

EXMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE HOLY TRINITY CHURCH, ROLLE ROAD, EXMOUTH, EX8 1AB ON MONDAY 3RD APRIL 2017 AT 7.00 PM.

PRESENT: Councillors: B Cole (Chairman)
J Trail (Deputy Chairman)
B Bailey F Caygill
M Chapman B de Saram
T Dumper L Elson
P Garbutt S Gazzard
J Humphreys R Masding
B Nash C Nicholas
K Norton R Scott
P Stott B Taylor
B Toye M Williamson

OFFICERS: Sue Cody, Acting Town Clerk & minute taker.

APOLOGIES: Lisa Bowman, Town Clerk, Councillors T Darville, C Gough, P Graham, T Hill & D Nicholas

The Chairman welcomed Alderman David Scott to the meeting as he was sat in the public gallery.

There were no members of the public present at the meeting that wished to speak.

C17/032. COUNCIL MEETING MINUTES

The minutes of the Town Council meeting held on 20th February 2017 were agreed and noted as a true record.

Proposed: B Bailey

Seconded: B de Saram

C17/033. MATTERS ARISING FROM THOSE MINUTES

There were no matters that arose from those minutes.

C17/034. DECLARATIONS OF PECUNIARY INTERESTS AND DISPENSATIONS

There were five declarations of pecuniary interests or dispensations.

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
C17/039	J Humphreys		X	He was a member of Exmouth Pride
	B Nash		X	Member of the National Coast Watch team

C17/ 039 (cont)	K Norton		X	Exmouth Pride grant refers to Pete's Dragons
	L Elson		X	Age Concern – her employer, Hospiscare, refers clients there
	S Gazzard		X	Submitted the grant application for Town Crier
	B Taylor		X	Member of the Beach Rescue Committee
	P Garbutt		X	Works as a volunteer for Hospiscare (Age Concern)

C17/035. URGENT BUSINESS

There were no items of urgent business.

C17/036. EXCLUSION OF THE PRESS AND PUBLIC

There were no items to be dealt with that necessitated the exclusion of the press and public.

C17/037. QUESTIONS UNDER STANDING ORDER 10

There were no questions under Standing Order 10.

C17/038. REPORTS AND MINUTES FROM COMMITTEES, WORKING PARTIES, OTHER LOCAL BODIES, THE TOWN CLERK / TOWN MANAGER as appropriate (Standing Order 6.2)

- **Planning Committee**

Councillor B Nash proposed, seconded by Councillor T Dumper that the minutes of the Planning Committee meetings held on 13th & 27th February 2017 & 13th March 2017 (as previously circulated) be received.

RESOLVED that the minutes of the Planning Committee meetings held on 13th & 27th February & 13th March 2017 be accepted and adopted.

- **Town Clerk's Report** – noted.
- **NPSG** - notes of meeting held on 14th March, 2017 were noted.
- **Exe Estuary** – notes of the meeting held on 1st March 2017 were noted.

- **Flooding and Land Drainage** – notes of the 6th March 2017 (not 2016 as typed) had been previously received. The meeting had been lightly attended and it was felt important that representatives of certain bodies attended to enable information to be shared. Members drew attention to the heavy rains of the previous Saturday when flooding occurred in Gypsy Lane, Marpool Hill roundabout, Lyndhurst Rd, Colony areas, Danby Terrace and Marley Road some of which was caused by blocked road drains. A request was made for the Town Clerk to follow up with DCC Neighbourhood Highway Officer, Keith Mills, a list of blocked drains that were creating flooding and for councillors to supply photographs of flooding and blocked drains where feasible.
- **Local Action Group** – notes from meeting held on 8th March 2017 had been circulated by email prior to that meeting. Councillor B Nash in his absence at the meeting had written to the LAG Group with an update on speeding vehicles along the seafront and other parts of the Town. At the EDDC Scrutiny Committee the Office of the Police Commissioner had pledged their support for a community speed watch and Mark Tyler would investigate funding for that purpose. Councillor S Gazzard had attended the meeting and the decision had not yet been taken as to whether there would be a reduction of PCSO's in Exmouth. Councillor M Chapman, now that an announcement had been received that Devon and Cornwall Police had received funding to supply a further 100 Police Officers, requested an increase of Police Officer presence within Exmouth particularly when there was an influx of visitors during the summer. Information from Licensees was that they were no longer reporting incidents of anti-social behaviour within the Town due to the long police response time in which the culprits would leave the scene.
- **COLP** – Councillor L Elson welcomed the arrival of the Marks and Spencer store but reported that many Halsdon residents had approached her to highlight the long tail backs of traffic on the main Exeter Road into town created by pedestrians crossing the zebra crossing outside the store. Cars were cutting through residential streets to avoid the main road. Requests had previously been made for a timed Toucan crossing prior to the zebra being commissioned. The underpass had been flooded at the weekend which had added to the crossing's usage. There was also a need for a Toucan crossing at the Sports Centre/Imperial car park crossing and one on Exeter Road where the new extension of the Exe Estuary cycle/access path had been recently opened. Members requested a letter be sent from the Town Council to DCC Highways, DCC Highways Portfolio holder with a copy to Inspector Weeks.

RESOLVED that the Town Council write to DCC Highways, the DCC Highways Portfolio holder with a copy to Inspector Weeks to request

consideration be given to the installation of a Toucan crossing instead of the zebra crossing at the new Marks and Spencer store.

- **Waterfront Working Party** – Councillor B Nash gave a verbal update of the waterfront walk that took place on 27th March 2017. The walk commenced at the lorry park where the new flood defence wall would be sited. At present, no contractor had been engaged but there was concern that the established trees that were currently present along the route may have to be removed to accommodate the barrier. A request was made for Exmouth Town Council to write to the chosen contractors to request that the trees be retained and that materials needed for the flood defence were not stored on the Imperial Recreation Ground but located within the lorry park. A copy of the correspondence would be sent to DCC and EDDC.

RESOLVED that Exmouth Town Council write to the chosen contractors to request that the trees be retained and that materials needed for the flood defence were not stored on the Imperial Recreation Ground but located within the lorry park. A copy of the correspondence to be sent to DCC and EDDC.

- **Exmouth Regeneration Programme Board** – had met on 30th March 2017. Councillor M Williamson gave members an update on the possibility of a temporary café at Orcombe Point. There was a current consultation with the public which invited ideas for the provision of a café in the area and to date there had been a huge positive response with a common thread that the café sold local produce, was not a chain, was branded as the start of the Jurassic Coast and was run by local people. The café would be a temporary solution with a three-year concession with a view to provide a more permanent café/restaurant in the future. East Devon District Council had recently appointed an officer who would support the provision of the café as part of their remit. A geological survey, licensing, marketing and the tenancy would need to take place with a suggested name for the café.

C17/039. GRANT APPLICATIONS

Applicant	Description	Amount Requested	Decision
Exmouth & Budleigh Salterton Scout Group	Contribution towards cost of District Camp	£500	£500 – agreed
HALFF (deferred from last Full Council meeting, pending further information)	Contribution towards cost of running a monthly support group in Exmouth	£3667.00	£750 subject to councillors being able to attend the monthly support group meetings

National Coastwatch Institution	Contribution towards cost of supplying support services to Exmouth residents	At the Town Council's discretion. Total anticipated costs equate to £2,000.	£2,000 on submission of receipts
Exmouth Pride	Contribution towards cost of Exmouth Pride 2017	£450	£450 – agreed
Roger Bourgein – Town Crier	Contribution towards Roger Bourgein's travel costs in connection with his attendance at the 2017 Bermuda International Town Crier Competition.	£300	£130 agreed towards airline ticket

SLA and 3-year Grant Applications

Applicant	Description	Amount Requested	Decision
Age Concern Exmouth 3-year discretionary grant (deferred from last Full Council meeting, pending further information)	Contribution towards cost of supplying support to the elderly in Exmouth	£1200 per annum for three years	No SLA granted
Exmouth Beach Rescue Club 3-year service level agreement	Contribution towards education plan budget	£1500 per annum for three years	SLA of £1,500 per year for 3 years

C17/040. BUDGETARY CONTROL AND AUTHORITY TO SPEND

Authorisation was sought for the following payment(s):

09.03.17	EDDC Seasonal Work Apr – Jan	£13,738.69
09.03.17	EDDC Salary Recharge Feb 17	£19,350.05
09.03.17	Stratton Creber Commercial re 44 Rolle Street (Mar – June 17)	£3,750.00
24.03.17	Devon Communities Together re Data Input Survey	£3,508.00

Councillor M Williamson proposed, seconded by Councillor S Gazzard that the expenditure listed above be approved.

RESOLVED that the above payments be approved.

C17/041. TO RATIFY THE INCLUSION OF AN ADDITIONAL CLAUSE TO THE RULES AND GUIDELINES OF THE EXMOUTH AND DISTRICT ALLOTMENT ASSOCIATION (EDAA) AS FOLLOWS

11.6 Every plot must, by 21st December 2017, have affixed to it a permanent sign that is easily legible and which states its number. The rent for the subsequent year of any plot which does not have such a sign will include a surcharge of £15 to cover the cost of such a sign.

The Exmouth and District Allotment Association had requested an additional clause be added to their rules and guidelines. Members were in support of the addition but requested the year, 2017, be removed as the clause was date specific. EDAA had stated that it was important that the representative Town Councillors were in attendance at their monthly meetings.

C17/042. TO NOTE THE OUTCOME OF THE RECENT INTERMEDIATE INTERNAL AUDIT BY DAVID HINCHLIFFE

The chairman read out a letter from auditor David Hinchliffe which gave the results of the intermediate internal audit that found the Town Council systems fit for purpose and properly operated and he thanked the Responsible Finance Officer, Lisa Bowman, and the Finance Officer, Julie Gregory, for their work. Councillor M Williamson proposed seconded by Councillor P Stott that the letter be noted and that the asset register be updated when the Town Council had a permanent base.

C17/043. DATE OF NEXT MEETING

The next meeting of the Town Council would be the Annual Town Council meeting to be held on Monday 15th May 2017 at 7.00 pm.

The meeting concluded at 20.50 pm.

Signed..... Date.....
(Chairman)