

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 17TH DECEMBER 2018 AT 7.15PM

PRESENT: Councillors: J Trail (Chairman)
B De Saram (Vice Chairman)
T Hill C Nicholas
M Chapman J Humphreys
B Bailey P Stott
R Masding B Cole
T Dumper B Taylor
S Gazzard P Garbutt
L Elson K Norton
F Caygill R Scott

OFFICERS: Lisa Bowman, Town Clerk & Chetna Jones, Deputy Town Clerk.

APOLOGIES: Councillors M Williamson, B Toye, A Sadiq, D Nicholas, C Gough & T Darville.

The Chairman welcomed all to the meeting. He informed members that many things had happened over the year including the changes at Queen's Drive, completion of Mamhead Slipway, refurbishment of Phear Skate Park and the arrival of the Exeter Deaf Academy.

The Neighbourhood Plan had been submitted to East Devon District Council and it was hoped that the plan would be made after the referendum in Spring 2019.

The Town Council staff had undergone a few changes and were thanked for setting up and maintaining a high standard.

The Chairman confirmed that he and Councillor B De Saram had attended over 110 events since May 2018 and thanked the public for their kindness and support.

Councillors L Elson, S Gazzard and R Masding as representatives of the political parties conveyed thanks to councillors, staff and the community by congratulating councillors on working together for the benefit of the Town.

C18/152. COUNCIL MEETING MINUTES

The minutes of the Town Council meeting held on Monday 26th November 2018, which had previously been circulated, were amended to correct Brian to Brain and noted as a true record.

C18/153. MATTERS ARISING FROM THOSE MINUTES

There were no matters arising.

C18/154. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C18/156	Cllr L Elson		X	Stall Holder at Christmas Fayre
C18/156	Cllr S Gazzard		X	Stall Holder at Christmas Fayre

C18/155. EXCLUSION OF THE PRESS AND PUBLIC

There were no items on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

C18/156 REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor T Dumper, that the minutes of the Planning Committee meetings held on 12th November 2018 and 26th November 2018 (as circulated) be accepted.

RESOLVED that the minutes of the Planning Committee meetings held 12th November 2018 and 26th November 2018 be accepted and adopted.

- **Town Clerk's Report**

The Town Clerk's report, which had previously been circulated, was noted.

The Town Clerk confirmed that she had made progress with HR One regarding the appraisal review process and that training will be arranged in the New Year.

The Town Clerk advised that the pre-planning and on-the-day management of the Christmas Fayre had been a collaborative effort which had worked well.

Councillors and staff were thanked for all the help and support with the Christmas Fayre on what was a very wet and windy afternoon.

The Chairman confirmed that a meeting will be held early in the year to review arrangements for next year and councillors were asked to inform him of dates of events being organised by local organisations in order to maximise publicity of them all.

- **Deputy Town Clerk's Report**

The Deputy Town Clerk's report, which had previously been circulated, was noted.

Details were provided on the workshop held on 27th November for the Exmouth Community Fund as well as confirmation of the date of a second workshop, this time on presentation skills.

It was agreed by members that the Dragon's Den style event would be held in the afternoon. Furthermore, Councillor L Elson requested that it start later in the afternoon to enable those that work to attend.

The Deputy Town Clerk clarified that this event enabled organisations to network and work together and that by attending the whole session and listening to each other's presentations they would learn more about each other's work and accomplishments.

The Christmas Tree-decorating event at the Christmas Fayre was enjoyed by children, parents and teachers from all 8 primary schools. Councillor J Humphreys was congratulated for supplying the trees for each school as well as delivering to each school after the event.

The Lantern Parade was also very well attended, and it was agreed that both events should be repeated as part of next year's Christmas festivities.

- **Town Team**

Notes of the meetings held on 18th October and 29th November 2018 were received.

Councillor L Elson proposed, seconded by Councillor S Gazzard, that Councillor M Chapman attend future Town Team meetings as the Councillor representative.

RESOLVED that Councillor M Chapman attend future Town Team meetings as the Councillor representative.

- **Flooding and Land Drainage**

Notes of the meeting held on 3rd December 2018 were noted.

The Chairman asked that South West Water be contacted to arrange a meeting for the residents of the Colony area and update them on their plans to alleviate the flooding issues related to the pumping station.

- **COLP**

Notes of the meeting held on 10th December 2018 were noted.

- **District Councillor Reports**

District Councillors gave brief reports in their areas of responsibility.

Councillor B De Saram informed members that he attended a photo shoot for the launch of the new Car Park entrance at Queen's Drive.

Councillor C Nicholas confirmed she had raised her concerns about Exmouth's s106 contributions and the imminent deadlines to the Scrutiny Committee at EDDC. The matter had been escalated to the Chief Executive but had not received a response. However, a meeting has been arranged between the s106 Officer and the working party in the New Year.

Councillor B Bailey confirmed that he was searching for funding through EDDC to provide the Police with additional help regarding anti-social behaviour issues around the Town.

Councillor P Stott confirmed that the last Full Council meeting of the District Council had been held at the Knowle and it was hoped the next meeting will be in Blackdown House.

Councillor T Dumper informed members that he and other councillors had met with Hemingway Design to discuss their initial thoughts regarding the responses to the consultation.

Councillor S Gazzard confirmed that the wooden table originally given to the people of Exmouth was still available and it was agreed that an individual can store the table until the Town Council has acquired its own building.

Councillor F Caygill proposed, seconded by Councillor M Chapman, that Councillor J Humphreys stores the table until the Town Council has acquired its own building.

RESOLVED that Councillor J Humphreys store the table until the Town Council acquired its own building.

The Town Clerk confirmed that she will arrange for the table to be added to the asset register, including the location where it will be stored.

- **County Councillor Reports**

Councillor R Scott confirmed that Devon County Council had approved the motion enabling Care and Health Staff to be exempt from parking limitations for on-street parking.

C18/157. Review the New and Replacement Bus Shelters Report and agree the recommendation that the Town Council enters into an agreement with Fernbank Advertising for the replacement of 29 bus shelters and that the Town Clerk is given delegated authority to negotiate exact terms, including any potential for the Town Council to advertise its own events as part of the contract.

The Chairman, Councillor J Trail proposed, seconded by Councillor S Gazzard, that the Town Council enters into an agreement with Fernbank Advertising for the replacement of 29 bus shelters and that the Town Clerk is given delegated authority to negotiate exact terms, including any potential for the Town Council to advertise its own events as part of the contract.

RESOLVED that the Town Council enters into an agreement with Fernbank Advertising for the replacement of 29 bus shelters and that the Town Clerk is given delegated authority to negotiate exact terms, including any potential for the Town Council to advertise its own events as part of the contract.

C18/158. DATE OF NEXT MEETING

The next meeting of the Town Council will be held on Monday 7th January 2019 at 7.15pm at the Town Hall Council Chamber.

The meeting concluded at 8.10pm.

Signed..... Date.....
(Chairman)