

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE HOLY TRINITY CHURCH, ROLLE ROAD, EXMOUTH, EX8 1AB ON MONDAY 7TH AUGUST 2017 AT 7.00 PM.

PRESENT: Councillors: B Cole (Chairman)
J Trail (Deputy Chairman)
B Bailey M Chapman
B De Saram T Dumper
L Elson P Garbutt
S Gazzard P Graham
J Humphreys R Masding
B Nash C Nicholas
D Nicholas K Norton
R Scott B Taylor
M Williamson

OFFICERS: Lisa Bowman, Town Clerk & Sue Cody, minute taker.

GUEST SPEAKER: Roy Pryke, Chairman of Neighbourhood Plan Steering Group

APOLOGIES: Councillors F Caygill, T Darville, C Gough, T Hill, P Stott & B Toye

The meeting was adjourned for the Public Forum. Please see Appendix for details. The meeting was then reconvened.

C17/096. COUNCIL MEETING MINUTES

The minutes of the Town Council meeting held on 10th July 2017 were agreed and noted as a true record.

Proposed: Cllr. B Nash **Seconded:** Cllr. S Gazzard

C17/097. MATTERS ARISING FROM THOSE MINUTES

There were no matters that arose from those minutes.

C17/098. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

There was one declaration of pecuniary interest or dispensation.

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C17/103	B Nash		X	Owned a campervan

C17/099. URGENT BUSINESS

There were no items of urgent business.

C17/100. EXCLUSION OF THE PRESS AND PUBLIC

It was agreed that agenda item 13 would be discussed in Part II of the meeting as it involved the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972:

C17/101. QUESTIONS UNDER STANDING ORDER 10

There were no questions under Standing Order 10.

C17/102. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / TOWN MANAGER as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor M Chapman that the minutes of the Planning Committee meetings held on 3rd & 17th July 2017 (as previously circulated) be received.

RESOLVED that the minutes of the Planning Committee meetings held on 3rd & 17th July 2017 be accepted and adopted.

- **Town Clerk's Report**

The Town Clerk gave an update on the decision to move back to the Town Hall in that the lease had been terminated for the end of January 2018 for 44 Rolle St and a further meeting would be convened between Richard Cohen and herself in respect of the new lease at the Town Hall. A meeting of the Town Hall Working Party would be called if felt necessary.

- **Local Action Group** – notes from meeting held on 19th July 2017 had been circulated by email prior to that meeting. Councillor B Nash provided feedback on the campervan issue in that the recently formed Campervan TAFF group had met on 14th July & 4th August and further detail would be dealt with under agenda item 9. Network Rail had confirmed that the public toilets at the rear of the railway station would stay open for longer hours. Progress was being made with Speed Watch and a scoping exercise had been carried out on 28th July on Queens Drive which had resulted in 14 drivers being stopped, 5 for speeding, a couple for bald tyres, and one with no insurance. Volunteers were needed for Speed Watch and would be trained in the near future. Once up and running, the campaign would run for 6 operations in the 6 areas. Speed watch volunteers were very active near The Knowle in Sidmouth. Thefts from vehicles in the Town had increased greatly but house burglaries were down.
- **COLP** – notes from the meeting held on 3rd July 2017 were noted. Councillor J Trail made reference to page 2 of the notes on DCC Highways to confirm

that potholes would be dealt with when the depth at the edge was 40mm in depth and the width was 100mm and not as stated 12inches. Much discussion took place on individual potholes, speed bumps and pavements within Exmouth.

- **Gorfin Hall Committee Meeting**

Notes from the 10th July 2017 were noted. Councillor B Nash drew attention to the possibility of a container to be sited in the top corner of the car park at Gorfin Hall in the future. The costs entailed in the proposition were currently being investigated and members of the Gorfin Hall Working Party and the Town Hall Working Party would be advised once these had been received.

- **TIS Volunteers Meeting**

Notes from the meeting held on 12th July 2017 were noted. Volunteers were currently busy giving out information to tourists. There was still a need for extra signage to direct visitors to the TIS location and Rons was actively looking into possibilities.

- **Town Team and Tourism Forum**

The notes from the meeting held on 15th June 2017 were noted.

- **Exmouth Transport Partnership**

The notes from the meeting held on the 24th July 2017 were noted. Councillor T Dumper gave an overview and update from that meeting. A dog bin would be provided at the Exeter Road end of the Lower Halsdon Exe Estuary path. The Integrated Transport Interchange Group had met and were in the process of creating a business plan in respect of public transport provision within the railway station area. A bus users group needed to be formed. The railway monolith board was now working but still had some teething problems. It was hoped that an area map could be installed nearby. Councillor S Gazzard reported that there had been near misses between cyclists and pedestrians in the area at the front of Marks and Spencer. He had also been informed that the gold 57 buses were to be relocated to Reading.

- **County Councillors' Reports**

Apologies had been received from District County Councillor Christine Channon. Locality award grants had been made to Exmouth Netball Club, Exmouth Community College and Exmouth Youth Services. The three County Councillors would be jointly reviewing any requests for funding via their respective locality grants and awards would now be allocated on a quarterly basis.

C17/103. TO RECEIVE THE MEETING NOTES OF THE CAMPERVAN TAFF WHICH MET ON THE 14TH JULY 2017 AND A VERBAL UPDATE OF A SUBSEQUENT MEETING HELD ON 4TH AUGUST 2017

Councillor B Nash gave an overview of the last meeting and thanked Mrs Membury for her information given during the public forum in respect of campervans parked along

the seafront. The Police were unhappy with owners who used gas cylinders on the pavement for BBQ's although Local Authorities did not view the parking of campervans near to each other as a fire hazard. Representatives of Devon County Council, East Devon District Council and Exmouth Town Council had worked together well during the Campervan TAFF meetings and a result of that was that Councillor B Nash proposed seconded by Councillor M Williamson that the proposals below be adopted.

The Council asks DCC and EDDC to now take steps to implement the recommendations put forward and agreed by the Working Group as follows:

PROPOSALS

1. To prohibit the parking of motorcaravans between the hours of 20:00 and 08:00, on the following day, on the section of Queens Drive between the Lifeboat Station and Orcombe Point.
2. To prohibit the parking of motorcaravans at any time along the "sand dune" section of Queens Drive on the basis that the District Council designates its Queens Drive Echelon car parking as a new off-street campervan and motorhome facility.
3. To prohibit the parking of motorcaravans between the hours of 20:00 and 08:00, on the following day in Maer Road and Imperial Road.
4. EDDC to be asked to consider revising its current policy in Exmouth and agree in principal to offer some dedicated campervan and motorhome facilities for off-road overnight pitches for short stays of between 2 or 3 nights. If this is accepted to consider making the following variations to its Off-street Parking Places Order;
 - a) Offer up to 30 pitches for motorcaravans in the current Queens Drive Echelon car park (up to a maximum length T.B.C to avoid overhang into the carriageway).
 - b) Offer up to 30 pitches for motorcaravans in the Estuary Coach & Lorry Park (when space becomes available following construction work).
 - c) Offer up to 20 pitches for motor caravans in Imperial Recreation Ground car park.
 - d. Offer up to 20 pitches for motorcaravans in Maer Road car park.
5. EDDC to consider the feasibility and cost of offering the services of electric hook up, drinking water, waste water disposal and sewage disposal (in one or more of the toilet blocks). Sufficient refuse & recycling facilities to be located close to the pitches.
6. The officers from DCC and EDDC to report back on the progress of these proposals to the Working Group'.

The proposal, should it be accepted, would be subject to a review and was aimed at encouraging campervans visiting Exmouth to use designated areas.

Discussion followed on whether parking Enforcement Officers would be in place to monitor the 8.00am until 8.00pm no parking restriction. Other suggestions were made: should a height barrier be installed at the entrance to Orcombe Point by the Lifeboat Station, should electric hook-ups be installed at designated parking areas, perhaps the addition of grey and brown water disposal areas in identified locations, provision of a map to show campervan parking facilities plus placement of information on websites and the installation of a cycle lane on the road side of the pavement along to Orcombe Point which would serve as a cut off point for those campervans that were currently overhanging the pavement. Solutions were also being considered in respect of campervans that park in residential roads.

A vote was taken on the proposals put forward which was unanimously accepted by members.

Note: The Chairman welcomed Roy Pryke, Chairman of NPSG, to speak at the meeting.

C17/104. TO RECEIVE AN UPDATE FROM THE NEIGHBOURHOOD PLAN STEERING GROUP (NPSG) REGARDING THE PROGRESS OF THE DRAFT PLAN AND ASSOCIATED CONSULTATION

The target date for the production of Exmouth's Neighbourhood Plan was April 2018 with the process currently about two thirds in. Neighbourhood Plans to date had been produced by Parish Councils with only Exmouth and Paignton in respect of Towns. Input had been made by the community with much support from the Town Clerk and members of the NPSG. Martin Parkes, Communities Together, had praised the progress made so far. The next stage would be tough with an open day event that would take place at Ocean on 19th September 2017 where the public would look and comment on the current proposals and policies. Members were also shown a video which had been produced to support the Neighbourhood Plan. The video had been put out on social media and was proving popular. Feedback from the open day would be collated and incorporated into the draft plan and this would be followed by liaison with other agencies and then eventually the submission of the document to EDDC officers for approval.

The Chairman thanked Roy Pryke and his team and hoped the Neighbourhood Plan would be successful.

C17/105. BUDGETARY CONTROL AND AUTHORITY TO SPEND

Authorisation was sought for the following payment(s):

04.07.17	EDDC	£17,900.75
SALARY RECHARGE JUNE 17		
20.07.17	HONITON TOWN COUNCIL	£ 9,105.00
PARISHES TOGEHER FUND (XMAS LIGHTS)		

20.07.17 QUEENSBURY SHELTERS £ 7,458.00
NEW BUS SHELTERS (RECHARGED TO DCC)

Councillor C Nicholas proposed, seconded by Councillor S Gazzard that the expenditure listed above be approved.

RESOLVED that the above payments be approved.

PART B of the meeting.

C17/106. NOTES OF THE HR GROUP

The minute for the item above is held by the Town Clerk.

C17/107. DATE OF NEXT MEETING

The next meeting of the Town Council would be held on 4th September 2017 at 7.00 pm.

The meeting concluded at 9.20 pm.

Signed..... Date.....
(Chairman)

Appendix

Mrs Membury gave her appreciation to members of the Campervan TAFF group and to Councillor M Williamson for his communication with her on campervan issues. She had written to Devon County Council in the past and had been actively watching the movement of campervans along the seafront and had provided photographs which substantiated her Health and Safety concerns in respect of the large volume of campervans that were parked close together, particularly at the Orcombe Point end of the seafront. She wished it noted that she was herself a caravaner and was not against campervan owners. Councillor M Williamson thanked Mrs Membury for her vigilance and stated that he had other emails and that letters had been published in The Journal from other concerned residents.