



EXMOUTH TOWN COUNCIL

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Town Hall,
St. Andrews Road,
Exmouth,
Devon,
EX8 1AW

This Meeting is open to the Press and Public

20th July, 2016

To: All Members of Exmouth Town Council

Dear Councillor,

There will be a **Meeting of the Exmouth Town Council**, to which you are summoned, at the Town Hall, Exmouth, in the Council Chamber on **Monday 25th July, 2016 at 7.15pm**. The meeting will consider the items set out below.

Yours faithfully

TOWN CLERK

A G E N D A

1. Apologies for absence

The meeting will adjourn for the Public Forum.

PUBLIC FORUM

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes;
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely;
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted;
- Where several speakers wish to make similar points the chairman has the right to request one spokesperson;
- As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.



2. **Council Meeting Minutes** - To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 27th June, 2016 (attached).
3. **Matters arising from the Council Meeting Minutes** (for information only).
4. **Declarations of Pecuniary Interest and Dispensations** – Members to declare any interests they may have on the agenda and agree any dispensations to stay.
5. **Urgent Business** - To consider any items which in the opinion of the Chairman should be dealt with as a matter of urgency.
6. **To resolve that the press and public be excluded from the meeting during the consideration of the following item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972:**
7. **Questions under Standing Order 10.**
8. **To receive and consider reports and minutes of committees, working parties, other local bodies and the Town Clerk / Town Manager as appropriate** (Standing Order 6.2).
 - **Planning Committee** – To receive the minutes of the meetings held on 27th June and 11th July, 2016, and consider any recommendations therein (circulated separately with Planning agenda).
 - **Local Action Group** – notes attached from meeting held on 8th June, 2016; verbal update from Cllr Nash / Cllr Gazzard and recent crime statistics for meeting held on 20th July, 2016
 - **Neighbourhood Plan Steering Group** – notes attached from meeting held on 29th June, 2016; verbal update from Chair of NPSG, Roy Pryke
 - **Regeneration Programme Board** – 30th June, 2016
 - **Exmouth Transport Partnership** – notes to follow from meeting held on 7th July, 2016
 - **Town Team and Tourism Forum** – notes to follow from meeting held on 7th July, 2016
 - **COLP** – 21st July, 2016
 - **Exmouth Coastal Community Team** – 22nd July, 2016
 - **Environmental Agency letter in respect of Withycombe Brook** – copy attached
 - **Helicopter Night Landing Working Party** – notes sent by email from meeting held 12th July, 2016 and consideration of electrical quote
9. **Report from the Responsible Financial Officer** – (attached).
10. **To receive the Statement of Income and Expenditure against budget and review the Reconciliation of Accounts against bank statements** - (attached).
11. **Grant Applications**

| Applicant | Description | Amount Requested |
|-------------------|--|------------------|
| 1. Pete's Dragons | Contribution towards running costs of bereavement services | £1000 |

12. Budgetary Control and Authority to Spend

As per our Financial Regulations (adopted in Nov 2015):

4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

- the council for all items over £5,000;

Such authority is to be evidenced by a minute and no expenditure may be authorised that will exceed the amount provided in the revenue budget for that class of expenditure other than by resolution of the council, or duly delegated committee.

Authorisation is being sought for the following payment(s):

| | | | |
|----------|--------------------|------------|--|
| 07.07.16 | EDDC | £12,188.06 | (Maintenance chge 15/16) |
| 07.07.16 | EDDC | £ 7,062.89 | (Littleham by-election) |
| 07.07.16 | EDDC | £ 9,480.87 | (Exmouth Town Poll) |
| 07.07.16 | EDDC | £ 5,972.26 | (Halsdon by-election) |
| 07.07.16 | EDDC | £22,482.61 | (Salary Recharge June 16) |
| 14.07.16 | Boyces at Manstree | £10,373.94 | (Exmouth in Bloom Grant & Refill Towers with Summer Flowers) |

13. Town Hall relocation – installation of phone and I.T. systems – report from ACS Solutions (to be distributed as soon as available).

14. To receive and approve a proposal from Suzanne Birkett, Town Management Project Officer, to fund a new tourism website for Exmouth, to complement the impending 2017/18 Town Guide.

15. 'Meet the Town Council' – open days 30 & 31st July – Councillor B Nash

16. A request from Councillor B Bailey for discussion as to whether ancilliary buildings to Bystock Court and the surrounding woodlands be listed/protected in light of possible future development of the site.

17. To discuss and agree a response to East Devon District Council's Street Trading Consultation:

www.eastdevon.gov.uk/streettrading

18. To note the outcome of the Town and District by-election for Littleham Ward

Date of next meeting – 22ND August, 2016 (if required).



Exmouth Town Council adopted the General Power of Competence 14th January 2013

