

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 19th meeting, 10.00am Wednesday 14th March 2017, Exmouth Town Council, 44 Rolle Street.

ACTION POINTS IN YELLOW

PRESENT

Roy Pryke	RP	NPSG Chairman
Ian Cann	IC	NPSG Vice-Chairman
Lisa Bowman	LB	Exmouth Town Clerk
Cherry Nicholas	CN	Exmouth Brixington Councillor
Brian Bailey	BB	Exmouth Withycombe Ward Councillor
Rob Masding	RM	Transition Exmouth (TE), & Exmouth Town Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Keith Bungay	KB	Exmouth Community Association
John Thorogood	JT	Exmouth Chamber of Commerce

1. APOLOGIES

Rev. James Hutchings	JH	Churches Together
Mark Williamson	MW	Champion of Neighbourhood Planning for East Devon, & Littleham Ward Councillor
Pat Graham	PG	Exmouth Town Ward
Tim Clatworthy	TC	Exmouth NP Project Administrator

2. NOTES OF LAST MEETING

The notes of the meeting held on Wednesday 15th February were received as a correct record.

3. MATTERS ARISING FROM LAST MEETING

- RP confirmed that Tim Mann has a library of digital images which can potentially be used within the draft Plan. LB commented that the Town Council also has a library of images from recent events.
- RP enquired about the progress of DCC's Traffic Management Review as this will need to be referenced within the Plan. LB confirmed that she is chasing news via Lee Cranmer of DCC.
- Members discussed the relevance of the government's new housing policy and potential implications for the Plan; especially the use of exception sites which are outside the built-up area boundary and whether there was a potential argument for identifying future development sites to influence longer term risks and needs. BB was specifically keen to see the land opposite McDonalds identified so that a link road to Sandy bay could be progressed. Members agreed that the Neighbourhood Plan needs to reflect community sentiment and that there are no aspirations for extra land supply, based on the consultation which has been concluded to date. Also, that the government's housing policy had greater significance in areas where there was an identified need for extra housing land supply. It was suggested that the aspiration to link the road to Sandy Bay could be included as an appendix within the Plan.
- LB confirmed that the Town Council Action Plan is focussed heavily on staffing and organisation structure but might have some relevance to the Employment and Economic chapter, especially if the aspiration to expand the Town Manager's role to include responsibility for economic development comes to fruition. The Action Plan is still in its early stages but LB will keep RP informed of its progress.
- **LB to check with TC regarding item 8 – update on NP survey review comments.**

4. FINANCIAL REPORT

An updated Financial Report will be made available for the next meeting but there are no concerns with respect to the funding stream.

5. Revised Project Timetable – CPAL Process – attached.

RP talked through the CPAL process and timeline and confirmed that the introduction has been drafted by IC – now looking at design with the aim of circulating draft to all members for 12/04/17. The five chapters are at various stages of progression.

The **Environment** chapter is at final draft stage; awaiting input from Helen Bennett & Transition Town Exmouth (TTE). **RM to check with TTE ref. progress.**

The **Employment and Economy** chapter is likewise at draft stage and will be shared with LB to ensure compatibility with the Town Council's Action Plan. PS enquired about employment land in the context of the sale of the Doyle Centre and the Town

Council planning committee objection to a new scheme to build housing on the site, despite it being allocated for employment within the Local Plan. KB reiterated that the draft Plan endorses the employment land allocations which are within the Local Plan.

The Environment and Employment/ Economy chapters will be circulated prior to the meeting scheduled for 12/04/2017.

The **Housing** chapter is work in progress. In the context of new housing, PS confirmed East Devon District Council's intention to set up a local housing company which will play a key role in delivering new homes throughout the district.

The **Getting About** chapter has benefitted enormously from the work of John Petty and Jan Gallaway on an Access Strategy and is at a good draft stage, awaiting further input from Roma Patten regarding wider transport issues, including the Transport Interchange, Dinan Way, horses, parking etc. There is scope to include the aspiration for better road links to Sandy Bay within this chapter.

The **Community** chapter is being worked on and draft notes are available for some subjects, including allotments, hospitals, recycling etc. Members briefly discussed the topic of tourism, its relevance to the Plan and whether it should be included in the Economy or the Employment sections. The potential relevance and importance of the CCT Tourism Survey, which is due to be released imminently, was also discussed. It was unclear whether this would have more relevance to the Economy section or Community Section.

RP confirmed that the appendices are subject to further discussion with Tim Spurway but the overall principle was that the appendices will aim to pick up aspirations which cannot be covered by a specific policy.

In line with the CPAL, final drafts for Housing, Getting About and Community will be available for the NPSG meeting in May. RP also confirmed the likely timeframe for further public consultation, starting with the release of the ECA newsletter which can be used as a basis for social media updates and a new edition of the NP newsletter. Further stakeholder sessions are to be held with Clinton Devon Estates and the National Trust.

It was discussed and agreed that BdS and BB will use the opportunity to engage with residents at Tesco / McDonalds etc. to signpost people to the consultation at Ocean and ultimately to promote a good turn-out for the referendum itself. The video is in production and Tim Mann is working on boards and displays for the consultation at Ocean. It is also hoped that the NPSG can be represented at the West Country Traditions Day in The Strand on June 2nd, 2017 and possibly hire a mobile meeting truck (battle bus) for November, subject to availability and likely timescales for the referendum to tie in with EDDC meeting dates. Members also discussed the need to maximise exposure of the draft Plan via the various meetings of notable bodies in the Town.

RP will confirm the consultee status of the neighbouring parishes to establish best practice and the possibility of a presentation to the Regeneration Programme Board was mooted.

6. NP Newsletter and Social Media

IC confirmed that the brief up-date on NP for the ECA Newsletter is drafted. RP explained that, while the content could be used to explain the current position, this would not be in the form of an NP Newsletter as NPSG would want to present fuller information in the next NP Newsletter to be published in April." **LB to liaise with Tim Mann in TC's absence if & when printed/ formatted newsletters are required.**

7. AOB

RM mooted an idea to solicit photographs for the final report via a competition for young people.

8. NEXT MEETINGS – please note earlier start time of 10.00AM

All meetings on Wednesdays, 10.00am in ETC Meeting Room:

- April 11th
- May 9th
- June 13th
- July 11th

The meeting closed at 11.30am.