



EXMOUTH TOWN COUNCIL

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Town Hall,
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This Meeting is open to the Press and Public

25th November, 2015

To: All Members of Exmouth Town Council Finance Committee

Dear Councillor,

There will be a **Meeting of Exmouth Town Council Finance Committee**, to which you are summoned, in the Council Chambers at **Exmouth Town Hall**, Exmouth, on **Monday 30th November, 2015 at 7.00pm**. The meeting will consider the items set out below.

Yours faithfully

TOWN CLERK

A G E N D A

1. Apologies for absence

The meeting will adjourn for the Public Forum.

2. PUBLIC FORUM

Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes;

Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely;

The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted;

Where several speakers wish to make similar points the chairman has the right to request one spokesperson;

As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

3. Finance Committee Minutes - To receive the minutes of the meeting of the Finance Committee held on 19th October, 2015.

4. Declarations of Pecuniary Interest and Dispensations – Members to declare any interests they may have on the agenda and agree any dispensations to stay.



5. **Urgent Business** - To consider any items which in the opinion of the Chairman should be dealt with as a matter of urgency.
6. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**
7. **Report from the Responsible Financial Officer** – (attached).
8. **To receive the Statement of Income and Expenditure against budget and review the Reconciliation of Accounts against bank statements** - (attached).
9. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and the Town Clerk / Town Manager as appropriate.**
(Standing Order 6.2).
 - **Town Hall Working Party** (meeting notes attached).
10. **To note the clean outcome of the internal audit by South and West Internal Audit** (see attached).
11. **To ratify revised Financial Regulations for the Council** (draft attached).
12. **To ratify the adoption of internet banking for the Council.**
13. **To receive an update on the budgeting process for 2016/17**
14. **Date of Next Meeting – 8th February, 2016**

