

## EXMOUTH TOWN COUNCIL

### MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 26<sup>TH</sup> NOVEMBER 2018 AT 7.15PM.

**PRESENT:** Councillors: J Trail (Chairman)  
B De Saram (Vice Chairman)  
C Nicholas M Chapman  
P Stott L Elson  
R Masding M Williamson  
B Cole T Dumper  
B Taylor S Gazzard  
A Sadiq B Bailey  
K Norton F Caygill  
R Scott

C Channon (DCC).

**OFFICERS:** Lisa Bowman, Town Clerk & Chetna Jones, Deputy Clerk.

**APOLOGIES:** Councillors J Humphreys, B Toyne, P Garbutt, D Nicholas, T Hill, C Gough, & T Darville.

The Chairman welcomed all to the meeting. He informed members that Stuart Line Cruises should be congratulated for being awarded Gold in the recent Visit Devon Attraction of the Year category.

Former Mayor, Councillor Brian Cole, having chosen Brain Tumour Research as the Mayor's charity last year, helped raise funds for the "fund a day of research" campaign. He was asked along with a resident who aided Councillor Cole to raise much of the funds to add a tile on the "Wall of Hope" at the main research centre in Plymouth.

#### **C18/142. COUNCIL MEETING MINUTES**

The minutes of the Town Council meeting held on Monday 29<sup>th</sup> October 2018, which had previously been circulated, were noted as a true record.

#### **C18/143. MATTERS ARISING FROM THOSE MINUTES**

It was confirmed that the Environment Agency will be attending the Flooding & Land Drainage Working Party meeting on 3<sup>rd</sup> December where councillors will have the opportunity to ask questions directly regarding the concerns raised at the last meeting. It was considered unworkable for this meeting to have members of the public attend and therefore it was agreed that this meeting proceeded as planned and if a further meeting was needed it should be requested following these discussions.

#### **C18/144. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS**

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C18/149	Cllr B Taylor		X	Allotment Holder

### **C18/145. EXCLUSION OF THE PRESS AND PUBLIC**

There was one item on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

### **C18/146 REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)**

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor T Dumper that the minutes of the Planning Committee meetings held on 15<sup>th</sup> October 2018 and 29<sup>th</sup> October 2018 (as circulated) be accepted.

**RESOLVED that the minutes of the Planning Committee meetings held 15<sup>th</sup> October 2018 and 29<sup>th</sup> October 2018 be accepted and adopted.**

- **Finance Committee**

Councillor C Nicholas proposed, seconded by Councillor B De Saram, that the minutes of the Finance Committee meeting held on 15<sup>th</sup> November 2018 be accepted.

**RESOLVED that the minutes of the Finance Committee meeting held on 15<sup>th</sup> November 2018 be accepted and adopted.**

- **Town Clerk's Report**

The Town Clerk's report, which had previously been circulated was noted.

The Town Clerk confirmed that she had received a quote from the Fireworks specialist used in previous years for a firework display for New Year's Eve for a total of £3,000.

The Town Clerk advised that if Councillors were happy to proceed with spending the budgeted £3,000 for a firework display then she will contact other specialists to ensure best value was being obtained.

Councillor S Gazzard, proposed, seconded by Councillor M Williamson, that the Town Council proceeds with spending the budgeted £3,000 for a New Year's Eve firework display and that the Town Clerk will contact other specialists to ensure best value.

**RESOLVED that the Town Council proceeds with spending the budgeted £3,000 for a New Year's Eve firework display.**

The Town Clerk confirmed that she had recently met with Paul Harrison from Fernbank Advertising to discuss a proposal to upgrade all bus shelters in the area free of charge, including ETC and EDDC managed shelters and that she will be preparing a full report for consideration at the next Full Council meeting.

- **Deputy Clerk's Report**

The Deputy Clerk's report, which had previously been circulated was noted.

Details were provided on the workshop arranged for 27<sup>th</sup> November for help and support in completing application forms for the Exmouth Community Fund.

Councillor L Elson requested that future workshops start at a later time to enable those that work to attend.

- **ETP**

Notes of meetings held on 5<sup>th</sup> November 2018 were received.

Councillor T Dumper confirmed that the new bus timetables will be advertised and that concerns raised around buses stopping at the Parade were being taken into consideration.

- **Waterfront**

Notes of the meeting held on 6<sup>th</sup> November 2018 were noted.

- **Festival**

The notes of the meeting held on 8<sup>th</sup> November 2018 were noted.

- **COLP**

The notes of meeting held on 12<sup>th</sup> November 2018 were noted.

Councillor B De Saram confirmed that the Examiner had written to the Neighbourhood Planning Steering Group and EDDC asking their views and that the Steering Group with the EDDC Neighbourhood Planning Officer, were reviewing the comments raised.

It was noted that the COLP Terms of Reference, which need updating will be reviewed on completion of the Exmouth Neighbourhood Plan Implementation Strategy.

- **District Councillor Reports**

District Councillors gave brief reports in their areas of responsibility.

Councillor B Bailey confirmed that he was in contact with Planning regarding the Dinosaur Trail and that the project around the Train Station and public toilets was delayed due to planned refurbishment work.

Councillor T Dumper and Councillor M Williamson confirmed that there had been concerns from local businesses affected by the sand movement on the beach opposite the temporary Queen's Drive space and that following meetings an amicable solution had been obtained regarding mitigation measures.

Councillor P Stott confirmed that new licensing arrangements were being introduced to consider new gambling regulations which prevented young people from using gambling machines.

Councillor M Chapman informed the Council that Leisure East Devon (LED) has been refurbishing the Tennis Centre kitchen and seating area as well as updating their booking form as well as the Sports Centre gym.

Councillor C Nicholas confirmed she had raised her concerns about Exmouth's s106 contributions and the imminent deadlines to the Scrutiny Committee at EDDC and the matter had been escalated to the Chief Executive.

Councillor B De Saram informed members that he had attended the South West Tourism Alliance on 13<sup>th</sup> November 2018 where it was confirmed that the English Tourism week will be 30<sup>th</sup> March to 7<sup>th</sup> April 2019.

- **County Councillor Reports**

Councillor C Channon confirmed that she had personally spoken with the occupants of the motorhome camped in the Littleham area and unfortunately the young people in question were not willing to conform. The Gypsy Traveller Liaison Officer was working with the Police as there was some evidence of domestic violence but other than that there was not any other action that can be taken.

At a recent TARA meeting it was agreed that letters will be sent to properties where their overhanging trees were intruding over footpaths, roads and electric lights.

It was agreed that input regarding inappropriate parking of campervans was required from all the councils and that a resolution needed to be found before the opening of the new Deaf Academy.

Councillor J Trail and Councillor R Scott confirmed that work in this area will continue as well as generally reviewing speed safety and roundabout arrangements.

**C18/147. Review of proposed changes to the main Post Office in Town Centre, Exmouth and response to be submitted about access into the premises and access to Post Office Services once inside the premises**

It was agreed that during busy periods the store can be overloaded with stock making access for wheelchairs to the Post Office counters difficult.

Concern was raised about what would happen to the staff, but members were reminded that these were commercial matters which the Town Council were unable to comment on.

**C18/148. Review of the motion from Councillor T Dumper to set up a working party to consider practical actions to reduce plastic waste and implement them by working with other groups**

Both Councillor L Elson and Councillor S Gazzard confirmed that their groups were in support of the motion and that like local businesses the Town Council should move forward with acting to reduce use of plastics.

Councillor T Dumper, proposed, seconded by Councillor L Elson, that the Town Council sets up a working party to consider practical actions to reduce plastic waste and implement them by working with other groups.

**RESOLVED that the Town Council sets up a working party to consider practical actions to reduce plastic waste and implement them by working with other groups.**

The Chairman confirmed that Councillors R Masding, T Dumper, K Norton and B De Saram had expressed an interest in joining the working party.

**C18/149. Review of the request from the Exmouth & District Allotments Association to replace the old toilet block at Pound Lane Allotments with a more lightweight block structure on the existing rafts**

Councillor T Hill in an email confirmed that the architectural drawings confirmed that the new block will withstand all weather conditions and will be suitable for disabled users.

*Councillor F Caygill gave apologies and left the meeting.*

Councillor L Elson, proposed, seconded by Councillor S Gazzard, that the Town Council approves the request from the Exmouth & District Allotments Association to replace the old toilet block at Pound Lane Allotments with a more lightweight block structure on the existing rafts.

**RESOLVED that the Town Council approves the request from the Exmouth & District Allotments Association to replace the old toilet block at Pound Lane Allotments with a more lightweight block structure on the existing rafts.**

*Members of the press and public left the meeting.*

**PART B of the meeting.**

**C18/150. TO RECEIVE THE NOTES OF THE HR GROUP MEETING HELD ON 1<sup>ST</sup> NOVEMBER 2018 AND RATIFY ANY DECISIONS THEREIN**

The confidential notes of the HR Group meeting held on 1<sup>st</sup> November 2018 were circulated, reviewed and noted by members.

**C18/151. DATE OF NEXT MEETING**

The next meeting of the Town Council will be held on Monday 17<sup>th</sup> December 2018 at 7.15pm at the Town Hall Council Chamber.

**The meeting concluded at 8.55pm.**

Signed..... Date.....  
(Chairman)