EXMOUTH TOWN COUNCIL

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This Meeting is open to the Public and Press

17th January, 2017

To: All Members of Exmouth Town Council

Dear Councillors

A Meeting of Exmouth Town Council, to which you are summoned, will be held at Exmouth Town Hall, St Andrew's Road, Exmouth, EX8 1AB on **Monday 22nd January, 2018 at 7.15 pm** to consider the matters detailed on the Agenda below.

Yours faithfully

Lisa Bowman

Lisa Bowman
TOWN CLERK

A G E N D A

1. Apologies for absence

The meeting will adjourn for the Public Forum.

PUBLIC FORUM

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes;
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely;
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted;
- Where several speakers wish to make similar points the chairman has the right to request one spokesperson;
- As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. To endorse the draft Neighbourhood Plan before it proceeds to the Pre-submission Consultation.

Under Regulation 14 of the Neighbourhood Planning Regulations, the draft plan proposal for Exmouth's Neighbourhood Plan needs to be the subject of a six-week formal consultation before it is submitted to the planning authority, EDDC, for independent examination.

The Town Council is required to publicise the plan, through the Neighbourhood Plan Steering Group, in a manner which brings it to the attention of the people who live, work or run businesses in the neighbourhood area and should include details of

- the proposed neighbourhood plan
- where and when it may be viewed
- how to make comments on the plan and the date by which comments must be received.

Statutory consultation bodies whose interest may be affected by the plan, such as the County Council, the Environment Agency, Natural England and Historic England must be included. It is also advisable to consult neighbouring Parish Council, significant landowners, local business organisations and local community organisations.

The Town Council is requested to endorse the draft Neighbourhood Plan before it proceeds to the Pre-submission Consultation; and publicise as necessary.