

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, ST ANDREWS ROAD, EXMOUTH, ON MONDAY 5TH FEBRUARY 2018 AT 7.15 PM.

PRESENT: Councillors: B Cole (Chairman)
J Trail (Vice Chairman)
B Bailey M Chapman
B De Saram T Dumper
L Elson R Masding
T Hill C Nicholas
P Stott S Gazzard
P Garbutt J Humphreys
B Taylor B Toye
K Norton R Scott
M Williamson

Devon County Councillor C Channon.

OFFICERS: Lisa Bowman, Town Clerk & Chetna Jones, Deputy Clerk.

GUEST SPEAKER: None

APOLOGIES: Councillors F Caygill, B Nash, C Gough, T Darville and D Nicholas.

The Chairman welcomed all to the meeting and members were informed that agenda item 9 will not be discussed as it was normal practice to wait for a by-election.

The meeting was adjourned for the Public Forum. Please see Appendix for details. The meeting was then reconvened.

C18/017. COUNCIL MEETING MINUTES

The minutes of the meeting of the Town Council held on Monday 8th January, 2018 and the minutes of the Extraordinary Meeting held on Monday 22nd January 2018 were agreed and noted as a true record. This was proposed by Councillor B De Saram and seconded by Councillor P Stott.

C18/018. MATTERS ARISING FROM THOSE MINUTES

It was confirmed that the Neighbourhood Plan Steering Group will consider the comments made at the Extraordinary meeting

C18/019. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

There were 3 declarations of pecuniary interest or dispensation made at that part of the meeting.

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C18/025	Cllr. J Trail		X	Parishes Together Chairman of Exe Estuary Management Partnership
C18/022				Exmouth Pride Grant

	Cllr L Elson		X	Stall holder for employer at this event
	Cllr J Humphreys	X		Husband is chairman of Exmouth Pride

C18/020. EXCLUSION OF THE PRESS AND PUBLIC

It was agreed that Agenda items 13 and 14 would be discussed in Part II of the meeting as they involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972:

C18/021. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / DEPUTY TOWN CLERK as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor B Bailey that the minutes of the Planning Committee meetings held on 18th December and 8th January 2018 (as previously circulated) be accepted.

RESOLVED that the minutes of the Planning Committee meetings held on 18th December and 8th January 2018 be accepted and adopted.

- **Town Clerk's Report**

The Town Clerk highlighted some of the items within her report.

1. The focus since Christmas has been spent on organising the move back to the Town Hall and a great deal of time was spent finalising the lease for the Town Hall, which was finally concluded and signed at 4.30pm on Friday 26th January. The return to the Town Hall on Monday 29th and Tuesday 30th January went as smoothly as could be expected with only a few minor snagging issues. Computers and telephones were up and running by lunchtime on Tuesday 30th January and the Office was fully operational on the first floor and open for business. In terms of signage, there was a distinct lack of signage to indicate the Town Council's presence in the building, but EDDC was in the process of commissioning additional signage to signpost Town Hall visitors to the first floor. 44 Rolle Street has been satisfactorily handed back to the landlord as of 31st January 2018.
2. A newly formed meeting for officers with Exmouth interests has been established to get together to share information. This will be an opportunity to provide updates on Town Council business.

EDDC had no plans to make meeting rooms available to the public but the Town Clerk was able to confirm that the Town Council's meeting room would be available for use during the day. Members holding a security pass will have access to the room in the evening but will require a key as an additional security measure. Councillors other than district councillors will be receiving passes.

- **Deputy Clerk's Report**

The Town Clerk highlighted some of the items within the Deputy Town Clerk's report.

1. The focus has been on supplementary town maintenance and establishing the work required around the town as well as reviewing the need for dog warden duties.

2. Other work entailed determining the protocols for Pavement Café licensing, new stationery as well as attending C.O.L.P, LAG and Waterfront working party meetings.

Members requested that back lanes be included in the schedule of work to be carried out by the supplementary town team.

- **LAG**

The notes from the meeting held on 17th January 2018 were noted. Insp. Weeks provided an update on the group of youths reported at the last meeting and said that the main offenders involved had been taken to court resulting in 1 Criminal Behaviour Order being granted. Insp. Weeks advised the Youth Intervention Team were working closely with the students and school.

- **Neighbourhood Plan Steering Group**

The notes of the meeting held on 9th January 2018 were noted.

- **Waterfront Working Party**

The meeting on 16th January 2018 was held as a site visit. Councillor R Masding provided a verbal report and confirmed that despite a cold morning various points were raised with EDDC Streetscene Officer Simon Kennedy. Lamp post loose wires were noted by the Deputy Town Clerk to report to DCC.

- **C.O.L.P meeting**

The notes of the meeting held on 29th January 2018 were noted.

1. Cllr P Stott confirmed that the panel were concerned that there was no new information regarding the Traffic Management Review, specifically Traffic Orders. Devon County Councillors confirmed that work on the traffic management review was in hand and the proposals had been agreed on 5th January 2018. There were 25 Traffic Orders in total. Consultation was due to take place shortly followed by a final sign-off in April.
2. Wall mounted bins were being removed and replaced by Streetscene, with floor standing larger bins and, in some cases, they were being relocated to alternative positions. Recycling bins were being trialled in the Strand.

- **Exmouth Regeneration Board meeting**

The notes of the meeting held on 14th December 2017 were noted.

- **District Councillors' Reports**

- East Devon had acquired 3 further homes making a total of 29 houses to their housing stock.
- Recycling rates in Exmouth were very good.
- Dog bins when full should be reported to EDDC's Customer Service to empty and normal black bins can be used to dispose of bagged dog waste.
- Garden waste removal was due to start in May. This was a chargeable service that required registration prior to any waste being collected.
- Beach signage work has been agreed by the Chief Executive of EDDC and included in the budget for 2018/2019
- Build-up of recycled plastic was of concern and East Devon District Council were reviewing use in the construction industry

- **County Councillors update**

- Approximately £40,000 had been allocated for pot hole repairs in the Exmouth/Woodbury area
- The Pot Hole Action Fund – some schemes have slipped due to TUPE difficulties. These schemes included some areas in Exmouth around Foxholes and Cranford Avenue
- Pot Poles and blocked drains should always be reported via the website <https://new.devon.gov.uk/roadsandtransport/report-a-problem/>
- Taxation Officer has been in attendance to track vehicles that were taxed but with no MOT as this was an offence.

C18/022. GRANT APPLICATIONS

Cllr John Humphreys left the room

Applicant	Description	Amount Requested	Decision
Exmouth Pride	Contribution towards cost of Exmouth Pride 2018	£600.00	<i>Agreed.</i>

Councillor P Stott proposed, and Councillor B De Saram seconded that the above grant be agreed.

RESOLVED that the grant be agreed as above.

Cllr John Humphreys entered the room

C18/023. BUDGETARY CONTROL AND AUTHORITY TO SPEND

Authorisation was sought for the following payment(s):

9th January 2018 EDDC £17,305.04 Salary recharge Dec 17

Councillor S Gazzard proposed, seconded by Councillor B Bailey that the expenditure listed above be approved.

RESOLVED that the above payment be approved.

C18/024. TO DISCUSS AND AGREE A PROPOSAL FROM COUNCILLOR BRIAN COLE THAT THE TOWN COUNCIL SPONSORS A CATEGORY OF THE EXMOUTH CHAMBER AWARDS @ £600.00

The Chairman provided an update regarding the up-coming Chamber of Commerce awards' ceremony and that two categories remained, hairdresser and restaurant & bar. Concern was raised that these categories were not compatible with the council's mission statement and that this was a misuse of public funds. Future aspirations could include a new category specifically chosen by the Town Council to promote the economy such as Tourism.

Councillor B Cole proposed, seconded by Councillor K Norton, that the Town Council sponsors a category of the Exmouth Chamber Awards @ £600.00 be ratified but this motion was not carried.

C18/025. TO RATIFY A BID TO THE PARISHES TOGETHER FUND FOR THE PRINT AND DESIGN OF EXE ESTUARY LEAFLETS AND TRAIL PANELS ON BEHALF OF THE EXE ESTUARY MANAGEMENT PARTNERSHIP @ £30,200

Councillor J Trail left the room.

The Town Clerk confirmed that this project had the support of Lympstone and Woodbury Parish Councils as the Exe Estuary Trail was a popular walking destination for visitors and local people. The highly sought series of Exe leaflets will be updated at a cost of £9,000 and the Information Panels along the trail will be replaced at an approximate cost of £21,000. The deadline to submit the proposal was Thursday 8th February. It was agreed that the replaced panels would, where possible, be more robust to protect from vandalism.

Councillor S Gazzard proposed, seconded by Councillor L Elson that the bid to the Parishes Together fund for the print and design of Exe Estuary leaflets and trail panels at a cost of £30,200 be ratified.

RESOLVED that the Town Council proceeds with the bid to the parishes together fund for the print and design of Exe estuary leaflets and trail panels on behalf of the Exe Estuary Management Partnership @ £30,200.

Councillor J Trail entered the room.

C18/026. TO NOTE THE OUTCOME OF THE RECENT INTERNAL AUDIT

The letter from the Internal Auditor, Mr David Hinchliffe was read out by the Chairman and it was noted that all was in order. Thanks were given to the RFO and Accounts Clerk.

PART B of the meeting.

C18/027. TO RECEIVE THE NOTES OF THE HR GROUP MEETING HELD ON 11TH JANUARY 2018 AND RATIFY ANY DECISIONS THEREIN.

The minute for the item above was held by the Town Clerk.

C17/028. TO RECEIVE THE NOTES OF THE TOWN HALL WP MEETING HELD ON 25TH JANUARY 2018 AND RATIFY ANY DECISIONS THEREIN.

The minute for the item above was held by the Town Clerk.

C18/029. DATE OF NEXT MEETING

The next meeting of the Town Council would be held on 3rd April 2018 at 7.15pm. at the Town Hall Council Chamber.

The meeting concluded at 9.15 pm.

Signed..... Date.....
(Chairman)

Appendix

Mr Peter Cowper spoke on behalf of Exmouth Museum to inform members that the museum was looking for support for its plans to acquire the buildings currently associated with the museum. Strong community support will be needed as well as suggestions on how the museum should be managed for the next 35 years. Major funding applications will need to be submitted to assist with raising funds to implement these plans.