

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 38th meeting, 11.00am on January 8th 2019 Exmouth Town Council meeting room, Town Hall.

Action Points in Yellow

1. Welcome and Apologies

PRESENT

Roy Pryke	RP	NPSG Chairman
Cherry Nicholas	CN	Exmouth Brixington Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Ian Cann	IC	NPSG Vice-Chairman
Lisa Bowman	LB	Town Clerk Exmouth Town Council Devon,
David Radford	NP	DOP Group
Rob Masding	RM	Transition Exmouth
Philip Twamley	PT	EDDC

APOLOGIES

Bruce de Saram	BdS	Exmouth Littleham
Mark Williamson	MW	Littleham Ward Councillor
James Hutchings		Christians Together in Exmouth
Janvrin Edbrooke		Neighbourhood Plan Officer

Minutes were taken by Town Clerk as NP Officer had given apologies

- Minutes of the last meeting were formally approved.
- Matters Arising: Finance reported in Nov at £3000.
 - Scope to apply to Locality for Funding but deadlines are stringent. Looking to print 50 – 60 copies. Subject to further discussion
 - Is there scope to print more with Locality funding **Action JE**.
 - PT EDDC will provide printed copies but in small statutory quantities up to 10.
 - Further discussion required on quantities and locations. **ACTION NPSG** need to agree quantities and locations
 - Needs to be in colour not b/w due to colour coding.
- JE ACTION**: Need for up to date finance statement, before further spending.
- ETC Full Council have given NPSG delegated authority to NPSG to agree final report and submit to EDDC. ETC members raised some interesting questions in terms of housing and masterplan. ENP examiner input and modifications have been welcomed. NPSG members were in agreement with modifications resulting from fact checking process and is discussed at the Dec 21st meeting.

RP expressed thanks to all involved in the fact checking process. VOTE: All members in favour. Affirmation by proxy from BdS,
Proposed RM Seconded PS.

RP Reported that he has a letter ready to go to IPE to express NPSG thanks and appreciation and noting approval by ETC Full Council for submission to EDDC on 8/1/19 **ACTION RP copy to JE**

6. Video: a) Contract approved.

PT needs to look at script to ensure that it isn't positively biased and that NPSG could be accused of influencing a vote. **ACTION:** PT to review video script to ensure the NPSG video is objective.

Members also commented on some footage being out of date but RP reminded members of cost constraints in terms of further amends

ACTION: LB to send file to PT & cc RP

ACTION: Legislation is specific to Referendum

Proposed RM Seconded PS payment approved for outpost pictures

Proposed IC Seconded RM video approved subject to gaining PT approval

b) Video distribution: Where and when:

PT agreed that the video could be promoted as soon as it has been verified. Once NP approved by Cabinet good to create momentum with the video after 11/2/19 when the minutes are accepted. Referendum date 7/14/21 March tbc
Use and locations for Video

NPSG CAUTION Members need to be OBJECTIVE no yes vote /no positive vote.

Social Media :**ACTION JE** to use video as appropriate in SMC.

Presentations / Talks: Hard Questions Café (RP/IC) Sailing Club, Friends of the Library, Historical Society **ACTION RP/IC**

Venues: Oceans/ Pavilion/ LED **ACTION RP**

Doctors Surgeries: **ACTION JE**

Schools **ACTION RP**

Banks: **ACTION PS**

Library: **ACTION IC**

Cinema trailer **ACTION JE**

Referendum: members queried referendum process: PT Postal votes and proxy votes will be offered for Referendum. Members queried numbers of polling stations, opening hours, location. Statutory requirements will be adhered to. Discussion regarding timing of cabinet meeting post referendum. Elections May 2nd **ACTION PT** will ensure that motion to approve plan will go forward ASAP. **ACTION PT** Is the process affected by purdah

7. Social Media Campaign: Mary Culhane (MC) will oversee FB twitter posts blogs videos linking in with Positive Exmouth. **ACTION LB** to inform JE of ETC twitter link. cabinetNext meetings: January 8th 2019 Exmouth Town Hall 11-12.00am
8. Next Steps: noted
9. AOB: ETC Full Council suggested leaflet drop? School bag Drop? **ACTION members** to consider need for Leaflet drop at next meeting.
10. Next meeting Jan 31st at 2pm