

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 22nd meeting, 10.00am Thursday 22 June 2017, Exmouth Town Council, 44 Rolle Street.

Action Points In Yellow

PRESENT

Roy Pryke	RP	NPSG Chairman
Ian Cann	IC	NPSG Vice-Chairman
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Pat Graham	PG	Exmouth Town Ward Councillor
Ann Howard	AH	NP Administrator
Cherry Nicholas	CN	Exmouth Brixington Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
John Thorogood	JT	Exmouth Chamber of Commerce

In Attendance

Cllr Brian Cole	BC	Councillor & Mayor of Exmouth
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1. APOLOGIES

Brian Bailey	BB	Exmouth Withycombe Ward Councillor
Lisa Bowman	LB	Exmouth Town Clerk
Keith Bungay	KB	NPSG
Rev. James Hutchings	JH	Churches Together
Rob Masding	RM	Transition Exmouth
Dave Radford	DR	NPSG
Mark Williamson	MW	Champion of Neighbourhood Planning for East Devon, & Littleham Ward Councillor

2. NOTES OF LAST MEETING

The notes of the meeting held on Tuesday 9th May were received as a correct record.

3. MATTERS ARISING FROM LAST MEETING

- Proposed date for Public Consultation

IC has had preliminary discussions with Ocean and the week commencing 18 September was suggested.

Dates of 18, 19 and 20 September are all available at Ocean. Tuesday 19th was agreed as the recommended date.

If any member of NSPG has a problem with this date can they please inform AH/IC.

- Ratification of Draft Plan by ETC

It needs to be clarified whether the Draft Plan needs to be ratified by ETC, or whether the inclusion of councillors in the NPSG precludes it.

- NP had a stand at the Westcountry Traditions Day on 3 June.

4. FINANCIAL REPORT

The financial situation is as at the last meeting.

DCLG grant funding needs to be applied for. Ideally the cost of the Outpost Pictures production of the video needs to be included, although the grant does not allow retrospective funding. IC, LB, RP and AH will have a meeting to prepare the grant application to DCLG and include such costs as video production (if appropriate), publicity processes and consultants.

5. REVISED TIMETABLE FOR PROCESS TO MAKING THE NEIGHBOURHOOD PLAN

RP took the meeting through his NPSG CPAL version 6.

RP and IC are currently drafting the Community Facilities chapter.

The NP was promoted at the ECA AGM in May.

RP offered to give a presentation if required to Full Council in July or August to keep councillors updated.

RP is speaking to Phil Skinner regarding making a presentation on NP to the Exmouth Programme Regeneration Board on 14 September.

The posters and videos for the consultation are to be ready by 11 September.

Contact needs to be made with Cllr Jill Elson regarding a NP presentation in September, with video and powerpoint, to Post 16 pupils at Exmouth Community College. Action RP

A basic condition statement needs drafting in consultation with EDDC.

(Clinton Devon Estates are looking at 2 pockets of land at Maer Farm and Capel Lane which is outside the built boundary.)

There are plans to put a flyer in school bags during the first week of September term.

There will be representation at the Kite Festival 5 & 6 August and the Mussel Festival.

PG will speak to Miles Blood-Smyth regarding provisional dates.

The newsletter could be updated for use at these.

Discussion with EDDC is needed regarding the Regulation 14 6-week pre-submission process.

Details can be shared with other parishes via email and leaflets in the week preceding the consultation on 19 September.

The battle bus can be used again just before the referendum.

Public engagement should take place at supermarkets etc during Jan/Feb/March 2018.

6. PROGRESS REPORT ON PRODUCTION OF VIDEO AND PUBLICITY MATERIALS

RP, IC and AH had a meeting with Tim Mann on 20 June, notes of the meeting to be circulated.

RP and AH will attend a meeting to discuss public engagement through social media on 26 June.

The video being produced by Outpost Pictures has been delayed because of bad weather. A draft should be ready to air at NPSG on 19 July.

The publicity materials for the consultation should be in a good state by 19 July.

The consultation will have 6 to 8 tables each manned by NPSG members and consultees. The video and powerpoint will be running at all times.

7. PREPARATION OF DRAFT OUTLINE PLAN

- EDDC's informal Advice of 12 June and NPSG Chairman's response were considered.

KB, DR and RP have looked at Claire Rodway's comments and will amend the draft chapters as appropriate.

- Consideration of Draft Chapters

There have been responses to the DOP so far from BdS, RM and IC, more proof reading and input is needed.

DOP: Housing

Housing policies *3 include - 'or have a local connection'

Policy H3 – add 'existing' Section 106 and 'now CIL'

Add new Policy H8

DOP: Built Environment

EB4 - PG will find a definition of Town Community Asset.

DOP: Getting About

Needs to include section on campervans

Over the next couple of weeks all the chapters are being edited and the NP DOP Community and Public Facilities will be completed.

Next meeting:

Weds 19 July at 10am at 44 Rolle Street

The meeting closed at 12.00pm.