

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 34th meeting, 10.00am on July 17th 2018 Exmouth Town Council meeting room, Town Hall.

Action Points in Yellow

PRESENT

Roy Pryke	RP	NPSG Chairman
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Cherry Nicholas	CN	Exmouth Brixington Ward Councillor
Rob Masding	RM	Transition Exmouth
Ian Cann	IC	NPSG Vice-Chairman
Keith Bungay	KB	NPSG
Brian Bailey	BB	Exmouth Withycombe Ward Councillor

APOLOGIES

Rev. James Hutchings	JH	Churches Together
Mark Williamson	MW	Littleham Ward Councillor
Lisa Bowman	LB	Exmouth Town Council Devon,
Philip Twamley	PT	EDDC
John Thorogood	JT	Chamber of Commerce
Pauline Stott	PS	Exmouth Halsdon Ward Councillor

1. Vote of Thanks to CN, BdS and MW for standing in and being part of the DOP team while RP and IC were jointly away. They attended 2 meetings a week to go through the community and statutory responses to the Pre-submission Document.
2. Notes of NPSG June 19th draft minutes: Notes agreed.
3. Matters Arising and Action Points discussed:
 - 3.EDDC timetable has been altered to a hand in date of August 31st Referendum target date is Mid March 2019
 - 4. Finance Outpost will complete film work.
 - 5. Appendices do not have to be part of the document but as an attachment
 - 6. PS & JE met and community actions were altered.
 - 7. RP to link with MP re consultation statement.
 - 8. PT follow- up re examiners
 - 9. Website up and ready to be filled with documents
 - 10. Photographs: CJ to provide written guidelines
4. Finance: JE to do funding bid after Aug 31st deadline: not a priority until then.
5. Combined with 6

6. combined as related. JE did presentation on a Neighbourhood Plan Implementation Strategy and went through the documents sent out before the meeting.

- Agreed that the Implementation strategy consists of four discrete parts for discussion and,
- Recommended that these go forward to ETC for discussion.
- CN, BB, BdS recommended that this is not an agenda on an ordinary Town Council meeting but should be discussed in an Extraordinary meeting.
- Key areas for ETC meeting are:

- a) How Neighbourhood Plan policies are upheld and applied to planning applications.
- b) Recognition and adoption of the NP and its statutory status in the decision-making process of a planning application.
- c) How and who is going to implement the Community Actions, (includes projects, strategic infrastructure projects and community aspirations)
 - Several of the community actions are not allocated to a Council Working Party: To consider the need for extra working parties to be established for these areas and /or for an existing working party to extend its terms of reference.
 - For consideration that the NP is a community-made plan and that a member of the community is included on all the working parties involved with the NP community actions/ projects.
 - For NP strategic infrastructure projects to be adopted as part of the Exmouth Infrastructure Development Strategy.
- d) How the made plan will be monitored and who will monitor the made plan.

Options: That COLP might be a part of new working party or that a new working party, whose membership and terms of reference is to monitor the NP, is set up (similar to EDDC Housing Review Board).

- e) How the made NP will be kept up to date (GESp/ NPPF update due in 2 years) and who will complete this work. This may have staffing and management issues for ETC.

7. PSD responses 10 Statutory & 32 Community.

All replies will be dispatched on the same day. The responses will now have to be updated again, as the document is still in the process of being finalised. Agreed that responses can be released to all responders.

8. Draft Consultation Statement will be finalised in DOP Group meetings.

9. AOB: none

10. Next meetings:

August 21st 2018 and provisional meeting on 28 August 2018 will be at 10 am in ETC meeting room Town Hall. (Bsd sends his apologies for both meetings)

Meeting finished 12 am