

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, EXMOUTH ON MONDAY 22ND AUGUST 2016 AT 7.15 PM.

PRESENT: Councillors: B Cole (Chairman)
P Stott (Acting Vice Chairman)
B Bailey F Caygill
T Dumper L Elson
P Garbutt S Gazzard
C Gough P Graham
J Humphreys R Masding
B Nash C Nicholas
K Norton B de Saram
R Scott B Taylor
B Toye M Williamson

OFFICERS: Lisa Bowman, Town Clerk, Sue Cody, minute taker.

APOLOGIES: Councillors M Chapman, T Darville, T Hill & J Trail

GUEST SPEAKERS: Roy Pryke, representing Neighbourhood Plan Steering Group & COLP.

There were no members of the public present at the meeting that wished to speak.

The Chairman asked that agenda item 9 be brought forward and invited Laura O'Rourke to speak.

C16/115. A PRESENTATION FROM LAURA O'ROURKE, PROJECT & FUNDRAISING COORDINATOR FOR HEALTH AND LOCAL FOOD FOR FAMILIES (HALFF) www.halff.org.uk

Laura O'Rourke, Advice Officer for HALFF, gave an explanation of the service provided to families and children which focused on hands on cooking and nutritional/diet advice. Part of the project focused on obesity which was on the increase and often resulted in lack of confidence and subsequent employment issues. HALFF had over the last two years been working with the Switch Youth Group in Littleham as a result of a £20,000 grant from the People's Health Trust, a Cooking-for-One project in Axminster and a Heart Project which covered the Axminster, Seaton and Chard areas. The funding for the Switch Group Project was to have ceased but other funds had been secured which would enable the group to function for a further 4 months. A request was made to the Town Council for funds to facilitate the project for the future and it was agreed that HALFF would apply for a Town Council grant.

Note: The Chairman invited Councillor P Stott to take the seat of acting Vice Chairman for that night's meeting and gave his congratulations to Councillor B Toye and his wife who had just celebrated 50 years of marriage.

C16/116. COUNCIL MEETING MINUTES

The minutes of the Town Council meeting held on 25th July 2016 were agreed and noted as a true record.

Proposer: Cllr. B Bailey **Seconder:** Cllr. S Gazzard

C16/117. MATTERS ARISING FROM THOSE MINUTES

There was a matter arising from the minutes:-

Withycombe Brook – Councillor B Bailey informed the meeting that the Environmental Officer had identified work that had to be carried out along the brook and would confirm more detail at a later date.

C16/0118. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

There were no declarations of pecuniary interests or dispensations.

C16/119. URGENT BUSINESS

There was one item to be dealt with under urgent business:-

Town Hall move – the keys had been received and it was expected that the IT system would be moved on the 17th & 18th September. The building was to be decorated and carpeted and some items of furniture had been left for our use. Councillor B Hughes would consider a grant from Invest in Devon Fund to source equipment and seating for the community meeting room. EDDC staff would take over the reception of the Town Hall on Monday 19th September. CAB and the Registrar would also be moving out at a later date.

C16/120. EXCLUSION OF THE PRESS AND PUBLIC

There were no items that would need to be discussed in Part II of the meeting.

C16/121. QUESTIONS UNDER STANDING ORDER 10

There were no questions under Standing Order 10.

C16/122. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / TOWN MANAGER as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor L Elson proposed, seconded by Councillor S Gazzard, that the minutes of the Planning Committee meetings held on 25th July & 8th August 2016 (as previously circulated) be received.

RESOLVED that the minutes of the Planning Committee meetings held on 25th July & 8th August 2016 be accepted and adopted.

- **Local Action Group**

Councillor B Nash gave a verbal report from the recent LAG meeting where confirmation had been given that a 3rd Neighbourhood Beat Officer

for Exmouth had been put in place. Councillor S Gazzard proposed seconded by Councillor B Toye that the new Police Commissioner to be invited to visit Exmouth. Councillor B Nash thought it was protocol to request the visit via Inspector Antonia Weeks.

The Town Clerk stated that the CCTV monitoring room was short of volunteers and the public had been made aware of that fact and had responded well. Gerry Moore would oversee the recruitment process.

- **Neighbourhood Plan Steering Group (NPSG)**

Members had previously received notes from the meeting held on 20th July 2016. Roy Pryke, Chairman, gave an overview of the notes and highlighted to members the group's plan for the next few months which would result in a draft Neighbourhood Plan being worked on in the Autumn which would focus on community engagement, particularly stakeholders and younger people. The recent Town Council roadshow had been an ideal opportunity for engagement with younger age groups. The outline draft plan would contain around 40 proposed policies that the Town Council would consider before they were sent to EDDC Planning Policy for advice. A newsletter was to be distributed in September at the same time that results from the previous survey report would be made available.

- **COLP**

Members had previously received notes from the meeting held on 25th July 2016. Roy Pryke gave an overview of the informal discussions that had taken place since that meeting where COLP members had pledged their support for a positive outcome to the road alignment and Watersports Centre. The also backed Transition Town Exmouth's request for a full consultation on Phase 3 and a request for Wayne Hemmingway, an outstanding designer of seaside resorts to be engaged in the process to project Exmouth as a special place.

C16/123. BUDGETARY CONTROL AND AUTHORITY TO SPEND

As per our Financial Regulations (adopted in Nov 2015), approval was being sought for the following payment(s):

11.08.16	Buyer Direct	£3,019.98	Purchase of Gazebos & Weights
18.08.16	T J Mann	£3,385.00	Artwork for Dinosaur plaques & banners
17.08.16	Jolly Roger	£11,941.20	Purchase of Dinosaurs

The Town Clerk would write to thank Councillor J Hone for the funding of £3,000 for the purchase of new gazebos and weights.

The recent dinosaur plaques and banners erected around the dinosaur trail had been sponsored by local businesses. The dinosaurs would be in place for a year and if retained would be subject to Planning approval. A vote of appreciation was given to the Town Project Manager, Suzanne Birkett, for her efforts.

Councillor P Stott proposed, and Councillor J Humphries seconded, the approval of the payments.

RESOLVED to approve the above payments.

C16/124. TO CONSIDER A REQUEST FROM MAJOR GENERAL B H DUTTON OF THE DEVONSHIRE AND DORSET REGIMENT, FOR A FINANCIAL CONTRIBUTION TOWARDS A NATIONAL MEMORIAL TO THE COUNTY INFANTRY REGIMENTS OF DEVON AND DORSET

The Town Council were asked to consider a donation towards a memorial on behalf of the County Infantry regiments of the Devon and Dorset to be sited at the National Memorial Arboretum. Councillor F Caygill proposed seconded by Councillor J Humphries that the sum of £750 be pledged.

RESOLVED that the sum of £750 be donated towards a memorial on behalf of the County Infantry Regiments of the Devon and Dorset to be sited at the National Memorial Arboretum.

C16/125. TO RECEIVE A LETTER OF THANKS FROM THE BICTON STREET PARTY COMMITTEE

The letter was noted.

C16/126. TO RECEIVE AND FOLLOW UP THE 'MEET THE TOWN COUNCIL' – OPEN DAYS 30TH & 31ST JULY 2016

Feedback was given on the first event that had taken place in that format and responses from the public had been extremely positive and valuable information had been gathered. A list of items raised would be collated and those that related to the responsibility of other Councils and outside agencies would be redirected.

C16/127. TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK ON SUPPLEMENTARY GRASS CUTTING AND THE COMMUNITY WARDEN SCHEME

The Town Clerk stated that no one had registered as a volunteer for Devon County Council's community warden scheme, however there was scope to implement a Neighbourhood Charter Scheme in conjunction with EDDC's Streetscene which would involve volunteers on a more informal basis to work as a group in specific residential areas and that could be more feasible and appeal to more people.

A budget of £40,000 had been put aside for 2016/17 which had funded an additional seasonal worker at EDDC Streetscene, which had then been utilised to bolster capacity and undertake grass cutting on behalf of the Town Council in areas that DCC no longer maintained. Councillors were requested to send notification to the Town Clerk of any areas within Exmouth that were not being maintained as there were funds still available in that budget.

C16/128. DATE OF NEXT MEETING

The next meeting of the Town Council would be held on Monday 19th September 2016 at 7.15pm.

The meeting concluded at 9.03pm.

Signed..... Date.....
(Chairman)