



# EXMOUTH TOWN COUNCIL

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18 May 2016

**TO: All Members of Exmouth Town Council**

Dear Councillor,

The Annual Meeting of Exmouth Town Council, to which you are summoned, will take place at the Town Hall, Exmouth, in the Council Chamber on **Monday 23rd May, 2016 at 7.00pm**. The meeting will consider the items set out below.

Yours faithfully

**Lisa Bowman**  
**TOWN CLERK**

**THIS MEETING IS OPEN TO THE PRESS AND PUBLIC**

A minute's silence will be held prior to the commencement of the meeting in memory of Councillor Alison Greenhalgh.

## AGENDA

- 1. To elect the Chairman of the Council (Town Mayor) and to receive the Chairman's Declaration of Acceptance of Office**

Councillor Cherry Nicholas will propose and Councillor Bill Nash will second that Councillor Brian Cole be and is hereby elected Chairman (Town Mayor) of Exmouth for the ensuing municipal year.

The Town Mayor will then make the statutory declaration of acceptance of office.

- 2. Passing of the Chain of Office from the retiring Mayor to the new Mayor**

The robing party will retire from the Council Chamber in the following order:

Town Crier  
Retiring Mayor



New Mayor  
Rev'd Benedict Cambridge

The robing party will then return to the Council Chamber in the following order:

Town Crier  
Mayor  
Rev'd Benedict Cambridge  
Retiring Mayor

3. **Prayers – Rev'd Benedict Cambridge**
4. **Leader of the ruling party's welcome to the New Mayor**
5. **Leader of the opposition's welcome to the New Mayor**
6. **Vote of thanks by the Mayor for his election**

The Mayor will announce which charity he has chosen to support during his tenure as Mayor.

7. **Vote of thanks to the retiring Mayor, Councillor Maddy Chapman and her husband, Councillor David Chapman.**

On behalf of Exmouth Town Council, Councillor B Cole will propose a vote of thanks to Councillor Maddy Chapman for her tireless commitment to the role of Town Mayor of Exmouth during the year ending May 2016.

- Presentation of badge by the new Mayor to the retiring Mayor

8. **Retiring Mayor's response**
9. **To elect the Deputy Chairman (Deputy Mayor) of the Council and to receive the Deputy Chairman's Declaration of Acceptance of Office**

Councillor Cherry Nicholas will propose and Councillor Brian Bailey will second that Councillor Jeff Trail be elected as Deputy Town Mayor of Exmouth for the ensuing municipal year.

Councillor Brenda Taylor will propose and Councillor Brian Toye will second that Councillor Steve Gazzard be elected as Deputy Town Mayor of Exmouth for the ensuing municipal year.

The successful nominee will make the statutory declaration of acceptance of office.

10. **Deputy Mayor invested with his Chain of Office by the Mayor**

11. **Apologies for absence**
12. **To receive any declarations of interest from Members.**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Exmouth Town Council Code of Conduct for Members and by the Localism Act 2011.
13. **To approve the minutes of the meeting held on 3<sup>rd</sup> May, 2016 (attached).**
14. **To confirm the appointment of Kevin Rose (Internal Audit and Compliance Limited) as Exmouth Town Council's Internal Auditor for 2015/16.**
15. **To appoint members and Chairmen / Vice Chairmen to serve on the Planning Committee of the Council and to appoint Lead Councillors for Regeneration & General Purposes and Finance.**

**(a) Planning**

Members:	As attached schedule
Nominations for Chairman:	Councillor Lynne Elson
Nominations for Vice Chairman:	Councillor Tony Hill Councillor Brian Toye

**(b) Regeneration and General Purposes Lead Councillor**

Nominations for Lead Councillor:	Councillor Pauline Stott Councillor Tim Dumper
Nominations for Deputy Lead Councillor:	Councillor John Humphreys Councillor Pauline Garbutt

**(c) Finance Lead Councillor**

Nominations for Lead Councillor:	Councillor Cherry Nicholas Councillor Steve Gazzard
Nominations for Deputy Lead Councillor:	Councillor Richard Scott Councillor Brenda Taylor

16. **To appoint members to serve on various working parties and outside organisations (as attached schedule).**
17. **To reaffirm eligibility for the General Power of Competence and to give the Town Clerk delegated authority under the General Power of Competence to endorse certificates for use by recipients of foreign pensions**

An eligible council is one which has resolved to adopt the GPC, with at least two thirds of its members being declared elected and the Clerk must hold an appropriate qualification (Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012).

**18. Approval of Allowances**

- To approve the Chairman's Allowance for 2016/17: £436.00
- To approve the Members' Allowance for 2016/17: £305.00
- To approve the mileage rate for 2016/17: 45p/mile up to 10,000 miles, 25p for 10,001 miles and over.

**19. To confirm arrangements for the inspection of Deeds and Trust Instruments**

- a. Exmouth Projects Trust
- b. William Adams Westwood Trust
- c. Deeds for Pound Lane and Hamilton Lane Allotments

**20. Urgent Business – To consider any items, which in the opinion of the Mayor should be dealt with as a matter of urgency and questions brought under Standing Order 6.2.**

**21. To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

**22. To receive and consider reports and minutes of committees, working parties, other local bodies and the Town Clerk / Town Manager as appropriate (Standing Order 6.2).**

- Planning Committee – To receive the minutes of the meeting held on 18<sup>th</sup> April, 2016 and 3<sup>rd</sup> May, 2016 and consider any recommendations therein (circulated separately with Planning agenda)

**23. To note that Exmouth Town Council has been awarded Foundation level status under the Local Council award scheme.**

**24. Date of Next Meeting – 27<sup>th</sup> June, 2016**

*After the meeting, elected Members, Members' spouses, Officers, former Mayors, guests and family of the new Mayor and Deputy Mayor are invited to join the new Mayor in the Committee Room for a small informal drinks reception.*