



Cllr Lynne Elson checked the printed bank statements against the bank reconciliation on behalf of the Committee and confirmed they matched the funds reported.

**F15/090 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES AND THE TOWN CLERK/TOWN MANAGER AS APPROPRIATE**

The Town Clerk reported that she was hoping to know within the next couple of weeks whether the Town Council will have to vacate the Town Hall while the building work was being carried out. A section 25 notice will be served if this is the case and we will be eligible for statutory compensation.

Cllr Elson voiced concerns re the storage of the honours boards and the Town Clerk reported that she has been in discussions with Richard Cohen regarding storage of Town Council furniture. The Town Clerk is also in contact with our solicitors and will be sending them a copy of the lease.

**F15/091 TO NOTE THE CLEAN OUTCOME OF THE INTERNAL AUDIT BY SOUTH AND WEST INTERNAL AUDIT.**

The clean outcome of the internal audit was noted. Thanks were given to Julie Gregory for her excellent book keeping.

**F15/092 TO RATIFY REVISED FINANCIAL REGULATIONS FOR THE COUNCIL**

It was resolved that the revised financial regulations be adopted with immediate effect.

**Proposer: Cllr D Chapman**

**Seconder: Cllr L Elson**

**F15/093 TO RATIFY AN INVESTMENT AND BORROWING POLICY FOR THE COUNCIL**

It was resolved that the investment and borrowing policy be adopted with immediate effect.

**Proposer: Cllr S Gazzard**

**Seconder: Cllr L Elson**

**F15/094 TO RATIFY THE ADOPTION OF INTERNET BANKING FOR THE COUNCIL**

It was resolved that internet banking facilities be implemented with immediate effect.

**Proposer: Cllr B Nash**

**Seconder: Cllr B Cole**

**F15/095 TO RECEIVE AN UPDATE ON THE BUDGETING PROCESS FOR  
2016/17**

The RFO reported that she was still waiting for figures from EDDC to enable the budget to be completed. The full budget will be put forward for adoption at the Full Council meeting on 11<sup>th</sup> January 2016.

**F15/096 DATE OF NEXT MEETING**

The date of the next meeting is 8<sup>th</sup> February 2016

**The meeting closed at 8.00pm**

SIGNED.....  
**Chairman**

**DATED.....**