



EXMOUTH TOWN COUNCIL

Tel: (01395) 276167
Fax: (01395) 276168
E-Mail: townclerk@exmouth.gov.uk
Web Site: www.exmouth.gov.uk

Town Hall,
St. Andrews Road,
Exmouth,
Devon,
EX8 1AW

This Meeting is open to the Press and Public

5th September, 2014

To: All Members of Exmouth Town Council Finance Committee

Dear Councillor,

There will be a **Meeting of Exmouth Town Council Finance Committee**, to which you are summoned, in the Council Chambers at **Exmouth Town Hall**, Exmouth, on **Monday 15th September, 2014 at 8.00pm**. The meeting will consider the items set out below.

Yours faithfully

TOWN CLERK

A G E N D A

1. Apologies for absence

The meeting will adjourn for the Public Forum.

PUBLIC FORUM

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes;
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely;
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted;
- Where several speakers wish to make similar points the chairman has the right to request one spokesperson;
- As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

- ### 2. Finance Committee Minutes - To confirm and sign as a correct record the minutes of the meeting of the Finance Committee held on 7th July, 2014 (Attached).



3. **Declarations of Pecuniary Interest and Dispensations** – Members to declare any interests they may have on the agenda and agree any dispensations to stay.
4. **Exclusion of the press and public** – Public Bodies (Admission to Meetings) Act 1960 – publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. To agree any items to be dealt with after the public and press have been excluded. The appropriate resolution may also be moved at any time during the meeting if there are proper reasons for exclusion.
5. **Urgent Business** - To consider any items which in the opinion of the Chairman should be dealt with as a matter of urgency.
6. **Report from the Responsible Financial Officer** – (attached).
 - a) To receive the Statement of Income and Expenditure against Budget and review Reconciliation of Accounts against Bank Statements.
7. **Report from Trust Fund Working Party** (Separate report attached).
8. **External Audit** – To note the clean outcome of the External Audit by Grant Thornton for the Statement of Accounts 2013-14.
9. **Reports from other local bodies, Councillors and the Town Clerk as appropriate.**
10. **Date of Next Meeting** –27th October, 2014

