



# EXMOUTH TOWN COUNCIL

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Town Hall,  
St. Andrews Road,  
Exmouth,  
Devon,  
EX8 1AW

**This Meeting is open to the Press and Public**

6<sup>th</sup> January, 2016

**To: All Members of Exmouth Town Council**

Dear Councillor,

There will be a **Meeting of the Exmouth Town Council**, to which you are summoned, at the Town Hall, Exmouth, in the Council Chamber on **Monday 22<sup>nd</sup> February, 2016 at 7.00pm**. The meeting will consider the items set out below.

Yours faithfully

**TOWN CLERK**

## A G E N D A

### 1. Apologies for absence

The meeting will adjourn for the Public Forum.

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#### PUBLIC FORUM

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes;
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely;
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted;
- Where several speakers wish to make similar points the chairman has the right to request one spokesperson;
- As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

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The meeting will reconvene.



2. **Council Meeting Minutes** - To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 11<sup>th</sup> January, 2015 (attached).
3. **Matters arising from the Council Meeting Minutes.**
4. **Declarations of Pecuniary Interest and Dispensations** – Members to declare any interests they may have on the agenda and agree any dispensations to stay.
5. **Urgent Business** - To consider any items which in the opinion of the Chairman should be dealt with as a matter of urgency.
6. **To resolve that the press and public be excluded from the meeting during the consideration of the following item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**
7. **Questions under Standing Order 10.**
8. **To receive and consider reports and minutes of committees, working parties, other local bodies and the Town Clerk / Town Manager as appropriate** (Standing Order 6.2).
  - **Planning Committee** – To receive the minutes of the meetings held on 11<sup>th</sup> January 2016 and 25<sup>th</sup> January, 2016, and consider any recommendations therein (circulated separately with Planning agenda).
  - **Local Action Group** – 13<sup>th</sup> January, 2016
  - **Neighbourhood Plan Steering Group** – 25<sup>th</sup> January, 2016
  - **Exe Estuary Management Partnership (OWG)** - 14<sup>th</sup> January, 2016
  - **Regeneration Programme Board** – 24<sup>th</sup> November, 2016
  - **DALC Larger Councils Committee** – 21<sup>st</sup> January 2016
9. **Fairtrade Exmouth - To receive a presentation from Peter Brain, Fairtrade Exmouth, and to pass the following resolution in respect of Exmouth's status as a Fairtrade town:**

“Exmouth Town Council, as an important consumer and opinion leader, supports a strategy to facilitate the promotion and purchase of products with the Fairtrade Mark, and will:

- contribute to the efforts to increase sales of products with the Fairtrade Mark;
- offer Fairtrade-marked food and drinks where possible and make them available for internal meetings;
- seek to encourage local retailers to provide Fairtrade-marked options for customers;
- support the local steering group in its endeavours to increase awareness of Fairtrade among people and businesses;
- and support the initiative in the media when opportunities arise.”

Further information here:

<http://www.fairtrade.org.uk/en/get-involved/in-your-community/towns/applying-for-fairtrade-town-status>

**10. To discuss and agree possible entries to EDDC's Queen's Birthday Awards**

(see attached correspondence)

**11. To note the adoption of East Devon Local Plan and the draft CIL charging structure**

<http://eastdevon.gov.uk/planning/planning-policy/emerging-plans-and-policies/the-new-local-plan/local-plan-adoption/>

**12. To receive an update on Playing Pitch Strategy** (see attached correspondence from Graeme Thompson and associated EDDC Cabinet report)

**13. Budgetary Control and Authority to Spend**

As per our Financial Regulations (adopted in Nov 2015):

*4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:*

- *the council for all items over £5,000;*

*Such authority is to be evidenced by a minute and no expenditure may be authorised that will exceed the amount provided in the revenue budget for that class of expenditure other than by resolution of the council, or duly delegated committee.*

**Authorisation is being sought for the following payment(s):**

19 Jan 2016                      EDDC Grounds Maintenance - £30,236

22 Jan 2016                      ETC Staff Costs 9wages recharge) – £17893.42

**14. To receive the final recommendations of the Local Government Boundary Commission's electoral review of Devon** (attached)

**15. To receive an update from the Town Clerk regarding Councillor vacancies and the process / timetable for election or co-option.**

Date of next meeting – 4<sup>th</sup> April, 2016