

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 9TH JULY 2018 AT 7.15 PM.

PRESENT: Councillors: J Trail (Chairman)
 B De Saram (Vice Chairman)
 M Chapman C Nicholas
 L Elson B Toye
 T Dumper R Masding
 A Sadiq B Bailey
 S Gazzard B Taylor
 P Stott B Cole
 F Caygill M Williamson
 K Norton

OFFICERS: Lisa Bowman, Town Clerk & Chetna Jones, Deputy Clerk.

APOLOGIES: Councillors R Scott, J Humphreys, B Nash, C Gough, D Nicholas, P Garbutt, T Hill & T Darville.

The Chairman welcomed all to the meeting and informed members that he and Councillor B De Saram had attended many events as part of their mayoral duties. The Chairman also thanked Exmouth In Bloom for their efforts to make the town look so radiant.

There were no members of the public present at the meeting that requested to speak.

C18/097. COUNCIL MEETING MINUTES

The minutes of the Town Council meeting held on Monday 11th June 2018, which had previously been circulated, were noted as a true record.

C18/098. MATTERS ARISING FROM THOSE MINUTES

The Chairman confirmed the letter from the member of the public sent to group leaders was passed on to Richard Cohen, Deputy Chief Executive of East Devon District Council, who provided a swift response to the issues raised.

C18/099. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

None were declared.

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C18/102	Councillor Steve Gazzard		X	Regular bus user
	Councillor Jeff Trail		X	Regular bus user
	Councillor Tim Dumper		X	Regular bus user

C18/100. EXCLUSION OF THE PRESS AND PUBLIC

There was one item on the agenda that would be discussed in Part II of the meeting that involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972:

C18/101. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor F Caygill that the minutes of the Planning Committee meetings held on 22nd May 2017, 5th June 2017 & 19th 25th September 28th May, 8th and 11th June, 2018, (as previously circulated) be accepted.

RESOLVED that the minutes of the Planning Committee meetings held on 28th May, 8th and 11th June, 2018, June 2017 be accepted and adopted.

- **Town Clerk's Report**

The Town Clerk highlighted some of the items within her report, which had previously been circulated and the report was noted.

The Town Clerk will contact EDDC Head of Parking to raise the Town Council's concerns regarding markings for campervan parking and lack of notices for campervans in their car parks as well as concerns regarding defective barriers at Imperial Recreation Ground.

- **Deputy Clerk's Report**

The Deputy Clerk highlighted some of the items within her report, which had previously been circulated and the report was noted.

Councillor S Gazzard enquired when a meeting date for the Community Resilience Working Party would be arranged and it was confirmed that an agenda would be sent out within the next two weeks.

Councillors were advised to contact the Deputy Town Clerk for town maintenance work relating to their wards.

- **LAG**

The notes of the meeting dated 30th May, 2018 were accepted.

Councillor S Gazzard will raise concerns regarding racers around the town and along the seafront. Councillors were reminded that it is important to note the registration details of all vehicles as evidence of such incidents.

- **Flooding and Land Drainage**

The notes of the meeting dated 4th June, 2018 were accepted.

- **Town Team & Tourism Forum**

The notes of the meeting dated 14th June, 2018 were accepted.

- **COLP**
The notes of the meeting dated 18th June, 2018 were accepted
- **Neighbourhood Plan Steering Group**
The notes of the meeting dated 19th June, 2018 were accepted.
- **Christmas Lights**
The notes of the meeting dated 20th June, 2018 were accepted.
- **District Councillor Reports**
District Councillors gave brief reports in their areas of responsibility.
- **County Councillor Reports**

Councillor Jeff Trail gave a report on behalf of three County Councillors.

C18/102 REPORT FROM THE CHAIRMAN OF EXMOUTH TRANSPORT PARTNERSHIP REGARDING THE STAGECOACH EAST EXETER CONSULTATION AND TOWN COUNCIL RESPONSE

The report that had previously been circulated was noted.

The Town Clerk in responding will make stagecoach aware:

- That the bus service 99E should remain the same, as the Town Council as well as the County Council, contributed financially to this service.
- That the re-routing of the bus service 98 could potentially have a knock-on effect to the town and shops, as users will no longer be able to travel into town as easily.
- That the proposed starting point for bus services 157, 357 and 56 should not be moved to the Parade as it will undermine the aspiration for further interchange functions.
-

Councillor T Dumper proposed, seconded by Councillor L Elson, that the Town Clerk and Councillor T Dumper, as Chairman of Exmouth Transport Partnership respond to the consultation confirming that the Town Council had concerns with the proposals as specified in the above points.

Councillor Fred Caygill left the meeting.

Councillor S Gazzard proposed, seconded by Councillor B Bailey that a meeting be arranged with the Principal Transport Co-ordinating Officer at Devon County Council and Stagecoach to address the Town Council's concerns.

Councillor Norton requested that Stagecoach and Devon County Council be asked to provide passenger data.

RESOLVED that the Town Clerk and Councillor T Dumper respond to the consultation as above and arrange a meeting with the Principal Transport Co-ordinating Officer at Devon County Council and Stagecoach to address the Town Council's concerns.

C18/103 MOTION PROPOSED BY COUNCILLOR MARK WILLIAMSON, SECONDED BY COUNCILLOR STEVE GAZZARD THAT THE TOWN COUNCIL WRITE TO THE NATIONAL TRUST TO UNDERTAKE A SAFETY AUDIT OF THE PUBLICLY

ACCESSIBLE AREAS AT ORCOMBE POINT AND REPORT BACK IN A PRESENTATION TO THE TOWN COUNCIL

It was understood that there have been many incidents involving public safety over the years and that accidents can happen, so it was reasonable to request that safety measures were in place to minimise such incidents.

Councillor M Williamson proposed, seconded by Councillor S Gazzard that the Town Council write to the National Trust to undertake a safety audit of the publicly accessible areas at Orcombe Point and report back in a presentation to the Town Council.

RESOLVED that the Town Council write to the National Trust to undertake a safety audit of the publicly accessible areas at Orcombe Point and report back in a presentation to the Town Council.

PART B of the meeting.

C18/104. TO RECEIVE THE NOTES OF THE HR GROUP MEETING HELD ON 20TH JUNE, 2018 AND RATIFY ANY DECISIONS THEREIN INCLUDING THE APPOINTMENT OF RECEPTIONIST AND ADMINISTRATOR POSTS.

The confidential notes of the HR Group meeting held on 20th June, were circulated and reviewed by members.

Members agreed that the new member of the Town Maintenance Team had fitted into the role very well and that good progress was being made.

Mobile phones had been purchased and added to the Town Council insurance policy for each member of the Town Maintenance Team to meet the Employers Health and Safety requirements for remote and often lone working.

Other employment matters were discussed as per the notes of the HR Group meeting and additional financial implications relating to these matters were approved.

The Town Clerk confirmed that the recruitment process for the reception/administrator job share roles was complete and appointment letters had been sent to two successful candidates.

Councillor L Elson proposed, seconded by Councillor T Dumper that the notes of the HR Group meeting held on 20th June, 2018 be received and the decisions therein including the appointment of receptionist and administrator posts be ratified.

RESOLVED that the notes of the HR Group meeting held on 20th June, 2018 were received and the decisions therein including the appointment of receptionist and administrator posts were ratified.

C18/105. DATE OF NEXT MEETING

The next meeting of the Town Council will be held on 6th August, 2018 at 7.15pm at the Town Hall Council Chamber.

The meeting concluded at 9.15 pm.

Signed..... Date.....
(Chairman)