

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 21st meeting, 10.00am Tuesday 9th May 2017, Exmouth Town Council, 44 Rolle Street.

ACTION POINTS IN YELLOW

PRESENT

Roy Pryke	RP	NPSG Chairman
Ian Cann	IC	NPSG Vice-Chairman
Lisa Bowman	LB	Exmouth Town Clerk
Cherry Nicholas	CN	Exmouth Brixington Councillor
Brian Bailey	BB	Exmouth Withycombe Ward Councillor
Rob Masding	RM	Transition Exmouth (TE), & Exmouth Town Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Keith Bungay	KB	NPSG
Pat Graham	PG	Exmouth Town Ward Councillor

1. APOLOGIES

Mark Williamson	MW	Champion of Neighbourhood Planning for East Devon, & Littleham Ward Councillor
Tim Clatworthy	TC	Exmouth NP Project Administrator
Rev. James Hutchings	JH	Churches Together
Dave Radford	DR	NPSG
John Thorogood	JT	Exmouth Chamber of Commerce

2. NOTES OF LAST MEETING

The notes of the meeting held on Tuesday 25th April were received as a correct record.

3. MATTERS ARISING FROM LAST MEETING

- The meeting with Tim Spurway to discuss progress has resulted in some timetable changes to the project timetable – based on a more accurate understanding of EDDC's involvement in the process and the associated time constraints.

4. FINANCIAL REPORT

An updated Financial Report was presented to members. Expenditure in 2016/17 had reached £9600 and exhausted the allocated budget for that financial period. However, Exmouth Town Council has allocated £10,000 for 2017/18 and this can be supplemented with DCLG grant funding if needed.

5. REVISED TIMETABLE FOR MAKING THE PLAN

RP talked through the outcomes of the recent meeting with Tim Spurway and the associated impact on the CPAL as follows:

- Members will need to decide which aspects of the draft plan are land use policies and which are community actions
- The draft plan will need checking for conformity with Local Plan
- Postponement of public consultation event until Sept / Oct
- Draft plan will be available for NPSG meeting on 22 June 2017
- Draft chapters will be sent to Tim Spurway for review
- Replacement officer for Tim Spurway yet to be confirmed
- EDDC will need to consult with statutory bodies as part of the process and determine whether a Strategic Environmental Assessment and Habitats Regulations Assessment are required
- A pre-submission health check review of the neighbourhood plan will be required before the six-week pre-submission consultation
- The event at Ocean has been postponed to late Sept / early Oct
- The draft plan will need to be amended to take on any significant suggestions arising from the consultation event
- Confirmation required on whether draft plan needs to be ratified by ETC
- Likely timing of referendum is now April 2018

6. REVIEW OF DRAFT OUTLINE PLAN (DOP) CHAPTERS

Members reviewed the draft chapters for the Public Transport and Housing chapters. Various points were discussed and highlighted, with main actions as follows:

Public Transport

An extra paragraph needs inserting re bus routes.

The strength of evidence for an integrated transport interchange needs consideration.

Input required from TTE regarding the need and aspiration for electric charging points. Section 16 will be replaced with a strengthened paragraph about electric cars.

Paragraph 20 – members debated the extent of conflict between pedestrian and vehicular traffic in the town – especially in Rolle Street - and possible solutions to slow the traffic down. The historical aspirations for a one-way system in the Town, as raised and discussed at COLP, were briefly referenced and it was agreed that this should be included in the Plan. KB highlighted a potential conflict with the urban environment statement that pedestrian priority should be improved. KB to refine accordingly.

Paragraph 21 – it was agreed that the optimum location for a crossing @ Dinan Way should be noted within the Plan.

Paragraph 36 – the enforcement of parking regulations relating to Queens Drive in the context of campervans needs highlighting as well as the desire for a purpose build facility for overnight campervans.

Paragraph 41 - the two access strategy maps need combining into one.

Housing

Paragraph six needs revising to strengthen the case for a balance of housing supply:

H1-H6 with input from housing officer; strongly reject more age restricted accommodation

H7 – second home policy needs clarification / expansion; especially in respect of associated enforcement issues. Also, the evidence for a second homes policy needs strengthening.

Other chapters

The other chapters are being developed organically but are not yet complete.

The Economy and Employment chapter is subject to review by the Chamber of Commerce.

James Hutchings has forwarded input relating to the community facilities associated with the church network for inclusion in the Plan and the scope to use Churches Together assets for wider community use.

Input is required from Devon County Council's education department in terms of school places planning and from the Health and Wellbeing stakeholders.

7. PUBLICITY & SOCIAL MEDIA

RP confirmed that a further meeting had been arranged with Outpost Pictures and Tim Mann to discuss the video and publicity materials.

RM will update social media and the website with the updated timetable.

RP will draft newsletter with copies to be available for stand at West Country Traditions Day on 3rd June 2017.

RM, BB & BdS will man the stand at West Country Traditions Day. LB to liaise with Derek regarding the gazebo, chairs etc.

Next meeting:

June 22nd @ 10am & July 11th tbc

The meeting closed at 12.00pm.