

**EXMOUTH TOWN COUNCIL**

**COUNCIL MEETING 29<sup>TH</sup> June 2009**

**REVIEW OF COMMITTEE STRUCTURE**

**The following Terms of Reference were agreed by the Council at its Meeting on**  
***<http://www.heartexeter.co.uk/>***

**FINANCE COMMITTEE**

**To exercise on behalf of the Council powers and duties within existing policies and practices of general concern to Exmouth excluding those matters specifically dealt with by another Committee.**

1. To prepare and recommend to the Council annually, no later than its January meeting, a budget for the following financial year.
2. To consider and approve orders and expenditure which are within the Council's existing budget. To consider and approve or refuse all applications for grants, loans or other financial assistance received by the Council.
3. To consider any routine matters relating to the running of the Council, including staffing, property management and administration.
4. To approve and oversee any contracts or agency agreements entered into by the Council.
5. To monitor the financial affairs of the Council and spending against the agreed budget, and to prepare and recommend to the Council a budget for the following financial year.
6. To consider and report or recommend to the Council if appropriate any matters of a financial nature. To monitor spending and use of resources to ensure the Council obtains best value.
7. Annually to consider whether the pay and conditions of service of employees should be reviewed.
8. To review ensure Financial Regulations are kept up to date.
9. To ensure compliance with Financial Regulations.

**PLANNING COMMITTEE**

**To exercise on behalf of the Council powers and duties within existing policies and practices of general concern to Exmouth excluding those matters specifically dealt with by another Committee.**

1. To consider all planning applications received from the District Council for observations and decide the Town Council's response in each case.
2. To determine planning applications under delegated powers from East Devon District Council currently tree applications and advertisement consent applications.
3. To respond to consultations on Planning Policy Documents such as the Local Development Framework
4. To consider any matters of general relevance to town planning and development control affecting Exmouth, including comments and contributions to the development plans of other councils.

5. To consider any matters concerning the physical environment of Exmouth, including land usage, enhancement schemes, tree protection, traffic and transportation matters, licensing as appropriate and development schemes.

**The Terms of Reference of the General Purposes Committee were reviewed and the new Terms of Reference of the Regeneration and General Purposes Committee were agreed by the Council at its meeting on 19<sup>th</sup> May 2008**

**REGENERATION AND GENERAL PURPOSES COMMITTEE**

1. To exercise on behalf of the Council powers and duties within existing policies and practices of general concern to Exmouth excluding those matters specifically dealt with by another Committee.
2. To promote the sustainable social, environmental and economic regeneration of Exmouth leading to a confident and thriving community with improved facilities and quality of life.
3. To foster co-operation and partnership with both residents and organisations in the delivery of projects and initiatives based on local needs and priorities.
4. To monitor the civic renewal of Exmouth and identify strategies to meet future opportunities and challenges.
5. To facilitate and support the representation of the Town Council on the Exmouth Regeneration Programme Board.
6. To co-ordinate the work of Council Sub-Committees, Working Parties and representatives on outside bodies particularly concerned with civic renewal ensuring effective communication and accountable decision making. The Working Parties and Outside Bodies include:-

**Working Parties**

- Elizabeth Hall
- Exmouth Public Transport Partnership
- Exmouth Festival
- Rights of Way
- Waterfront

**Outside Bodies**

- Allotments Association
  - Exe Estuary Partnership
  - Exmouth Action Group
  - Exmouth Farmers Market Steering Group
  - Exmouth in Bloom
  - Exmouth Visitor Centre Project Promotion Group
  - Pavilion Advisory Committee
  - Exmouth Tidy Group
  - Town Management Board
  - Twinning Committee
7. To consider any urgent items requiring a response before the next full Council meeting, but which do not, in the opinion of the Mayor or Deputy Mayor, warrant the calling of a special Council Meeting.
  8. To ensure clear communication with other Council Committees where matters under consideration have an impact across more than one Committee.