

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE HOLY TRINITY CHURCH, ROLLE ROAD, EXMOUTH, EX8 1AB ON MONDAY 30TH OCTOBER 2017 AT 7.00 PM.

PRESENT: Councillors: B Cole (Chairman)
J Trail (Vice-Chairman)
B Bailey F Caygill
M Chapman B De Saram
T Dumper L Elson
S Gazzard P Graham
R Masding B Nash
C Nicholas D Nicholas
K Norton R Scott
P Stott B Taylor

OFFICERS: Lisa Bowman, Town Clerk & Julie Gregory, minute taker.

APOLOGIES: Councillors T Darville, P Garbutt, C Gough, T Hill, J Humphreys, B Toye & M Williamson. Devon County Councillor C Channon.

C17/134. COUNCIL MEETING MINUTES

The minutes of the Town Council meeting held on 2nd October 2017 were agreed and noted as a true record.

Proposed: Cllr. S Gazzard

Seconded: Cllr. B De Saram

C17/135. MATTERS ARISING FROM THOSE MINUTES

Councillor Steve Gazzard asked if the letters had been sent regarding the parking exemptions for care workers. The Town Clerk reported that on the 1st motion a letter had been sent to Councillor Stuart Hughes and copies to our County Councillors. On the 2nd motion she had been waiting to hear back from EDDC planning department as to whether there were any existing planning conditions in place and they had reverted to say there were none. She would be writing to them to make them aware that we would like planning conditions to be imposed in future phases. A letter had also been sent to the commander of Blue Watch to corroborate the need for the automated switching service that was discussed at the last meeting and as soon as she had heard back from him a further letter would be sent to Councillor Stuart Hughes in respect of the 2nd motion.

C17/136. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

There were 2 declarations of pecuniary interest or dispensation.

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C17/141	P Graham		X	Member of the Allotment Association
C17/141	S Gazzard		X	Personally, invited to fundraising events

C17/137. URGENT BUSINESS

There were no items of urgent business.

C17/138. EXCLUSION OF THE PRESS AND PUBLIC

There were no items to be dealt with that necessitated the exclusion of the press and public.

C17/139. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / TOWN MANAGER as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor M Chapman that the minutes of the Planning Committee meetings held on 29th September & 9th October 2017 (as previously circulated) be received.

RESOLVED that the minutes of the Planning Committee meetings held on 29th September & 9th October 2017 be accepted and adopted.

- **Town Clerk's Report**

The Town Clerk presented a summary of her report. Councillor De Saram reported that he had received an email from the Men's Shed re the Xmas cracker and was concerned that the Town Council was receiving bad press over the decision not to host the Cracker event this year. The Town Clerk updated Members on the outcome of a meeting she had had with Ocean and confirmed that the reception team would be contacting all the store holders that had expressed an interest in participating in a cracker event in the next couple of days to confirm arrangements for booking a stall. A press release would also be issued.

The Clerk also reported that the flower tower which had been damaged on Salterton Road would be sorted out by Boyces on Tuesday 1st November and replaced with a spare tower. Councillor Trail asked for the damage to be reported to the police along with cars that had been damaged opposite the Cranford Club. The Town Clerk will report the Flower Tower damage and Councillor Steve Gazzard will take the complaint to the next LAG meeting.

- **Town Team and Tourism Forum**

The notes from the meeting held on 18th October 2017 were noted. Councillor Nash reported that they were looking for a home to store the dinosaurs over the winter period and may have to hire a container if nowhere is found, as Camperdown do not have the room for them.

- **LAG**

The notes from the meeting held on 13th September 2017 were noted. Councillor Nash also reported on the crime statistics from the recent LAG meeting.

Councillor Gazzard reported that there were now bins for the disposal of sharp objects in men & women's toilets.

Councillor Elson reported that a car was consistently being parked on the pavement outside the Powder Monkey which was causing an obstruction to the public. Councillor Scott asked if she could take a picture and send it to him and he would pass on the enforcement office at DCC.

Councillor Stott reported that pictures had been posted on Facebook of a young girl swinging on one of the finger posts. The Town Clerk confirmed that she was aware of one finger post being damaged by a car and others with fingers or caps missing, but in any event a staff member was seeking quotes to have them all refurbished.

Councillor Gazzard reported that a tree had been set on fire in Phear Park on Saturday night. He had been in contact with Andrew Hancock.

Councillor Caygill reported that EDDC vehicles had been parking on pavements along with the recycling lorry. Councillor Cole advised that recycling lorries were allowed to park on pavements to allow vehicles to pass by; however, Councillor Caygill had taken a photograph of a recycling lorry parked outside the Co-Op on Exeter Road where recycling is not collected. After a discussion it was agreed that the Town Clerk write to EDDC regarding EDDC owned vehicles and contracted refuse vehicles that are causing an inconvenience and inconsideration.

- **Neighbourhood Plan Steering Group**

The Town Clerk read out a report from the Chairman of NPSG - Roy Pryke. Councillor Fred Caygill raised concerns as to how future costs associated with delivering the Neighbourhood Plan would be met and the Town Clerk advised that the Town Council had proactively budgeted for the last 3 financial years to contribute to the NPSG - £6k in 2015, £10k in 2016 & £10k in 2017 and that the associated costs had been within budget each year. ETC had also received some grant funding from EDDC when we first registered for the plan and has recently applied for extra funding from DCLG to help with some of the consultation process costs. We can draw a maximum of £15k from DCLG and we have so far drawn down only £6k so we still have £9k to draw. Also because of the high population of Exmouth we qualify for free technical support.

- **Otter to Exe Chairman and Clerk's meeting**

The notes from the meeting held on 17th October 2017 were noted.

- **COLP**

Councillor Pauline Stott reported that they had a positive meeting. Members had been pleased with the design of the water sports centre - a low design building that is not taking up too much land. Members had also been updated on progress with beach signage and the new wildlife refuges / voluntary exclusion zones being introduced by the Habitat Regulations Executive Committee via consultation carried out by the Exe Estuary Management Partnership.

- **Regeneration Programme Board**

The notes from the meeting on 23rd October 2017 were noted.

- **EDDC Arts & Culture Forum**

Councillor De Saram gave a verbal update of the meeting held on 11th October, 2017.

- **District Councillors' Reports**

Councillor Chapman reported that she would be attending two meetings regarding members brainstorming & scrutiny training.

Councillor Bailey has been involved in negotiations for the lease on the Railway Club with the Chief Executive which have come to a very satisfactory conclusion.

Councillor Darryl Nicholas reported that he had attended a few meetings as the Leisure lead for EDDC and updated members on progress with an application to Sport England and aspirations associated with the playing pitch strategy.

Councillor Gazzard reported that he sat on the Refuse & Recycling Board at EDDC and that EDDC is now 3rd in the country in terms of recycling. The next ambition is to recycle household garden rubbish. As a member of the DMC board, he had also been very busy with planning applications and site visits and he had voiced concerns as to whether Councillors were insured during site visits but were assured that they were. He then asked the Town Clerk if all Town Councillors were covered under our insurance. The Town Clerk reported that they were and that she would circulate details of the cover to any Councillors who are interested.

Councillor Taylor reported that she had attended a meeting about the Greater Exeter Forward Plan which will cover the period to 2036 and has specific relevance to EDDC due to the Skypark.

- **County Councillors update**

Councillor R Scott stated that he had attended the Grenadier Consultation. He had also recently attending the Town Team meeting and it had been wonderful to hear what plans the Team has for Exmouth and important that the Council continue to support them. He also visited Lympstone's Youth Club, which had been renovated by residents and commented that it was good to see a few examples of what interested people can achieve for their Parish. Along with Councillor Trail he would be attending the DCC Highways meeting and he urged interested Councillors to sign up.

Councillor J Trail stated that he had also attended the Grenadier Consultation. He had been out & about with the Highways Officers looking at gullies, hedges & bushes and knocking on residents' doors asking them to cut their hedges and clear paths and issued some pavement parking notices. Both he and Councillor Scott have been invited to go out with the enforcement officers in December. He had also been out with Crab Tilers to collect bait for sea fishing and was involved with the introduction of licences to help maintain their livelihoods. The Parade and the Strand end of Rolle Street have now been resurfaced.

C17/140. BUDGETARY CONTROL AND AUTHORITY TO SPEND

Authorisation was sought for the following payment(s):

03.10.17	WPS Insurance	£6,373.99	Insurance 2017/18
03.10.17	EDDC	£17,826.42	August Salary
03.10.17	EDDC	£17,002.05	Sept Salary

Councillor S Gazzard proposed, seconded by Councillor R Masding that the expenditure listed above be approved.

RESOLVED that the above payments be approved.

C17/141. GRANT APPLICATIONS

Applicant	Description	Amount Requested	Decision
Devon Freewheelers Emergency Voluntary Service	Fuel costs for blood bikes	£500	£500 – agreed
Exmouth & District Allotment Association	Cost of replacing raised timber beds for disabled community garden	£1500.00	Deferred to next meeting – clarification & further information required
Withycombe Raleigh Playgroup	ICT Remote control cars Rechargeable torches Kiddizoom cameras Bookbags Mud kitchen resources	£412.00	£300 on submission of receipts

Note: Cllrs P Graham, B Taylor & T Dumper left the meeting

RESOLVED that the above payments to Devon Freewheelers and Withycombe Raleigh Playgroup be approved.

C17/142. EXTERNAL AUDIT – TO NOTE THE CLEAN OUTCOME OF THE EXTERNAL AUDIT BY GRANT THORNTON FOR THE STATEMENT OF ACCOUNTS 2016 – 17.

Noted. Councillor Gazzard thanked Julie Gregory & Lisa Bowman on behalf of the council for another clean audit.

C17/143. DATE OF NEXT MEETING

The next meeting of the Town Council would be held on 30th October 2017 at 7.00 pm.

The meeting concluded at 8.15 pm.

Signed..... Date.....
(Chairman)