

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 24th meeting, 10.00am Tuesday 29 August 2017, Exmouth Town Council, 44 Rolle Street.

Action Points in Yellow

PRESENT

Roy Pryke	RP	NPSG Chairman
Ian Cann	IC	NPSG Vice-Chairman
Brian Bailey	BB	Exmouth Withycombe Ward Councillor
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Pat Graham	PG	Exmouth Town Ward Councillor
Ann Howard	AH	NP Administrator
Rev. James Hutchings	JH	Churches Together
Rob Masding	RM	Transition Exmouth
Pauline Stott	PS	Exmouth Halsdon Ward Councillor

1. APOLOGIES

Lisa Bowman	LB	Exmouth Town Clerk
Keith Bungay	KB	NPSG
Cherry Nicholas	CN	Exmouth Brixington Councillor
Mark Williamson	MW	Champion of Neighbourhood Planning for East Devon, & Littleham Ward Councillor

2. NOTES OF LAST MEETING

19 July 2017

Dave Radford noted in apologies is not a member, to be removed. Otherwise the notes of the meeting held on 19 July were received as a correct record.

3. MATTERS ARISING FROM LAST MEETING

- The Mussel Festival is not happening this year. Individuals may organise a food festival in Manor Gardens.
- BdS, BB and PS attended the Kite Festival on behalf of NPSG. The banners were missing, these need to be located.

4. Report on application for grant from DCLG

AH and LB have completed and submitted the grant application for the first £9,000 of funding. The outcome should be known by 1.9.17.

Because of the complexity of the NP, the population and deprivation another £6,000 that can be applied for afterwards.

An application was also made to ECom for technical support. They have come back asking whether work has been done yet on the basic conditions and whether we need help on the consultation document to satisfy the examiner?

5. Arrangements for Consultation Day at Ocean on 19 September

RP, IC and AH have a meeting at Ocean today to finalise the arrangements for 19 September. The consultation will be held on the 1st floor in the area beyond the bar from 10am to 8pm.

It will be laid out with display boards on easels for the 6 six chapters plus introduction and final board.

Councillor substitutes will be invited to help out on the day and reminders sent to those who have not yet replied. **Action AH**

The room to the side will show the video during the day and the Powerpoint with a discussion on the hour from 11am. After a the general discussion visitors can speak to specialists and complete a comments form.

A notice is needed to give timings of this and details should be added to Facebook.

The website Exmouth Past and Present was mentioned, details to be given to social media consultant. **Action AH**

The poster promoting the event needs to have details of timings of presentation and discussion. **Action AH TM**

Once the poster is complete 15 copies to be printed off for each councillor and left in pigeon hole. **AH to email when done.**

6. Consultation Document

Councillors had received a copy of the final document by email.

The CD has been redesigned so that all names are at the front. It should be noted that all are Draft Policies and Action Points, which may or may not go into the final plan.

ENPIG (Exmouth Neighbourhood Plan Implementation Group) will take up the Actions once the plan is finalised.

NPSG need to recommend to ETC how ENPIG should operate. It should be a group of approx. 10 served by ETC, with planning/admin support. Activists should get community groups going, COLP will be consulted, with the Mayor as policy leader.

It was noted that the Littleham to Maer Valley area has to be a 'valley park' as green wedges have a very tight definition.

The Objectives are overarching concepts.

The CD and comments form will be emailed to attendees of initial consultation events after 1 September. **Action AH**

7. Any other Business

NP Website

RP reported that hits have now doubled to 50 a day, there were 1100 in the last month and 6500 in the year.

71% come from PCs and 29% from mobile devices. RP has worked hard to keep the website updated.

Bay FM

RP and IC are to be speaking about the NP, live on Bay FM on Sunday 3 Sept from 10 – 11am.

RP and IC were thanked for the large amount of work that they are doing.

Library Exhibition

IC is organising an exhibition in the Library from 11 Sept for 2 weeks.

Ward Drop Ins

It has been requested that each ward member provides drop in opportunities for constituents during September with feedback on the Comments Form by 30 Sept. Each councillor should arrange their own format. **AH to send email.**

8. Proposed Dates of Future Meetings

September 26

October 24

November 21

December 19

Next meeting:

Tuesday 26 September at 10am at 44 Rolle Street

The meeting closed at 11.45pm.