



EXMOUTH TOWN COUNCIL

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Town Hall,
St. Andrews Road,
Exmouth,
Devon,
EX8 1AW

This Meeting is open to the Press and Public

12th August, 2015

To: All Members of Exmouth Town Council

Dear Councillor,

There will be a **Meeting of the Exmouth Town Council**, to which you are summoned, at the Town Hall, Exmouth, in the Council Chamber on **Monday 10th August, 2015 at 7.00pm**. The meeting will consider the items set out below.

Yours faithfully

TOWN CLERK

A G E N D A

1. Apologies for absence

The meeting will adjourn for the Public Forum.

PUBLIC FORUM

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes;
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely;
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted;
- Where several speakers wish to make similar points the chairman has the right to request one spokesperson;
- As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.



2. **Council Meeting Minutes** - To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 15th June, 2015 (attached).
3. **Matters arising from the Council Meeting Minutes.**
4. **Declarations of Pecuniary Interest and Dispensations** – Members to declare any interests they may have on the agenda and agree any dispensations to stay.
5. **Urgent Business** - To consider any items which in the opinion of the Chairman should be dealt with as a matter of urgency.
6. **To resolve that the press and public be excluded from the meeting during the consideration of the following item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**
 - Item 16: To receive the meeting notes for the HR Group meeting held on July 7th, 2015.
 - Item 17: To ratify the take-up of a Pluss Traineeship contract for a neighbourhood services operative.
7. **Questions under Standing Order 10.**
8. **To receive and consider reports and minutes of committees, working parties, other local bodies and the Town Clerk / Town Manager as appropriate** (Standing Order 6.2).
 - **Planning Committee** – To receive the minutes of the meetings held on 15th June, 2015, 29th June, 2015, 13th July, 2015 and 27th July, 2015 and consider any recommendations therein (circulated separately with Planning agenda).
 - **Regeneration Project Meeting** – Verbal update from Cllr. Mark Williamson.
 - **Exmouth Area Local Action Group** – minutes of meeting held on 10th June, 2015, attached.
 - **Flooding and Land Drainage Working Party** – meeting notes attached.
 - **Street Cleaning Working Party** – meeting notes attached.
9. **To ratify the revised Rules and Constitution for Exmouth & District Allotment Association** (attached).
10. **To ratify the disposal / method of disposal of the TIS summer house.**
11. **To agree that the Section 106 working party is given delegated authority to work with East Devon District Council on the furtherance of S106 funded play and sports projects.**
12. **To discuss and agree a response to East Devon District Council's review of polling stations** (see supporting information attached).

<http://eastdevon.gov.uk/elections-and-registering-to-vote/polling-station-review-2015/>

- 13. To ratify the purchase of digital mapping software** (see attached recommendation from the Town Clerk)

<http://www.peartechology.co.uk/products/ptmapper/>

- 14. To discuss the Town Council's initial response to the outline proposals for Queen's Drive** (item requested by Councillor Lynne Elson)

- 15. To give delegated authority to the Chairman of the Finance Committee and the RFO to use Capital Reserves of £15,000 to source a (best price) second van for use by the Supplementary Street Cleaning team.**

Part ii

- 16. To receive the confidential meeting notes for the HR Group meeting held on July 7th, 2015** (circulated separately)

- 17. To ratify the take-up of a Pluss Traineeship contract for a neighbourhood services operative** (see attached)

<http://www.pluss.org.uk/pluss-paid-traineeships>

Date of next meeting – 21st September, 2015