

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON TUESDAY 4TH SEPTEMBER 2018 AT 7.15 PM.

PRESENT: Councillors: J Trail (Chairman)
B De Saram (Vice Chairman)
M Chapman C Nicholas
L Elson P Stott
D Nicholas R Masding
B Cole F Caygill
T Dumper A Sadiq
B Bailey K Norton
R Scott

OFFICERS: Lisa Bowman, Town Clerk & Chetna Jones, Deputy Clerk.

Guest Speaker: David Facey of Devon and Somerset Fire & Rescue Service
Roy Pryke – Chairman of Exmouth Neighbourhood Plan Steering Group

APOLOGIES: Councillors B Toye, M Williamson, B Nash, J Humphreys, S Gazzard, B Taylor, P Garbutt, T Hill, C Gough, & T Darville.

Apologies were also received from C Channon (DCC)

The Chairman welcomed all to the meeting and informed members that he and Councillor B De Saram had been continuing with their work with many businesses for support and help around the town. The Chairman also welcomed new members of staff within the office including the Mayor's secretary.

The Chairman invited Councillor F Caygill to read out a letter from South West Bands in which the Town Council were thanked for the financial contribution towards the recent event. Councillor Caygill and his wife were also thanked for attending on behalf of the Mayor.

There were no members of the public present at the meeting that requested to speak.

C18/114. COUNCIL MEETING MINUTES

The minutes of the Town Council meeting held on Tuesday 4th September 2018, which had previously been circulated, were noted as a true record.

C18/115. MATTERS ARISING FROM THOSE MINUTES

No matters were discussed.

C18/116. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
None				

C18/117. EXCLUSION OF THE PRESS AND PUBLIC

There were no items on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

C18/118. PRESENTATION BY DEVON AND SOMERSET FIRE & RESCUE SERVICE ON WINTER SAFETY

A short presentation was given on the precautions and safety measures when using electric, paraffin and gas heaters as well as safe use of electric blankets and Christmas decorations.

Devon and Somerset Fire & Rescue Service advise that a distance of one metre is left clear when using electrical heaters and that they are unplugged overnight. Electric blankets (preferably thermostatically controlled) should not be folded but rolled and they should be checked by a specialist every 3 years and replaced after 10 years. Christmas lights should be checked for faulty wires, bulbs not working and replaced on any sign of defect. Real Christmas trees should be potted and watered regularly to avoid them drying out.

When using open fires, chimneys should be swept on a regular basis, the frequency being dependent on how often the fire place is used. Candles if used should be the church candle variety and should not be left unattended.

A free home fire safety visit was available by contacting the fire service on 0800 05 02 999 and smoke alarms were available but may be subject to eligibility.

The Chairman thanked Mr Facey for attending and providing the presentation as well as thanking all members of Devon and Somerset Fire & Service for the fantastic job they do in protecting us.

C18/119. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor F Caygill that the minutes of the Planning Committee meetings held on 23rd July, 2018 and 6th August, 2018, (as previously circulated) be accepted.

RESOLVED that the minutes of the Planning Committee meetings held on 23rd July, 2018 and 6th August, 2018, be accepted and adopted.

- **Town Clerk's Report**

The Town Clerk's report, which had previously been circulated was noted.

There was no follow up contact from the Police and Crime Commissioner's Office regarding CCTV other than an installation company making contact for possible dates to carry out a preliminary audit of the Town's CCTV infrastructure.

- **Deputy Clerk's Report**

The Deputy Clerk's report, which had previously been circulated was noted.

Councillor T Dumper conveyed his thanks to the Deputy Town Clerk and the Town Maintenance Team for the work in the Colony and confirmed that the team were making a real improvement and that people were noticing the difference.

- **Neighbourhood Plan Steering Group**

The notes of the meeting dated 21st August, 2018 were accepted. The Chairman invited Mr Roy Pryke, Chairman of the Neighbourhood Plan Steering Group to provide an update.

Mr Pryke confirmed that the steering group had embarked on the last lap with the Plan which has now been submitted to East Devon District Council and will lead to a referendum in March 2019.

There was opportunity for people to make representation. Once seen by the District Council the appointed Examiner will decide the course of action prior to the referendum.

Reaching this milestone was quite an achievement and all involved were thanked.

The Chairman thanked Mr Pryke and the members of the Steering Group for all their efforts in reaching this point.

- **Community Resilience Working Party (CRWP)**

The notes of the meeting dated 15th August, 2018 were accepted and the decision of the Finance Committee with delegated authority from its meeting on 30th August to set aside funds of £10,000 for Community Resilience and Emergency Planning were noted.

- **Quality Council**

The notes of the meeting dated 31st July were noted and it was agreed that the Town Council should proceed with moving towards the next level.

- **District Councillor Reports**

District Councillors gave brief reports in their areas of responsibility.

It was noted that due to capacity issues EDDC were delayed in calculating the full s106 funds for Exmouth. However, confirmation had been received that the information will be available for the s106 working party meeting towards the end of September.

- **County Councillor Reports**

Councillor R Scott informed members that a report on the strategic Plan for Exeter will be available from October and will likely have an impact on Exmouth's Neighbourhood Plan. Residents need to be aware and engage with it to ensure it moves in the right direction for Exmouth.

Councillor Christine Channon had provided a written report which will be circulated to all councillors.

C18/120 STAGECOACH CONSULTATION UPDATE

Following the meeting requested by the Town Clerk and Councillor T Dumper, Stagecoach had attended a meeting where various matters relating to the proposed bus route changes were discussed. It was a positive meeting and it appeared that Stagecoach had responded with changes following comments from the consultation.

The concern about the mini bus for the 98-bus service was alleviated as it was made clear that the existing bus would continue to operate on the half hour service and a larger bus would be used on the hour bus service.

Concern about congestion at the Parade was discussed and it was confirmed that the buses would only be waiting for a very short period of time and when waiting they will switch the engine off. If there were any issues with the engine left running idle, these should be reported to Stagecoach.

The new timetable had come into effect and there were changes to bus services that were currently not operated by Stagecoach.

Councillors were reminded that the Exmouth and District Community Transport Group ring and ride service can help if public transport was not available.

C18/121 EXMOUTH COMMUNITY FUND

A report had previously been circulated was noted.

The Deputy Town Clerk summarised the proposal to trial a scheme of a 'Dragons' Den' style approach for community funding to be undertaken in Exmouth. The Town Council would have a ring-fenced sum of money and invite voluntary and community groups within the town to put forward their projects. An event would be held where members of the community can come along, hear a short presentation on each project and vote for the projects they think should receive funding of up to £5,000 per project. This would replace the former Parishes Together funding as provided by Devon County Council and East Devon District Council

Councillor L Elson raised concerns about the third point in the "detail" section of the report where the phrase "someone like a registered charity" needed clarifying. The Chairman confirmed that the Town Council can ratify the proposal on the understanding that recommendation 3 be approved subject to the criteria being clarified.

Councillor R Scott asked that applicants be asked to specify what other grants have been obtained.

Councillors were reminded that this new scheme, if agreed, will replace funding which was previously known as Parishes Together and will not affect the existing Town Council grant scheme.

Councillor R Scott proposed, seconded by Councillor R Masding that the recommendation as per the report be approved subject to clarification of the eligibility criteria.

RESOLVED:

- 1. That Members note that the Parishes Together Fund has now ceased.**
- 2. That Members agree to trial a new scheme within Exmouth where funding from DCC and EDDC equivalent to £1.10 per elector be made available in a Dragons' Den style approach for voluntary and community groups within the town to put forward their project's proposals and pitch for funding.**
- 3. That Members approve and adopt the Exmouth Communities Fund application form and guidance notes as set out in this Report subject to the criteria being clarified.**
- 4. That delegated authority to be given to the Town Clerk, Deputy Town Clerk and DCC Funding Officer to validate the applicants in line with the**

criteria as above and set up a panel to act as “Dragons” at the Dragons’ Style event.

- 5. That funding allocation be decided by members of the community attending the Dragons’ Style event.**

C18/122. TO RECEIVE AND ADOPT THE PRESS AND SOCIAL MEDIA POLICIES

Councillor F Caygill proposed, seconded by Councillor L Elson that the Press and Social Media Policies be adopted.

RESOLVED that the Press and Social Media Policies be adopted by the Town Council.

C18/123. DATE OF NEXT MEETING

The next meeting of the Town Council will be held on Monday 1st October, 2018 at 7.15pm at the Town Hall Council Chamber.

The meeting concluded at 9.03 pm.

Signed..... Date.....
(Chairman)