finance Committee when complete. It was suggested that it may be easier to start from scratch, and members were advised that this may be one way to move forward. However, a breakdown of work will still be needed to satisfy best value for the work completed this year.

The Town Maintenance team were thanked for their efforts in clearing roads and footpaths around the town.

- **Town Team**

Notes of the meeting held on 17<sup>th</sup> January 2019, which had previously been circulated, were noted.

It was agreed that Andrew Hancock from EDDC will be copied in all correspondence relating to the dinosaur trail.

The Phear Park initiative would benefit from a blue plaque to commemorate Lady Phear, so it was agreed that the Town Clerk will consult with the Civic Society who originally launched the blue plaque trail.

- **Plastics Reduction**

Notes of the meeting held on 17<sup>th</sup> January 2019 which had previously been circulated, were noted including the recommendation for the Environmental Award therein.

It was noted that the Environmental Award will be judged based on evidence provided by those applicants being considered for this award and that Exmouth Town Council will be recognised as the sponsor of this new award.

Councillor T Dumper proposed, seconded by Councillor B De Saram, that the Town Council sponsors a new category in the Exmouth Chamber of Commerce Business Awards at a cost of £600, and that this new Environmental Impact Award be presented to a company that has made changes to improve their environmental impact, including waste management, sustainable transport, energy consumption, behavioural change and plastic reduction.

**RESOLVED that the Town Council sponsors a new category in the Exmouth Chamber of Commerce Business Awards at a cost of £600, and that this new Environmental Impact Award be presented to a company that has made changes to improve their environmental impact, including waste management, sustainable transport, energy consumption, behavioural change and plastic reduction.**

- **COLP**

Notes of the meeting held on 21<sup>st</sup> January 2019, which had previously been circulated, were noted.

- **S106**

A verbal update of the meeting held on 29<sup>th</sup> January 2019 was provided. Clarification was provided that, although there was an aspiration to deliver the Cycle Routes project, it was unlikely that this could be completed in the timeframe for spending the s106 money and that, if unspent, the money could potentially be lost.

Councillor S Gazzard proposed, seconded by Councillor P Stott, that the Town Council endorses the recommendation from this meeting:

1. That the £60,000 earmarked for cycle routes goes back into the funding pot allocated for broader sports provision;
2. That the £35,761.19 earmarked for formal parks, youth and sports provision is added to the funding pot for broader sports provision.

**RESOLVED that the Town Council endorses:**

1. **That the £60,000 earmarked for cycle routes goes back into the funding pot allocated for broader sports provision;**
2. **That the £35,761.19 earmarked for formal parks, youth and sports provision is added to the funding pot for broader sports provision.**

- **Community Resilience**

A verbal update of the meeting held on 30<sup>th</sup> January 2019 was provided.

Preparation for a presentation to be given to the volunteers was planned for the next meeting.

- **Quality Council**

A verbal update of the meeting held on 31<sup>st</sup> January 2019 was provided.

Work would continue in producing a Community Engagement Policy, a formal internal appraisal process and an annual report. The aim was to apply for the next level of the award scheme before the end of the Town Council year.

- **Exmouth Festival**

A verbal update of the meeting held on 31<sup>st</sup> January 2019 was provided.

Plans were well under way for this year's Festival.

The Festival will be over 4 days of the second May bank holiday weekend (24<sup>th</sup> May to 27<sup>th</sup> May) and volunteer help was needed over those days.

- **ETP**

A verbal update of the meeting held on 4<sup>th</sup> February 2019 was provided.

Devon County Council confirmed that a 6-month consultation period on Stagecoach route changes did take place and Devon County Council will be advertising for feedback on the current changes as well as any proposed future changes to the bus transport service.

- **District Councillor Reports**

District Councillors gave brief reports in their areas of responsibility.

Councillor B De Saram confirmed that the final Neighbourhood Plan submission document for Exmouth was to be reviewed by EDDC at its Cabinet meeting on 6<sup>th</sup> February 2019, to provide feedback and agree that this version of the Plan proceed to referendum. A video has been produced to assist with raising promotion of the referendum and the importance of voting. A newsletter with the latest news was handed out at the start of the meeting.

Councillor B De Saram also confirmed that the Town Council and the Arts Manager were congratulated by EDDC after the recent Safety Advisory Group meeting for the well-prepared and thought-out process regarding safety identified in this year's Exmouth Festival plans.

Councillor B De Saram attended the tour of Blackdown House and Members Development Think Tank event organised by Councillors Chapman and Dent.

Councillor M Chapman confirmed that she had also attended the tour of Blackdown House and was busy preparing a new members development programme in time for the elections in May.

Councillor P Stott confirmed that she had also attended the tour of Blackdown House, as well as the Housing Review Board meeting where EDDC were looking at Modular Housing and use of containers for single occupancy accommodation.

Councillor S Gazzard confirmed that he had also attended the Housing Review Board meeting and was keen to hear about the use of containers for housing purposes. He also attended the Recycling and Waste Management Partnership Board meeting and confirmed that the recycling rate had increased to 60% across East Devon. A new cardboard recycling scheme was being trialled in Woodbury from 1<sup>st</sup> March and, if

successful, will be rolled out across the district. The current recycling scheme was recognised at a National Level with other councils referring to it for their own use.

Councillor T Dumper confirmed that he had attended the Recycling and Waste Management Partnership Board meeting as he was interested in seeing the recycling facility at Greendale.

Councillor T Dumper also reported that Exmouth Fairtrade Fortnight will start on 25<sup>th</sup> February 2019, with various events planned across Exmouth during this time.

- **County Councillor Reports**

Councillor R Scott confirmed that Devon County Council will be consulting on residents' parking in The Colony and surrounding area. Councillor R Scott is seeking feedback regarding the Integrated Care System and confirmed that he was in conversation with the Town Clerk on how the Town Council can be more involved in health and well-being. He advised members that he and Councillor J Trail were undertaking visits with the social care team and councillors were welcome to join them. Devon County Council was reviewing its budget at a proposed increase of 3.9% (1% of which will go towards Adult Social Care). Highways will need additional funds to help with drainage issues and landowners were being asked to assist with clearing of their debris from the highway.

Councillor R Scott also praised the gritters who were out in full force, resulting in minimal disruption due to the bad weather. He also confirmed that Devon County Council had secured the future 99E bus service in Exmouth for the time being.

Concern regarding parking on pavements especially in the evenings and weekend were raised and Councillor R Scott's response was that legislation needed changing to enable action to be taken to prevent this type of parking. He commented that pressure should be put on MPs to assist.

Councillor J Trail confirmed that work in The Colony area will be starting the week commencing 18<sup>th</sup> February and that letters to all residents will be delivered to ensure the roads are kept clear of parked cars on those days. Councillor J Trail arranged a strimmer training course for volunteers which he funded through his locality budget to enable the volunteers to help maintain the Lambeth Walk area.

Work to repair and resurface the cycle path between Littleham and Budleigh was to start in the week commencing 4<sup>th</sup> February 2019. The caravan which has been in situ in Douglas Avenue for some time will be moved by the end of the week.

*Cllr R Scott and Press left the meeting.*

## **PART B of the meeting.**

### **C19/017. To receive a report from the Town Clerk on the Exmouth Tourist Information Service and to ratify any recommendations therein**

The Town Clerk's confidential report, which had previously been circulated, was noted.

Councillor S Gazzard proposed, seconded by Councillor L Elson, that the Town Council approve the Town Clerk's recommendation as identified in her report, including an addition to point three of the recommendation allowing for an increase of 10% (up to £5,500) in any new arrangement.

**RESOLVED that the Town Council approve the Town Clerk's recommendation as identified in her report, including an addition to point three of the recommendation allowing for an increase of 10% (up to £5,500) in any new arrangement.**

**C19/018. HR Group Update**

The notes of the HR Group meeting held on 10<sup>th</sup> January 2019, including decisions therein, were ratified.

**C19/019. DATE OF NEXT MEETING**

The next meeting of the Town Council will be held on Monday 1<sup>st</sup> April 2019 at 7.15pm at the Town Hall Council Chamber.

Councillors were reminded of the Annual Town Meeting on 11<sup>th</sup> March 2019 at 7pm.

**The meeting concluded at 9.20pm.**

Signed..... Date.....  
(Chairman)