

## EXMOUTH TOWN COUNCIL

### MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 1<sup>ST</sup> OCTOBER 2018 AT 7.15 PM.

**PRESENT:** Councillors: J Trail (Chairman)  
B De Saram (Vice Chairman)  
M Chapman C Nicholas  
L Elson J Humphreys  
B Cole R Masding  
T Dumper S Gazzard  
B Taylor B Toye  
A Sadiq F Caygill  
M Williamson B Bailey  
P Stott K Norton  
R Scott

**OFFICERS:** Lisa Bowman, Town Clerk & Chetna Jones, Deputy Clerk.

Guest Speakers: Inspector Antonia Weeks and Sgt Richard Stonecliffe of Devon and Cornwall Police Constabulary

**APOLOGIES:** Councillors B Nash, D Nicholas, P Garbutt, T Hill, C Gough, & T Darville.

Apologies were also received from C Channon (DCC)

The Chairman welcomed all to the meeting and informed members that he and Councillor B De Saram had attended many events around the Town. This included the Civic Service which was very well attended by many other dignitaries.

#### **One member of the public present at the meeting had requested to speak.**

The member of the public raised concerns regarding anti-social behaviour, in particular:

1. Boy racers/dangerous driving, noise
2. Camping and sleeping overnight in vehicles
3. Dangerous behaviour on the river, including jet skis as one example

The member of the public added that he was aware the Police were tackling these problems but felt it was not enough and the problems could be resolved by using residents who were willing to help.

The Chairman thanked the member of the public and confirmed that the Town Clerk will be the point of contact and will provide further information when it becomes available.

#### **C18/124. COUNCIL MEETING MINUTES**

The minutes of the Town Council meeting held on Tuesday 4<sup>th</sup> September 2018, which had previously been circulated, were noted as a true record.

#### **C18/125. MATTERS ARISING FROM THOSE MINUTES**

No matters were discussed.

#### **C18/126. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS**

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
None				

It was agreed that a dispensation be given to councillor B Nash for health reasons. The Town Council sent its best wishes to Councillor Nash.

#### **C18/127. EXCLUSION OF THE PRESS AND PUBLIC**

There were two items on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

#### **C18/128. PRESENTATION BY INSPECTOR ANTONIA WEEKS AND SGT RICHARD STONECLIFFE OF DEVON AND CORNWALL POLICE CONSTABULARY**

A short presentation was given on the work carried out by the Police during the very busy summer months. Although the Police numbers were higher than they had been historically, the area covered had greatly increased and Police Officers were expected to respond to incidents in Cranbrook, Ottery St Mary as well as Exmouth and Budleigh.

Several anti-social driving operations had been carried out very successfully along the seafront with the help of DVLA and between 30 – 40 vehicles had been stopped for various reasons including excessive speeding and driving without insurance. There were also issues with vehicles using modified exhausts. There were no immediate solutions other than to continue with the operations on a regular basis. The powers available to the Police were limited as legislation prevented them from taking action on some of these issues.

Details on crime were figures were also discussed but generally it was felt they were in line with national figures.

The Community Road Watch Scheme was also highlighted as a way the community can help the Police with identifying drivers repeatedly breaking the speed limit.

Inspector Weeks confirmed that there was an increase in drug activity around the Town as well as a small number of people with no permanent accommodation. There may be an overlap between this and the drug activity and this was closely monitored by the Police.

Work to actively pursue a multi-agency sub-committee specifically to tackle this problem was progressing and the new in-post Community Safety and Anti-Social Behaviour Co-ordinator at East Devon District Council will be asked to make Exmouth a high priority.

The Chairman thanked Inspector Antonia Weeks and Sgt Richard Stonecliffe of Devon and Cornwall Police Constabulary and the retiring Community Safety and Anti-Social Behaviour Co-ordinator, Mr Gerry Moore.

*Councillor Richard Scott left the meeting.*

#### **C18/129. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)**

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor F Caygill that the minutes of the Planning Committee meetings held on 20<sup>th</sup> August, 2018, and 4<sup>th</sup> September, 2018 (as circulated) be accepted.

**RESOLVED that the minutes of the Planning Committee meetings held on 20<sup>th</sup> August, 2018 and 4<sup>th</sup> September, 2018 be accepted and adopted.**

- **Town Clerk's Report**

The Town Clerk's report, which had previously been circulated was noted.

The Town Clerk confirmed that the Town Guide will be available in electronic format and the total number printed will be dependent on the amount of advertising revenue raised.

- **Deputy Clerk's Report**

The Deputy Clerk's report, which had previously been circulated was noted.

The Deputy Clerk confirmed that an estimate of cost for training to councillors (to include chairing meetings) will be provided as part of the budget preparatory work.

Councillor T Dumper conveyed his thanks to the Deputy Town Clerk and suggested that the wording Public Realm be changed to Public Open Space.

- **LAG**

Due to Councillor B Nash's absence, Councillor L Elson proposed, seconded by Councillor S Gazzard that Councillor M Chapman be the substitute member of LAG.

**RESOLVED that Councillor M Chapman be the substitute member of LAG during Councillor B Nash's absence.**

- **Town Team**

The notes of the Town Team meeting held on 6<sup>th</sup> September, 2018 were noted.

- **Flooding and Land Drainage**

The notes of the meeting dated 10<sup>th</sup> September, 2018 were noted.

- **Community Organisation Liaison Panel**

The notes of the COLP meeting held on 17<sup>th</sup> September, 2018 were noted. The recommendation of the members regarding the Tidal Defence work by the Lorry Park at the Imperial Recreation Ground for an alternative scheme to protect the wildlife and trees was considered:

- The Environment Agency had been informed of the concerns regarding the wildlife and trees well and subsequently carried out extensive investigative work to determine the best possible scheme.
- It was important to support the concerns of the community but not at the cost of causing delay to the much-needed defence work.

As the planning application had been submitted to EDDC it was agreed to defer any decision to the Planning Committee meeting on the 15<sup>th</sup> October 2018, thereby giving councillors sufficient time to read the associated documentation before making any decision.

- **Exmouth Transport Partnership**

The notes of the meeting dated 17<sup>th</sup> September, 2018 were noted.

- **S106 Working Party**

Councillor B De Saram provided a verbal report and confirmed that progress was being made and projects will need to be identified in areas of Play and Sport when using s106 funding.

- **District Councillor Reports**

District Councillors gave brief reports in their areas of responsibility.

It was noted that Councillor B De Saram had attended Rights of Way and Exe Estuary Management Partnership Meetings and that further information will follow.

It was noted that the Exmouth Wildlife group had raised concerns that the ecological policies within EDDC's Local Plan were not as robust as other Councils. It was important to note that this was a key opportunity for Neighbourhood Plans in developing local policies of this nature.

EDDC were in the process of acquiring an 8-bedroom house to help towards homing people in need of accommodation.

Exmouth's Neighbourhood Plan will be reviewed by EDDC Cabinet on 3<sup>rd</sup> October 2018.

- **County Councillor Reports**

Councillor J Trail confirmed that the County Councillors had been working closely with the Neighbourhood Highways Officer and many drains on the highway had been cleared. There were plans in place to close roads in the Colony next month and early next year to enable drains to be fully cleared. EDDC and Exmouth Town Council will work with DCC early next year to clear the roads and footways of litter and weeds as well as cleaning the street name signs.

## **C18/130 APPOINTMENT OF THE MAYOR'S CADET**

A report had previously been circulated providing background information and criteria for the appointment of a Mayor's cadet. This item was being considered following a request from the Air Training Corps Commanding Officer for the Town Council to re-instate a Mayor's Cadet.

It was noted that the criteria only allowed for nominations for cadets from Military or Emergency Services and not other youth groups such as Scouts and Girl Guides. Councillors M Chapman and J Humphreys confirmed that as past Mayors they were aware that only cadets from military or emergency services had a requirement to fulfil this role as part of their community service and the same did not apply to organisations such as the Scouts and Girls Guides.

Councillor F Caygill proposed, seconded by Councillor M Chapman that in recognition of the important contribution the uniformed Cadets Services have made to the civic life of the Town over many years, each Town Mayor of Exmouth may, at his/her discretion appoint one or more currently serving cadets from the Air Training Corps, Army Cadet Force, Sea Cadet Corps, Royal Marines Volunteer Cadet Corps or Emergency Services as the Mayor's Cadet for the municipal year.

The Chairman suggested that as it was the 100<sup>th</sup> anniversary for the Air Training Corps, they be asked to nominate a cadet for this year and the whole criteria be revisited next year.

**RESOLVED that in recognition of the important contribution the uniformed Cadets Services have made to the civic life of the Town over many years, each Town Mayor of Exmouth may, at his/her discretion appoint one or more currently serving cadets from the Air Training Corps, Army Cadet Force, Sea Cadet Corps, Royal Marines Volunteer Cadet Corps or Emergency Services as the Mayor's Cadet for the municipal year and that the Air Training Corps be asked to nominate a cadet for this year.**

**C18/131 To note the outcome from the recent External Audit for 2017/2018**

A report from the External Auditor's PKF Littlejohn had previously been circulated and it was noted that there were no issues for the accounting year ending 31<sup>st</sup> March 2018.

**C18/132. TO SET UP A TWITTER ACCOUNT TO PROMOTE VARIOUS ACTIVITIES AND BUSINESS OF THE TOWN COUNCIL**

A Twitter account will be created, maintained and monitored in line with the Town Council Social Media Policy. The aim will be to proactively promote positive snippets of information relating to Town Council business to engage with the community through social media.

Councillor B De Saram proposed, seconded by Councillor M Chapman that a twitter account be set up to promote Town Council business in line with the Social Media Policy.

**RESOLVED that a twitter account be set up to promote Town Council business in line with the Social Media Policy.**

*Members of the press and public left the meeting*

**PART B of the meeting.**

**C18/133. TO RATIFY THAT THE SOLAR PARK INCOME OF £12,000 FROM LIGHTSOURCE RENEWABLE ENERGY LTD BE USED AS MATCH-FUNDING FOR THE EXMOUTH WILD PROJECT.**

The agreement with Lightsource Renewable Energy Ltd required that the funds be used for the benefit of the community and that any eligible needed to be agreed by the Full Council. The Wild Exmouth Project met the specified criteria and funds had been accrued to meet the funding request.

*Councillors F Caygill and B Bailey left the meeting.*

Councillor L Elson proposed, seconded by Councillor J Humphreys that the Town Council ratifies that the solar park income of £12,000 accrued from 2016 to 2018 from Lightsource Renewable Energy Ltd be used as match-funding for the Exmouth Wild Project.

**RESOLVED that the Town Council ratified that solar park income of £12,000 from Lightsource Renewable Energy Ltd be used as match-funding for the Exmouth Wild Project.**

**C18/134. TO RECEIVE THE NOTES OF THE HR GROUP MEETING HELD ON 2<sup>ND</sup> AUGUST, 2018 AND RATIFY ANY DECISIONS THEREIN**

The confidential notes of the HR Group meeting held on 13<sup>th</sup> September, 2018, adjourned to 18<sup>th</sup> September, 2018, were circulated, reviewed and noted by members.

It was agreed to spend £1,200 towards the HR appraisal review process and training with HR One.

**C18/135. DATE OF NEXT MEETING**

The next meeting of the Town Council will be held on Monday 29<sup>th</sup> October, 2018 at 7.15pm at the Town Hall Council Chamber.

**The meeting concluded at 9.40 pm.**

Signed..... Date.....  
(Chairman)