

## EXMOUTH TOWN COUNCIL

### MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE HOLY TRINITY CHURCH, ROLLE ROAD, EXMOUTH, EX8 1AB ON MONDAY 4<sup>TH</sup> SEPTEMBER 2017 AT 7.00 PM.

**PRESENT:** Councillors: B Cole (Chairman)

M Chapman	B De Saram
T Dumper	L Elson
P Garbutt	S Gazzard
P Graham	T Hill
J Humphreys	B Nash
C Nicholas	K Norton
P Stott	B Taylor
B Toye	M Williamson

**OFFICERS:** Lisa Bowman, Town Clerk & Sue Cody, minute taker.

**APOLOGIES:** Councillors B Bailey, F Caygill, T Darville, C Gough, R Masding, D Nicholas, R Scott & J Trail

**There were no members of the public present at the meeting.**

#### **C17/108. COUNCIL MEETING MINUTES**

The minutes of the Town Council meeting held on 7<sup>th</sup> August 2017 were agreed and noted as a true record.

**Proposed:** Cllr. S Gazzard

**Seconded:** Cllr. M Williamson

#### **C17/109. MATTERS ARISING FROM THOSE MINUTES**

There was one matter that arose from those minutes in respect of minute C17/102. Councillor T Dumper had been assured by the commercial director of Stagecoach that the gold 57 double decker buses would not leave the Exeter to Exmouth route for relocation to Reading. Passenger travel had increased since their introduction and there had been positive feedback on the service.

#### **C17/110. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS**

There were four declarations of pecuniary interest or dispensation.

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C17/113	Cllr. T Dumper		X	Member of the Twinning Group
C17/114	Cllr. T Dumper		X	Town Council rep for Fairtrade

C17/ 121	Cllr. P Graham		X	Is a friend of Pete's Dragon
	Cllr. K Norton		X	Is a volunteer for Pete's Dragon

### **C17/111. URGENT BUSINESS**

There were no items of urgent business. A discussion on the scope for including items under 'urgent business' took place as a request for two items to be discussed under urgent business had been rejected by the Clerk. Ordinarily, Standing Order 9 requires five days' notice for motions to be placed on the agenda. Urgent items can be dealt with via an extraordinary meeting and this has been used in the past for urgent matters to be debated between scheduled Full Council meetings. The Town Clerk would seek guidance on 'urgent business' from SLCC and the motion would be listed for discussion on the next Council agenda.

### **C17/112. EXCLUSION OF THE PRESS AND PUBLIC**

It was agreed that agenda item 16 would be discussed in Part II of the meeting as it involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972:

### **C17/113. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / TOWN MANAGER as appropriate (Standing Order 6.2)**

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor T Dumper that the minutes of the Planning Committee meetings held on 31<sup>st</sup> July & 14<sup>th</sup> August 2017 (as previously circulated) be received.

**RESOLVED that the minutes of the Planning Committee meetings held on 31<sup>st</sup> July and 14<sup>th</sup> August 2017 be accepted and adopted.**

- **Town Clerk's Report**

The Town Clerk gave an update on her report. The terms of reference for the Town Hall lease had just been received. The fingerpost outside Hays Travel had been knocked down and another bus shelter had been damaged. Budget prep for 2018/19 would be discussed at the earliest opportunity. EDDC had carried out a survey of public toilets in Exmouth and a report was pending. A mixed-use bin had been installed at the Exeter Rd end of the Lower Halsdon Exe Estuary footpath. The Town Clerk would email members a copy of the response she had had received from DCC in relation to the campervan proposals sent from the Town Council. Withycombe residents wished to thank the Town Council for the clearance of a local ward footpath.

- **COLP** – notes from the meeting held on 3<sup>rd</sup> July 2017 had already been noted at a previous meeting. There was no meeting held in August due to the Bank Holiday.
- **Town Team and Tourism Forum**  
The notes from the meeting held on 12<sup>th</sup> July 2017 were noted. New members were in the process of being recruited. The dinosaur trail was still popular but the dinosaurs would be removed for the winter pending a decision on the future of the trail.
- **Exmouth Regeneration Programme Board**  
The notes from the meeting held on the 13<sup>th</sup> July 2017 were noted. Councillor T Dumper had attended and gave a verbal update on key issues raised. Warren View playing fields were being upgraded and would be widely used by sports organisations. The original Masterplan would be revisited and a request for the Magnolia Centre to be refurbished was deemed a priority.
- **County Councillors' Reports**  
DCC Councillor Christine Channon had met with DCC Highways Officer, Lee Cranmer, who had stated that the proposed Traffic Orders for Exmouth would be advertised in the Autumn and should be in place before the end of the financial year. Pothole repairs were progressing throughout the town. There was a current issue with health and care workers who were being given parking tickets whilst attending clients who lived in blocks of flats. Devon County Councillor John Hart had been made aware of the situation and the topic would be placed on the next Full Town Council agenda.
- **Twinning Association**  
Representatives of the Twinning town of Dinan had visited Exmouth in May and the local twinning group had recently visited Langerwehe, Germany. Councillor T Dumper thanked the Town Council for their hospitality for the Dinan visit and their financial support for their visit to Germany. He added that the Brexit decision would not interfere with the friendship that Germany extended to the Twinning association. There was capacity for new members to join the Twinning Association group.
- **Neighbourhood Plan**  
There would be a consultation day at Ocean on Tuesday 19<sup>th</sup> September where the Neighbourhood Plan consultation document would be on display for comments and feedback from Exmouth residents. Further consultations would take place in individual wards. Once the consultations had taken place, EDDC would scrutinise the Neighbourhood Plan content prior to statutory consultation.

**C17/114. FAIRTRADE MOTION (Proposed by Cllr. Tim Dumper)**

Councillor T Dumper proposed seconded by Councillor J Humphreys that 'Exmouth Town Council continues to support the town's Fairtrade Town status, and regrets the decision of J Sainsbury to withdraw from active support of Fairtrade and the internationally recognised Fairtrade Mark system, by setting up their own scheme for

"fairly traded" tea. This, we and many concerned with Fairtrade believe, would remove the ability of tea producers to determine their own business and community preferences via the Fairtrade Premium, and would undermine the secure pricing structure'.

Councillor B Toye proposed seconded by Councillor S Gazzard 'This Council asks all Fairtrade Towns, through the LGA, to exert pressure in order to maintain the integrity of the well-known Fairtrade logo'. At the same time Waitrose had announced that they were expanding their Fairtrade items. Members voted to support the motion and the subsequent amendment. Devon County Councillor C Channon wished to put forward the same motion to members of Devon County Council.

**C17/115. TO AGREE THE TERMS OF REFERENCE FOR THE FINANCE SCRUTINY COMMITTEE AND COMMITTEE MEMBERSHIP** (draft terms of reference attached)

Members requested that the Finance Scrutiny Committee be known as the Finance Committee with the removal of the word Scrutiny. Councillor L Elson wished to add to the Terms of Reference a clause 'that the valuation for insurance purposes be carried out annually'. The Finance Committee would consist of 11 members and nominations would be sent to the Town Clerk at a later date.

**C17/116. KRAFT SHARE EXCHANGE REQUIREMENT – CORPORATE RESOLUTION**

To resolve that the following Members are authorised to sign on behalf of the Council in respect of the Kraft Share Exchange:-

Councillor Brian Cole  
Councillor Cherry Nicholas

The background to the request was given. Kraft Foods Group and H.J. Heinz Company merged on July 2, 2015, creating the Kraft Heinz Company. As a Kraft shareholder, Exmouth Town Council was entitled to receive 1 Kraft Heinz Company share for each Kraft Foods Group share held. Additionally, the merger consideration also consisted of a special cash dividend of \$16.50 USD per share held. In order to exchange the old shares for the new entitlement, we need to supply a notarised corporate resolution to Kingsdale Advisors, who are administering the asset reclamation program on behalf of Kraft Heinz.

Councillor L Elson proposed seconded by Councillor S Gazzard that Councillor B Cole and Councillor C Nicholas be authorised to sign on behalf of the Town Council.

**RESOLVED that Councillor B Cole and Councillor C Nicholas be authorised to sign on behalf of the Town Council a notarised corporate resolution to Kingsdale Advisors, who were administering the asset reclamation program on behalf of Kraft Heinz.**

### **C17/117. COMMUNITY INFRASTRUCTURE LEVY**

East Devon District Council's protocol on the procedure for inviting bids for CIL funding and the approaching deadline of Friday 22nd September 2017 for the next round of applications was noted.

### **C17/118. REPORT FROM THE RESPONSIBLE FINANCE OFFICER**

The Town Clerk gave an overview of the report. The coastal funding money could be used for advertising on the coastal bus service to encourage people to visit Exmouth. A discussion would be held on the topic at the next Town Team and Tourism Group. The budget figures gave expenditure up until the end of month 5. The second half of the precept income had not yet been received. There had been no decision made as to whether the Christmas Cracker would take place but the first Saturday in December had been reserved in The Strand alongside the date for the New Year's Eve fireworks in Manor Gardens. A new dog bin had been purchased at a cost of £290.

### **C17/119. TO RECEIVE THE STATEMENT OF INCOME AND EXPENDITURE AGAINST BUDGET AND REVIEW THE RECONCILIATION OF ACCOUNTS AGAINST BANK STATEMENTS.**

Councillor P Graham reconciled the accounts against the bank statements.

### **C17/120. BUDGETARY CONTROL AND AUTHORITY TO SPEND**

Authorisation was sought for the following payment(s):

15.08.17	City Illuminations	£36,794.00	Supply & Fit Festoon Lights
15.08.17	EDDC	£18,179.62	Salary Recharge July 17

Councillor B Nash proposed, seconded by Councillor M Williamson that the expenditure listed above be approved.

**RESOLVED that the above payments be approved.**

**Note:** Councillor P Graham left the meeting.

### **C17/121. GRANT APPLICATIONS**

<b>Applicant</b>	<b>Description</b>	<b>Amount Requested</b>
Pete's Dragons	Contribution towards suicide bereavement counselling and suicide prevention training for Exmouth families	£1000.00 - agreed

Councillor C Nicholas proposed seconded by Councillor M Williamson that the grant be supported.

**Note:** Councillor B Taylor left the meeting.

**PART B of the meeting.**

**C17/122. NOTES OF THE HR GROUP**

The minute for the item above is held by the Town Clerk.

**C17/123. DATE OF NEXT MEETING**

The next meeting of the Town Council would be held on 2nd October 2017 at 7.00 pm.

**The meeting concluded at 9.20 pm.**

Signed..... Date.....  
(Chairman)